



**亞洲大學**  
ASIA UNIVERSITY

## Fall Semester 2024 Admission Application Brochure for International Students in Key Industries Programs

2024 年秋季班重點產業領域系所

外國學生申請入學招生簡章

【2024 年 9 月入學】

Application Period 申請期程	May 22, 2024 - July 24, 2024 2024 年 05 月 22 日至 2024 年 07 月 24 日
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**Important Dates for International Students in Key Industries Programs  
Application for Admission, Fall Semester 2024**  
**亞洲大學113學年度第1學期秋季班重點產業領域系所外國學生  
申請入學重要時程表**

<b>113學年度第1學期秋季班(九月入學)</b> <b>Fall Semester 2024 (September Enrollment)</b>	
公告招生簡章 Admission Brochure Announcement	113年5月22日 09:00 09:00, May 22, 2024
報名時程 Application Period	113年5月22日 09:00~113年7月24日 23:59 09:00, May 22, 2024 ~ 23:59, July 24, 2024
申請報名及資料上傳截止日 (以臺灣時間) Application Deadline (Taiwan time)	113年7月24日 23:59 23:59, July 24, 2024
公告錄取名單 Announcement of Admission Results	113年8月7日 August 7, 2024  *實際公告及錄取通知依校內審查作業時程為主， 屆時公告時程可能略有調整。  *The reference date above might change depending on the time for the internal screening procedure, but any changes will be announced in advance.
寄發錄取通知書 Letters of Admission Delivered	113年8月8日~9日 August 8~ 9, 2024
錄取生報到註冊日期 Registration and Enrollment Date	113年9月9日(開學日)前 Before September 9, 2024

網路報名系統網址 | Online Application  
<https://webap.asia.edu.tw/FEAP/Login.aspx>

除宣傳、推廣及協助學生辦理來臺必要程序外，本校並未委外辦理招生事務。  
 若申請人有疑問，可洽國際事務處詢問。

Except for circulating and promoting program information and assisting international students with necessary procedures to ensure their safe arrival in Taiwan, Asia University has not outsourced the admission process to any agencies. For any questions, please contact the Office of International Affairs.

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# List of Key Industries Programs Open for Application

## 重點產業領域招生學系可申請班別一覽表

### I. Key Industries Programs 招生學程與授課語言

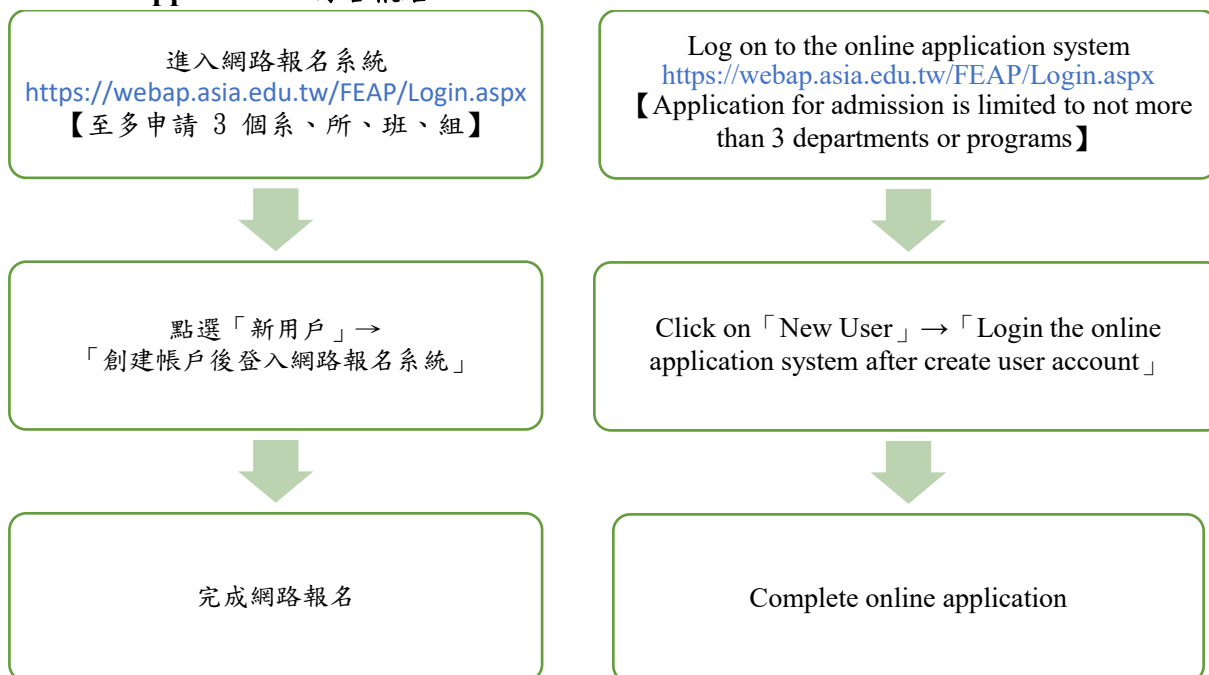
College 學院	Department 系所	Medium of instruction 授課語言	BS/BA 學士	MS/MA 碩士	PhD 博士	Webpage Link 網頁連結
College of Information and Electrical Engineering 資訊電機學院	Department of Computer Science and Information Engineering 資訊工程學系	English 英文	50	10	10	<a href="#">資工系網頁連結</a>
	Department of Bioinformatics and Medical Engineering 生物資訊與醫學工程學系	Chinese 中文	N/A	5	N/A	<a href="#">生醫系網頁連結</a>
College of Management 管理學院	Department of Business Administration 經營管理學系	Chinese 中文				<a href="#">經管系網頁連結</a>

#### 備註 Remarks:

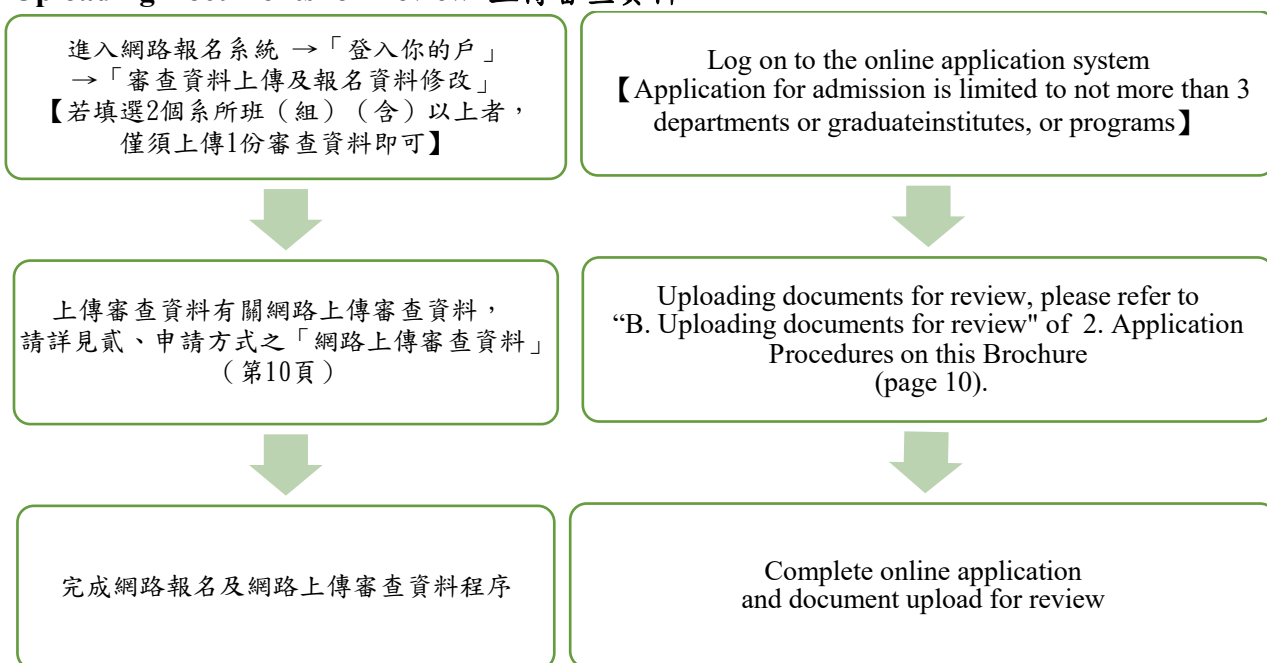
- Applicants for the Chinese-taught program are required to meet the proficiency level of CEFR A2 in Listening and Reading of the Test of Chinese as a Foreign Language (TOCFL) and submit the relevant supporting documents.  
申請中文學程者，需具備華語文能力測驗(TOCFL)之聽力與閱讀測驗進階級(A2)之能力，並提交TOCFL A2級語言證明文件。
- Applicants for the English-taught program are required to meet the proficiency level of CEFR B1 and submit relevant supporting documents.  
申請全英語學程者，需具備英語文能力測驗CEFR B1能力，並提交相關語言證明文件。
- Before the second academic year commences after school enrollment, students must achieve the proficiency level of CEFR B1 of the Test of Chinese as a Foreign Language (TOCFL) in Listening and Reading. Those who fail to meet this benchmark must attend the school's Chinese proficiency enhancement classes each semester, and they shall also participate in intensive courses during winter or summer breaks until they meet the proficiency level of CEFR B1 for the TOCFL Listening and Reading Test.  
入學後第二學年前須達華語文能力測驗(TOCFL)之聽力與閱讀測驗進階級(B1)之標準，未達前開標準者，每學期必需參加本校提升學生華語文能力之華測證照輔導班，並得參加寒(暑)假之衝刺班，達華語文能力測驗(TOCFL)之聽力與閱讀測驗進階級(B1)之標準止。
- In the first year, Chinese-oriented general courses and Chinese professional courses are combined with departmental discipline courses.  
第一年華語導向通識課程及華語專業課程搭配系專業課程。
- Study in the government-focused development departments, and your chance of employment in Taiwan after graduation is high and promising.  
政府重點發展系所，畢業後留台就業機率高。
- The degree program confers the degree name and abbreviation as follows 學位學程授予學位名稱及簡寫如下:  
Bachelor of Science(BS)工學學士; Bachelor of Arts(BA)文學學士;  
Master of Business Administration(MBA)管理學碩士; Master of Science(MS)工學碩士;  
PhD-Doctor of Philosophy(PhD)博士

## Application Guidelines & Procedures 申請指引與流程圖

### I. Online Application 網路報名



### II. Uploading Documents for Review 上傳審查資料



## Application Instructions 申請注意事項

### 1. Application Eligibility 申請資格

#### 1. Nationality 國籍

a) A person of foreign nationality who has never held Republic of China (“R.O.C.”) nationality and who does not have overseas Chinese student status at the time of his/her application.

具外國國籍且未曾具有中華民國國籍，於申請時並不具僑生資格者。

b) A person of foreign nationality who meets the following requirements and who in the immediate past has resided overseas continuously for at least six years (up to August 1, 2024):

具外國國籍並符合下列規定，且最近連續居留海外6年以上者（計算至2024年8月1日）：

1) A person who, at the time of his/her application, also holds dual R.O.C. nationality shall have never had a household registration in Taiwan.

申請時兼具中華民國國籍者，應自始未曾在臺設有戶籍。

2) A person who, before the time of his/her application, also held dual R.O.C. nationality but no longer does at the time of his/her application shall have renounced his/her R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years (up to August 1, 2024) before making his/her application.

申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時（計算至2024年8月1日）已滿8年。

3) The persons referred to in the preceding two subparagraphs must have never previously undertaken studies in Taiwan as an overseas Chinese student nor have accepted a placement by the University Entrance Committee for Overseas Chinese Students in the current academic year. A foreign national who was selected by a foreign government, organization, or school to study in Taiwan in accordance with the Education Cooperation Framework Agreement and who has never had a household registration in Taiwan may be given exemption from the restrictions set out in the preceding two paragraphs if the competent education administrative authority approves.

前二款均未曾以僑生身分在臺就學，且未於當學年度經海外聯合招生委員會分發。依教育合作協議，由外國政府、機構或學校遴薦來臺就學之外國國民，其自始未曾在臺設有戶籍者，經主管教育行政機關核准，得不受前二項規定之限制。

4) A person who held both foreign and R.O.C. nationalities and applied for annulment of his/her R.O.C. nationality before the date of effect of the February 1, 2011 amendment to the Regulations Regarding International Students Undertaking Studies in Taiwan may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in the preceding two paragraphs.

具外國國籍並兼具中華民國國籍，且於教育部外國學生來臺就學辦法中華民國100年2月1日修正施行前已提出申請喪失中華民國國籍者，得依原規定申請入學，不受第二項規定之限制。

The aforementioned R.O.C. nationality is defined in accordance with Article 2 of the Nationality Act:

以上所稱中華民國國籍係依中華民國國籍法第二條規定辦理：

A person shall have the national of the R.O.C. under any of the conditions provided by the following subparagraphs:

有下列各款情形之一者，屬中華民國國籍：

- i. His/her father or mother was a national of the R.O.C. when he/she was born.  
出生時父或母為中華民國國民。
- ii. He/she was born after the death of his/her father or mother, and his/her father or mother was a national of the R.O.C. at the time of death.  
出生於父或母死亡後，其父或母死亡時為中華民國國民。
- iii. He/she was born in the territory of the R.O.C., and his/her parents can't be ascertained or both were stateless persons.  
出生於中華民國領域內，父母均無可考，或均無國籍。
- iv. He/she has undergone the naturalization process.  
歸化者。

Preceding subparagraph i and subparagraph ii shall also apply to the persons who wereminors at the time of the amendment and promulgation of this Act.

前項第一款及第二款之規定，於本法修正公布時之未成年人，亦適用之。

- c) An applicant of foreign nationality who is eligible for permanent residence in Hong Kong or Macao, who has never had a household registration in Taiwan and who, at the time of his/her application, has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years (up to August 1, 2024).  
具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿6年以上者（計算至2024年8月1日）。
- d) An applicant who was formerly from the Mainland Area, has foreign nationality, has never had a household registration in Taiwan, and who, at the time of his/her application, has resided overseas continuously for at least six years (up to August 1, 2024).  
曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外6年以上者（計算至2024年8月1日）。

The term “overseas” used in Paragraphs B, C, and D refers to countries or regions other than the Mainland Area, Hong Kong, and Macau; the term “reside overseas continuously” means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days.

第二、三、四項所稱海外，指大陸地區、香港及澳門以外之國家或地區；所稱連續居留，指外國學生每曆年在國內停留期間未逾120日。連續居留海外採計期間之起迄年度非屬完整曆年者，以各該年度之採計期間內在國內停留期間未逾120日予以認定。

The only exceptions to this method of calculation are for those who fulfill one of the following requirements with supporting documents. It is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they:

但符合下列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外居留期間計算：

- 1) Attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the Ministry of Education;  
就讀僑務主管機關舉辦之海外青年技術訓練班或教育部認定之技術訓練專班。
- 2) Spent a total period of less than two years undertaking Chinese language classes at a Chinese language center at a university or tertiary college which has Ministry of Education approval to

recruit students overseas;

讀教育部核准得招收外國學生之各大專校院華語文中心，合計未滿2年。

- 3) Spent a total period of less than two years in Taiwan as an exchange student;  
交換學生，其交換期間合計未滿2年。
- 4) Spent a total period of less than two years undertaking an internship that they came to Taiwan to undertake with the approval of the designated central competent authority.  
經中央目的事業主管機關許可來臺實習，實習期間合計未滿2年。
- 5) International students must have graduated from the high schools, colleges, or universities recognized by the Ministry of Education (for more information, please visit: <http://depart.moe.edu.tw/ED2500/>). International students with a foreign high school diploma may apply for the undergraduate programs at Asia University of Education (hereinafter referred to as "the University"); those with a bachelor's degree or an equivalent academic qualification may apply for the University's Master's programs; those with a Master's degree or an equivalent academic qualification may apply for the University's doctoral programs.

外國學生須符合教育部採認之高中、大學或獨立學院畢業者（請參考教育部國際及兩岸教育司網頁）。外國學生具國外高中畢業資格者，得申請入學本校學士班；具學士學位者或具有與我國學制相當之同等學力資格者，得申請入學本校碩士班；具碩士學位者或具有與我國學制相當之同等學力資格者，將申請入學本校博士班。

Graduates from schools in Hong Kong or Macau, where the graduation grade is equivalent to the second grade of Taiwan's high schools, may apply for the University's undergraduate programs, but need to take 12 additional credits within the study period in accordance with the University's requirement to complete their study. The said students may apply for an additional year of study.

畢業年級相當於臺灣高級中等學校二年級之國外或香港、澳門地區同級同類學校畢業生得申請本校學士班，惟入學後依本校學則規定，在規定之修業期限內增加其應修之畢業學分數 12學分，並得再延長修業年限一年。

## 2. Academic Qualifications 學歷

International students with a high school diploma are eligible to apply for undergraduate programs; a Bachelor's degree for Master's programs; and a Master's degree for PhD programs.

持高中或同等學歷者可申請學士學位課程；持學士學位者可申請碩士學位課程；持碩士學位者可申請博士學位課程。



## 2. Application Procedures 申請流程

### 1. Online application (Applications received after the deadline will not be processed):

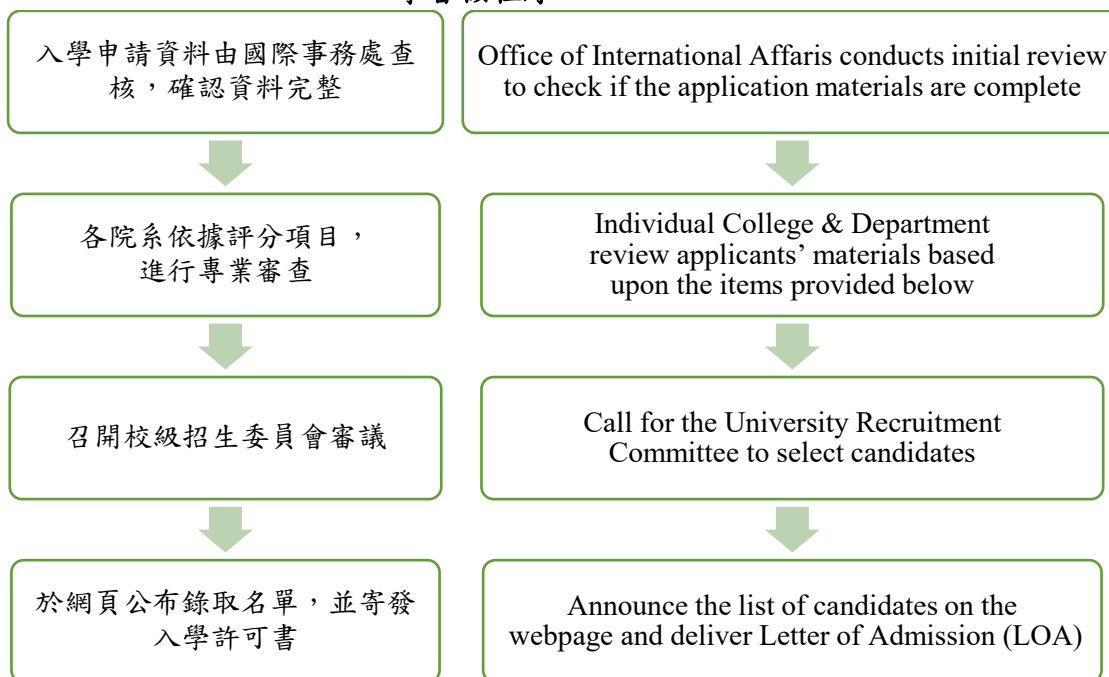
From 9 am on May 22, 2024, to 5 pm on July 24, 2024 (Taiwan time; GMT+8).

網路報名：逾時不予受理。

自2024年05月22日上午9時起至2024年07月24日晚上17時止（臺灣時間）

- a) Log into the online application system: <https://webap.asia.edu.tw/FEAP/Login.aspx>  
進入網路報名系統：請至 <https://webap.asia.edu.tw/FEAP/Login.aspx> 報名。
- b) Fill out the form completely and accurately: Please refer to p. 1 of the Brochure for the application procedure.  
依序輸入完整報名資料：申請流程請詳簡章第1頁。
- c) Admission is limited to not more than 3 departments or graduate institutes or programs.  
至多申請3個系、所、班、組。
- d) Notes for online application:  
網路報名注意事項：
  - 1) It is advised to use Google Chrome or Firefox 10.x version (and above) for online applications. Please do not use tablet computers or mobile phones to avoid the loss of application data.  
建議使用Google Chrome或Firefox10.x以上版本瀏覽器操作，勿使用平板式電腦、手機，以避免報名資料流失。
  - 2) To avoid network congestion, please log onto the website and complete the online application as soon as possible. Late applications are not accepted. Please pay attention to the deadline to avoid failing to complete the application form due to the shutdown of the application system.  
為避免網路壅塞，請儘早上網登錄，逾期不予受理；請留意截止時間，以免因報名系統關閉，而無法完成網路填報資料。
  - 3) Applicants who have completed uploading the application materials online and are deemed qualified for admissions (via the Asia University Admissions Committee) will be regarded as consenting to the use of relevant information by admission personnel for the purpose of review, announcement of admission, data transfer to the University's student academic record system after admission, and to the agreement that the University can provide relevant information for local alumni associations for the purpose of contact for application, admission notice, scholarships, etc. If applicants do not agree with the foregoing matters, please inform us before the release of the admission announcement. The other applicable regulations stipulated shall be handled in accordance with the "Personal Information Protection Act."  
考生上網登錄報名資料並經本校招生委員會審核資格符合者，即表示同意提供相關資料供試務人員查核、公告錄取名單及錄取後轉入本校學籍系統，並同意本校提供當地校友會，作為聯繫報名、錄取通知及申請獎勵金等相關資訊；如不同意前述事項，請於放榜前告知。餘均依照「個人資料保護法」相關規定辦理。

### 3. Admission Review Procedure 入學審核程序



#### 1. Items for Evaluation 評分項目及配分比：

- a) The evaluation items for the undergraduate program are based on the following criteria:

本校學士班評分依下列項目：

Department Specialty 系所專業	Academic Performance (GPA) 畢業學校成績	Language Proficiency 語言能力(中英文)	AU Featured Development 本校重點發展
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- b) The evaluation items for our graduate program are based on the following criteria:

本校碩、博士班評分依下列項目：

適用資工系與生醫系			
Department Specialty 系所專業	Academic Performance (GPA) 畢業學校成績	Language Proficiency 語言能力(中英文)	World University Rankings of Applicant's School 畢業生學校世界排名

適用經管系		
Study Plan 讀書計畫	Academic Performance (GPA) 畢業學校成績	Other Information: Recommendation Letter, Language Ability, Relevant Certificates, etc. 其他資料：推薦信、語言能力、相關證照...等

- c) The evaluation items and their percentages for the bachelor's, master's, and doctoral programs of each department are shown in Appendix 3, Departments' Evaluation Items and Percentage.

各學系學士班、碩士班、博士班評分項目及配分比，詳如附件三。

#### 4. Uploading Documents for Review 網路上傳審查資料

- a) Please merge the following documents into a PDF file and upload accordingly to the application system by clicking on “Online Application” → “Upload Documents & Edit Application” **within the prescribed time limit. Documents uploaded after the deadline will not be processed.**

請將下列各項資料匯出成PDF檔後，於規定期限內，至網路報名系統點選「網路報名」→「審查資料上傳及報名資料修改」上傳，逾期不予受理。

- b) After you start the application online, download the application form (attachment 1a or attachment 1b). Attach a 2-inch half-length and bareheaded photo taken within the last three months at the top of the form and upload it to the online application system with the other documents.

**入學申請表：**於網路報名後至「資料查詢」→「下載入學申請表」處列印入學申請(附件1a或1b)，入學申請表上方附上近三個月內2吋正面半身脫帽照片併同其它審查資料上傳至網路報名系統。

**Please fill out the “application form” either in English or in Chinese.**

請擇一填寫「入學申請表」英文版或中文版。

##### Appendix 1a Application Form (English)

附件1a 入學申請表(英文版)

##### Appendix 1b Application Form (Chinese)

附件1b 入學申請表(中文版)

- c) **Identification document:** A photocopy of the passport or other documents for proof of nationality. A photocopy of the Alien Resident Certificate is required if available.

**身分證明文件：**護照或其他國籍證明文件影本一份。如有外僑居留證，需繳交影本一份。

If the applicant meets the provisions in Article 2 of the Ministry of Education’s Regulations Regarding International Students Undertaking Studies in Taiwan, has a foreign nationality as required, and possesses (or possessed) an R.O.C. nationality, then the applicant needs to provide immigration records for the past six years, certificate of R.O.C. nationality renouncement or other supporting documents.

如符合教育部外國學生來臺就學辦法第二條具外國國籍且(曾)兼具中華民國國籍之規定者，需另繳交近6年出入境紀錄、喪失中華民國國籍許可證書或其他證明文件。

- d) **Academic credentials:** The official highest academic credential from a foreign school or equivalent documents proving the academic qualifications and yearly transcripts authenticated by a Taiwan Overseas Representative Office or an institute established or appointed by or a private agency commissioned by the Executive Yuan (If the documents are in languages other than Chinese or English, an authenticated Chinese or English translation should be additionally attached.)

**學歷證明文件：**經我國駐外機構、行政院設立或指定之機構或委託之民間團體驗證之外國學校正式最高學歷或同等學力證明文件及歷年成績單(中、英文以外之語文，

應另檢附經驗證之中文或英文譯本)。

- 1) The academic credentials from an overseas Taiwanese school or a school in Mainland China for Taiwanese merchants shall be regarded as the same as those from a domestic school of an equivalent level.

大陸地區學歷：應依大陸地區學歷採認辦法規定辦理。

- 2) Academic credentials from Hong Kong or Macau: The provisions in Method for Verification and Recognition of Hong Kong and Macau Academic Credentials shall apply.

香港或澳門地區：應依香港澳門學歷檢覈及採認辦法規定辦理。

- 3) Academic credentials from other areas 其他地區學歷：

- i. The academic credential from an overseas Taiwanese school or a school in Mainland China for Taiwanese merchants shall be regarded as the same as that from a domestic school of an equivalent level.

海外臺灣學校及大陸地區臺商學校之學歷同我國同級學校學歷。

- ii. Foreign academic credentials from schools other than the two areas referred to in the preceding paragraphs shall be processed in accordance with the provisions in Method for Recognition of Foreign Academic Credentials by Universities. However, if the academic credential is issued by a foreign school established or with a branch established in Mainland China, the academic credential shall be notarized by a notary public in Mainland China and authenticated by an institute established or appointed by or a civil group commissioned by the Executive Yuan.

前二目以外之國外地區學歷，應依大學辦理國外學歷採認辦法規定辦理。

但設校或分校於大陸地區之外國學校學歷，應經大陸地區公證處公證，並經行政院設立或指定之機構或委託之民間團體驗證。

If the authentication process cannot be completed before the application deadline, a signed Affidavit for Presentation of Admission Documents must be submitted. If admitted, the student must provide at registration **the original copy of the diploma and transcript authenticated by a Taiwan Overseas Representative Office or an institute established or appointed by or a private agency commissioned by the Executive Yuan.** The admission will be canceled if such documents are not submitted on time.

如在申請截止日期前無法完成驗證手續，請繳交「文件驗證切結書」。若經錄取，須於報到註冊時繳交經我國駐外機構、行政院設立或指定之機構或委託之民間團體驗證之畢業證書及成績單正本，未能如期繳交者，將取消其錄取資格。

Undergraduate program applicants shall submit academic credentials of high school diploma (or above); master's program applicants shall submit academic credentials of bachelor's degree diploma (or above); Ph.D. program applicants shall submit academic credentials of Master's degree diploma (or above).

申請學士學位課程者應附高中或同等或以上之學歷證明；申請碩士學位課程者應附學士學位或以上之學歷證明；申請博士學位課程者應附碩士學位或以上之學歷證明。

For information about the websites of the Overseas Representative Offices, please refer to the Ministry of Foreign Affairs website (<http://www.taiwanembassy.org>).

駐外機構網站請至外交部網站(<http://www.taiwanembassy.org>)查詢。

- e) **Past-year Academic Transcript:** The official yearly academic transcripts authenticated by a Taiwan Overseas Representative Office or an institute established or appointed by or a private agency commissioned by the Executive Yuan (If the documents are in languages other than Chinese or English, an authenticated Chinese or English translation should be additionally attached.)

**歷年成績證明文件：**經我國駐外機構、行政院設立或指定之機構或委託之民間團體驗證之外國學校正式歷年成績單（中、英文以外之語文，應另檢附經驗證之中文或英文譯本）。

The transcript must include grades for courses of all your school of all finished academic years and every semester. An official academic transcript for all semesters shall include the study period (indicate the month and year of enrolment and graduation) and an account of the grading system.

成績單須有在校每學期課程所修讀之成績，所有學期的正式成績單應包括學習期限（註明入學和畢業的月份和年份）以及評分系統的說明。

Undergraduate program applicants shall submit high school transcript (or above) by year; master's program applicants shall submit bachelor's degree transcript (or above) by year; Ph.D. program applicants shall submit master's and bachelor's degree transcripts (or above) by year.

申請學士學位課程者應附高中或同等或以上之歷年成績證明；申請碩士學位課程者應附學士學位或以上之歷年成績證明；申請博士學位課程者應附碩士學位或以上之歷年成績證明。

If an official diploma and academic transcript are issued in languages other than Chinese or English, a notarized copy of a translated version in English or Chinese is required; if the degree diploma and transcript are notarized from a university in Taiwan, it doesn't need to be verified.

若所檢附之學歷證明與歷年成績證明是中、英文以外之語文，則需另附經驗證之中文或英文譯本；若檢附之學歷證明與歷年成績證明是經驗證之台灣大專院校，則不需另行驗證。

For newly graduated students, if you have not yet received the graduation certificate, please submit a student ID and "Certificate of Expected Graduation (either in English or Chinese)" or an official document (either in English or Chinese) issued by your

school that indicates the expected graduation dates. Once you are admitted, you are required to submit your original graduation certificate during the registration period. Failure to submit the certificate will lead to cancellation of admission.

應屆畢業者不需檢附學歷證明，但需檢附學生證文件以證明應屆畢業，並在校報到時檢附經驗證之學歷證明文件與歷年成績文件，未能如期繳交者，將取消其錄取資格。

f) **Autobiography**

**(Study plan should be included for the applicants for doctoral or Master's programs.)**

**自傳（申請碩、博士班者須含讀書計畫）**

Applicants are required to submit a study plan that contains details regarding his or her educational background, research interest, motivations for further study, etc. It can be written in Chinese or English without specific requirements for contents or formats. If you apply for several departments or programs, it is suggested that the content is applicable to multiple departments or programs. Please edit it with word processing software (such as WORD) and then convert it to PDF format.

以中文或英文撰述，內容格式不拘，但應涵蓋學歷背景、研究意向、升學動機等內容。若申請多個系、所、班、組者，內容建議以適用於多個系所班（組）為原則。請先以文書處理軟體（如 WORD）編輯後再轉成 PDF 檔。

g) **A proof of financial statement or a proof of scholarship**

(Please choose one of the following)

**財力證明或獎學金證明（請選擇以下任一種方式繳交）**

1) A photocopy of proof of financial statement issued by a financial institution with a balance of \$5,000 (minimum) USD within the past three months, which demonstrates financial sustainability for the student's study in Taiwan.

最近三個月內經金融機構開具之至少 \$5,000 美金在臺就學之財力證明影本一份。

2) Proof of full scholarship offered by a government agency, university, college, or civil organization.

政府、大專校院或民間機構提供全額獎助學金之證明。

※如存款證明非申請人帳戶，需附上資助者之聲明書(附件 2)。

If the certificate of deposit is not the applicant's own account, **the proof of the sponsor's financial resources and certificate of deposit are required (Appendix 2).**

h) **Official certification 官方驗證之中文語言證明或英文語言證明**

1) For those who apply for English-taught programs, a minimum score of CEFR B1 is required; that is, a minimum score of paper-based TOEFL (ITP) 460, roughly equivalent to internet-based TOEFL (iBT) 42, TOEIC 550, and IELTS level 4.0, is required. Applicants must take official language proficiency tests and report his/her scores to Asia University directly by submitting the report to the online application system. An exemption from an English proficiency certificate may be granted if

applicants have earned a diploma or degree in an English-speaking country.

申請英文授課者需檢附經驗證之英文語言證明。(語言證明成績要求如下：至少 CEFR B1, 亦即 TOEFL (ITP) 460, TOEFL (IBT) 42, TOEIC 550 或 IELTS level 4.0, 其一即可。)若申請者最高學歷之大專院校為英文官方語言之國家則無需檢附英文語言證明。

- 2) For those who apply for Chinese-taught programs, TOCFL CEFR A2, New HSK Level 4 is required.

申請中文授課者需檢附經驗證之中文語言證明。(語言證明成績要求如下：TOCFL、CEFR A2, 新 HSK Level 4。)

- For Vietnamese applicants who choose Chinese-taught programs, the Taipei Economic and Cultural Offices (TECO) in both Hanoi and Ho Chi Minh City have announced new regulations starting from July 1st, 2012, that only TOCFL test results are accepted for visa application.

欲申請中文授課之越南籍生，依 2012 年 7 月 1 日之駐河內及胡志明市臺北經濟文化辦事處規章，簽證辦理僅接受 TOCFL 之中文語言證明文件。

- Malaysian applicants who intend to apply for undergraduate programs must submit Sijil Pelajaran Malaysia (SPM) and/or Unified Examination Certificate (UEC) with at least a C-grade in Chinese Language Subject.

欲申請學士學位課程中文授課之大馬籍生，需檢附至少 C 等中文成績之馬來西亞教育文憑 (SPM) 或獨中統一考試 (UEC) 文件。

i) **One copy of passport 護照文件**

j) **Two Letters of Recommendation 兩封推薦信**

## 2. **Notes for uploading electronic documents online 網路上傳電子檔注意事項：**

- a) It is advised to use Google Chrome or Firefox 10.x version (and above) to apply for admission online.

建議使用 Google Chrome 或 Firefox 10.x 以上版本瀏覽器操作。

- b) The above-listed documents shall be made into PDF files and uploaded respectively. It is advised to use pure texts or static graphics in the PDF instead of videos or other special features (e.g., attachments, links, or Flash) to avoid failure to present complete uploaded content.

以上所列各項資料請分別製作成 PDF 檔案格式後上傳。建議 PDF 檔之資料內容請使用文字或靜態圖形方式顯示，儘量不要加入影音或其他特殊功能(如附件、連結或 Flash 等)，以免上傳之檔案無法完整呈現。

- c) Applicants shall upload the required documents before the deadline for application and document upload. The file upload will no longer function after the deadline.

學生應於本校開放報名及審查資料上傳期間內，完成資料上傳，若已逾規定期限，系統自動關閉資料上傳功能。

- d) Applicants can review and update any of the information provided at any time within the period for document upload. After the deadline for application, the University will no longer accept any other documents, and applicants can no longer change any of the

information provided. Any incomplete application will be deemed unqualified, and the applicant shall be held fully liable for it.

於資料上傳期限內，可隨時瀏覽及修正。報名截止日後，本校不再受理任何補件或更換（改）資料。如申請文件不完整，視為不合格件，申請者須負完全責任。所繳各項證明文件有偽造、冒用或變造等情事，撤銷其錄取資格；已註冊入學者，撤銷其學籍，且不發給任何有相關學業證明；畢業後始發現者，撤銷其畢業資格，並追繳或註銷其學位證書。

## 5. Application Fees 申請費用

申請本校學位學程者，無須繳交報名費。

Applicants for the degree programs at Asia University are not required to submit an application fee.

## 6. Notes for Application 申請注意事項

A. An applicant may apply for admission to not more than 3 departments or graduate institutes or programs but may enroll in only one department or graduate institute or program at the time of registration.

至多申請3個系、所、班、組，但僅能擇一系、所、班、組辦理報到及註冊入學。

B. Applicants are required to have Chinese or English skills in listening, speaking, reading, and writing. Applicants are also required to have passed all the courses taken in the school previously attended. Applicants for undergraduate admission must have earned an average grade and a grade in each of the core courses related to the intended field of study at least C or 60. Applicants for graduate admission must have earned an average grade and a grade in each core course related to the intended field of study of at least B or 70.

申請人應具備華語文或英文聽、說、讀、寫能力；申請人在原畢業學校各科成績均及格，入大學部者總平均及相關主要學科成績均在C或60分以上；入研究所者，總平均及相關主要學科成績均在B或70分以上。

C. International students' applications for admission are first checked by the Office of International Affairs to see if the materials and documents are complete and then reviewed by each individual Department and College before the University Admissions Committee convenes to decide on the candidates. Those who are selected by the University Admissions Committee will be informed by the University after the consent of the President. Those who do not meet the Chinese proficiency requirement may still be admitted for a degree or non-degree study with the consent of the University Admissions Committee. However, if necessary, they have to take Chinese language lessons offered by the University at their own expense. The language lessons will not be included in the graduation credits, and the credits taken in each semester, if necessary, will be properly reduced depending upon the applicant's level of Chinese proficiency.

外國學生入學申請委由國際事務處進行資格認定，後送各院系進行專業審查，再召開校級招生委員會審議，經審議合乎入學資格者，簽請校長核定後，通知入學。華語文能力未達入學標準者，經校級招生委員會同意後，得入學或選讀，必要時須自費修習本校開辦之華語文課程，其補修之華語文課程不列入畢業學分，且其每學期所修學分數，必要時依其華語文能力予以酌減。



D. According to the requirement of the Ministry of Education, international students who are expelled from a university or college due to behavioral issues, poor academic performance, or a conviction under the criminal code may not apply for admission under the “Regulations Regarding International Students Undertaking Studies in Taiwan”. Any violation of this requirement that is verified will result in immediate cancellation of the individual’s admission.

依教育部規定，外國學生經入學學校以操行、學業成績不及格或因犯刑事案件確定致遭退學者，不得再依「外國學生來臺就學辦法」向本校申請入學。若違反此規定並經查證屬實者，撤銷其入學資格。

E. An international student submitting forged, fabricated, or altered documents for the purpose of Asia University application shall be subject to enrollment qualification cancellation or revocation of enrollment and denial to the request of any certificate pertaining to study if the said student is already enrolled; or revocation of graduation qualifications and cancellation of the diploma by the University, if the student has been graduated.

外國學生所繳入學證明文件若有偽造、假借、塗改等情事，應撤銷錄取資格；已註冊入學者，撤銷其學籍，且不發給任何相關學業證明；如畢業後始發現者，應由本校撤銷其畢業資格並註銷其學位證書。

F. By submitting an application, applicants agree to grant Asia University the right to use the basic information and relevant files obtained through these admission procedures for the purpose of admission, registration, statistical research, and educational administration. The relevant regulations stipulated in the “Personal Information Protection Act” shall apply to other matters.

凡報名本招生者，即視為同意授權亞洲大學將考生報名本招生取得之基本資料及相關檔案，運用於本校招生、註冊入學及相關統計研究與教育行政目的使用，餘均依照「個人資料保護法」相關規定辦理。

## 7. Enrollment Time 入學時間

The fall semester of 2024 academic year (September 2024)

113學年度第1學期（2024年09月）

## 8. Duration of Study 修業年限

Undergraduate program: 4-6 years 學士班：4至6年

Master’s program: 1-4 years 碩士班：1至4年

Ph.D. program: 2-7 years 博士班：2至7年

## 9. Release of Admission Results 公告放榜

A. The list of new students admitted to Asia University will be posted on the website homepage of the Office of International Affairs (<https://ciae.asia.edu.tw/>).

Release Date: August 7, 2024

錄取名單將公告於國際事務處(<https://ciae.asia.edu.tw/>)網頁。

放榜日期：2024年8月7日

B. The Letter of Admission (e-LoA) will be sent by email.

Sending dates: August 8-9, 2024

申請結果通知單將以電子郵件方式寄發錄取通知。

寄送日期：2024年8月9-10日。

Please provide the actual mailing address where the admission notice should be sent. The applicant who misses the registration deadline due to an incorrect mailing address provided shall assume full responsibility.

郵寄地址請確實填寫，如因資料有誤，以致錯失報到期限，申請者須負完全責任。

## 10. Admission Quota 招收名額

Follow and implement the approval document issued by the Ministry of Education, Tai Kao Jiao (II) No. 1132201074W on May 8, 2024.

依教育部 113 年 5 月 8 日臺教高(二)字第 1132201074W 號函核定名額辦理。

Key Industries Program: Bachelor's program 50, Master's program 15, Doctoral program 10.  
重點產業外籍生專班：大學部 50 名，碩士班 15 名，博士班 10 名。

Degree 學位	Bachelor 學士班	Master 碩士班	Ph.D. 博士班
Admission Quota 招生名額	50	15	10

## 11. Registration & Enrollment 報到及註冊入學

A. All admitted students must confirm the offer by mail before the deadline. Applicants who fail to do the procedure will be considered as giving up their offer of admission. Besides, Asia University has the right to withdraw admission from any applicant who is found to made illegal profit through the admission.

請在截止日前確認入學，未如期確認者將視為放棄。若經發現錄取生以此非法營利，本校有權取消該生錄取資格。

B. Please follow the instructions and schedule indicated in the admission notice to complete the enrollment process.

請依入學通知規定時間內辦理註冊手續。

C. Admitted students must provide the highest degree diploma, verified with official stamps by the R.O.C embassies, consulates, or missions abroad or by other notary institutes authorized by the Ministry of Foreign Affairs, R.O.C. (This document will be returned after being examined and file).

錄取生應於報到註冊時繳交經我國駐外機構、行政院設立或指定之機構或委託之民間團體驗證之外國學校正式最高學歷證明文件及歷年成績單正本（檢驗後歸還），始得註冊入學。

D. Anyone who applies for a resident visa in Taiwan must submit an official certification of Measles and German measles vaccination.

凡申請來臺居留簽證，須檢具麻疹及德國麻疹接種證明。

## 12. Tuition and Fee Standard 學雜費參考標準

A. Tuitions, fees, and expenses for each semester are as follows:

每學期費用如下：

The fees listed below are based on the academic year of 2023, and the actual fee amount will be applicable according to that, which will be announced in the year of registration.

費用係以112學年度為參考標準，每學年度實際收費情況依當年度公布為主。

**a) Tuition & Miscellaneous Fees 學雜費**

1) Tuition & Miscellaneous Fees for Bachelor Programs 學士學雜費 (NTD)

College of Information and Electrical Engineering 資訊電機學院	Tuition & Miscellaneous Fees (per semester) 學雜費合計(每學期)
Department of Computer Science and Information Engineering 資訊工程學系	NTD 54,870

2) Tuition & Miscellaneous Fees for Master Programs 碩士學雜費 (NTD)

College of Information and Electrical Engineering 資訊電機學院	Tuition & Miscellaneous Fees (per semester) 學雜費合計(每學期)
Department of Computer Science and Information Engineering 資訊工程學系	NTD 56,516
Department of Bioinformatics and Medical Engineering 生物資訊與醫學工程學系	NTD 57,752
College of Management 管理學院	Tuition & Miscellaneous Fees (per semester) 學雜費合計(每學期)
Department of Business Administration 經營管理學系	NTD 49,234

3) Tuition & Miscellaneous Fees for PhD Programs 博士學雜費 (NTD)

College of Information and Electrical Engineering 資訊電機學院	Tuition & Miscellaneous Fees (per semester) 學雜費合計(每學期)
Department of Computer Science and Information Engineering 資訊工程學系	NTD 56,516
Department of Bioinformatics and Medical Engineering 生物資訊與醫學工程學系	NTD 57,752
College of Management 管理學院	Tuition & Miscellaneous Fees (per semester) 學雜費合計(每學期)
Department of Business Administration 經營管理學系	NTD 49,234

**b) Dormitory Fees/per semester (does not include expenses for air-conditioning, dormitory electricity, dormitory deposit and internet access)**

宿舍費/每學期 (不含冷氣設備費、宿舍電費、住宿保證及網路費)

NTD12,500

**c) Other fees/per semester**

**其他費用/每學期**

Item項目	Fee費用
Computer and internet fee 電腦與網路使用費	NTD 630
Health insurance fee 全民健康保險費	NTD 3,600/ 1 <sup>st</sup> semester NTD 4,956/ starting from 2 <sup>nd</sup> semester
Student safety insurance 學生平安保險費	NTD 400

**d)** For further information regarding the National Health Insurance (NHI), please contact the Office of International Affairs.

有關全民健康保險事宜請洽國際事務處。

**e)** Living expenses for each month are approximately NTD7,000-9,000. They may vary depending on individual preferences.

每月預估費用約新台幣7,000-9,000（基本開銷），依個人消費習慣增減。

**f)** The actual charged fee is set according to the standard posted by the Accounting Office.

實際收費標準請依本校會計室公告為準：學雜費收費標準

[https://acc.asia.edu.tw/zh\\_tw/Notice01/Tuitionandfees/](https://acc.asia.edu.tw/zh_tw/Notice01/Tuitionandfees/)

**g)** The actual refundable amount is decided according to the standard posted by the Accounting Office.

退費標準請依本校會計室公告為準：休、退學退費標準表

[https://acc.asia.edu.tw/zh\\_tw/Notice01/StandardTableofSuspendandWithdrawalFees](https://acc.asia.edu.tw/zh_tw/Notice01/StandardTableofSuspendandWithdrawalFees)

**13. Miscellaneous 其他申請注意事項**

A. International students' admission is based on the school's "Study Regulations" and "Regulations Regarding International Students Undertaking Studies in Taiwan".

本申請入學係依據本校「學則」及「外國學生申請入學要點」辦理。

B. The School's Regulations Regarding International Students Undertaking Studies in Taiwan was established in accordance with "Regulations Regarding International Students Undertaking Studies in Taiwan" promulgated by the Ministry of Education (MOE). If the MOE regulations are revised, the latest MOE regulations shall prevail.

本校「外國學生申請入學要點」係依據教育部「外國學生來臺就學辦法」所訂定，辦法若經修正，將以教育部公告為準。

C. If anyone who has applied or received offer of admission into AU violates any of the regulations of the Ministry of Education (MOE) "Regulations Regarding International Students Undertaking Studies in Taiwan", or if any of the documents submitted are found to be fraudulent, forged or altered, it will result in immediate cancellation of admission, deprivation of their recognized status as an AU registered student, or revocation of their AU diploma. No academic certificate will be given.

申請或獲錄取通知書者，如有違反教育部《外國留學生來台留學條例》之規定，或所遞交之文件被發現是欺詐、偽造或篡改的，將採取立即取消其入學資格，或剝奪其作

為亞洲大學註冊學生之身份，或撤銷其亞洲大學學歷資格并且不予頒發學歷證書。

- D. Admission to the University does not guarantee visa issuance; the visa has to be issued by the Bureau of Consular Affairs of the Ministry of Foreign Affairs, or a Taiwan Overseas Representative Office.

入學許可並不保證簽證取得，簽證須由我國外交部領事事務局或駐外機構核給。

- E. The Asia University Code for the TOEFL is 2362. Please fill in this code, and then the ETS will send your transcripts to us directly.

本校TOEFL代碼為2362，填寫此代碼可讓ETS直接將考生的成績文件郵寄至本校。

- F. Upon completion of the course of study at a school in Taiwan to which an international student has applied, the student's admission to a higher level of local students, except that an application for a master's degree or higher level of graduate studies can be processed under the rules of each individual school. During the course of study in Taiwan, international students who are approved for initial household registration, resident registration, naturalization or restoration of their ROC nationality will lose their international student status and shall withdraw from school.

完成學業後，該生可依各校規章申請在台大專院校深造。外籍生在台灣學習期間，經核准初始戶籍、居民登記、歸化或恢復中華民國國籍者，將喪失外籍生身份。

- G. International students who withdraw from university/college after admission due to behavior issues, poor academic performance, or a conviction under the Criminal Code may not thereafter apply again for admission under "MOE Regulation Regarding International Students Undertaking Studies in Taiwan". If a student wishes to transfer from another university in Taiwan, he or she should still apply as a new student, and notify the original university according to their rules.

外籍生入學後因行為問題、學習成績不佳或觸犯刑法而退學者，不得依教育部《留學生來台留學條例》再次申請入學。學生如欲從台灣其他大學轉學，仍應以新生身份申請，並按校規通知原大學。

- H. According to the regulations of the MOE (Ministry of Education), who have been approved to make Initial Household Registration, Moving-in Registration, or Acquisition or Restoration of Nationality during their study in Taiwan and have thus ceased to possess the status as international students, shall be expelled from any school they are attending. Moreover, those who withdraw or are expelled from school in Republic of China due to misbehavior, unacceptable academic performance, or conviction of a penal crime may not thereafter apply again for admission under "Regulations Regarding International Students Undertaking Studies in Taiwan." Non-compliance would result in immediate revocation of the status of the applicant as a registered Asia University student.

依教育部規定，經核准在台留學期間辦理初始戶籍、遷入登記或取得或恢復國籍者，不再具國際學生身份，則將被退學。又因品行不當、學業成績不佳或犯刑事罪而在中華民國退學或開除學籍者，不得依《外國留學生來台留學條例》再次申請入學。不遵守規章者則立即撤銷其亞洲大學註冊學生的身份。

- I. Any matters not covered in this admission brochure shall be in accordance with the relevant laws and regulations and the resolution of the University Review Committee.

本招生簡章若有未盡事宜，悉依相關法令規定及本校審查小組決議辦理。

## 14. Scholarships 獎助學金

Asia University provides a limited number of scholarships each year for talented international students. All applicants may have an opportunity to compete for scholarships, depending on the qualifications of applicants, the program admission, and the available budget. Applicants who have received a Taiwan government scholarship or other scholarships are NOT eligible to receive an Asia University Scholarship.

亞洲大學每年都會提供限量獎學金名額，並開放給所有學生申請。若該生已獲得台灣政府獎學金或其他獎學金，則不能領取亞大獎學金。

### A. Taiwan Government Scholarship 臺灣政府獎學金

a) This scholarship is offered by Taiwan government (Ministry of Education, Ministry of Foreign Affairs & Ministry of Science Technology).

此獎學金為教育部為鼓勵優秀外國學生（不包括大陸地區、香港及澳門）來臺攻讀學位，藉此認識臺灣教育學術環境、增進我國與世界各國之交流、瞭解及友誼所設立。

b) How to apply: For application guidelines and forms, types of scholarships and quotas, as well as information regarding the selection process and outcome announcements, applicants may directly contact the relevant Taiwan Embassy or Representative Office. Please refer to the MOFA website for the nearest embassy or representative office.

如何申請：學生可前往鄰近之駐外館處或臺北經濟文化辦事處辦理申請。鄰近之駐外館處或臺北經濟文化辦事處可通過 MOFA 網站查詢。

c) Information link: <http://taiwanscholarship.moe.gov.tw>

詳情見網址：<http://taiwanscholarship.moe.gov.tw>

### B. Asia University Scholarship 亞洲大學獎助學金

Currently, Asia University offers different types of scholarships, as shown below. The type of scholarship awarded to students is decided by the Asia University Admission Committee.

亞洲大學所設立之獎學金如下。獎學金類型之頒發由本校招生與獎學金設立組共同決定。

Scholarship Type 獎助學金種類	Brief Introduction 獎助學金內容
Scholarship A+	Tuition & Miscellaneous fee waiver, 50% Dormitory fee waiver, and Monthly stipend of NTD6,000 學雜費全額減免，住宿費全額減半，每月 6000 元生活津貼
Scholarship A	Tuition & Miscellaneous fee waiver, 50% Dormitory fee waiver 學雜費全額減免，住宿費全額減半
Scholarship B	Tuition & Miscellaneous fee waiver 學雜費全額減免
Scholarship C	50% Tuition fee waiver 學費全額減半

a) To apply for Asia University scholarship, applicants must specify in the application form and submit it with all required application materials to the Office of International Affairs through the application website.

欲申請亞洲大學獎學金者，該生需在申請表中勾選獎學金選項，並將申請所需之文件完整檢附及上傳至國際事務處之線上申請網址。

- b) Awarded students in Bachelor's, Master's, and Doctoral programs are awarded respectively for at most one, two, and three years.  
學士學位受獎生獲得獎學金至多為期一年；碩士學位受獎生獲得獎學金至多為期兩年；博士學位受獎生獲得獎學金至多為期三年。
- c) An average score of less than 75 and 80 in the previous academic year for undergraduate and graduate students, respectively, will result in disqualification from receiving a scholarship.  
學士學位受獎生之前一學年平均成績不少於 75 級分；碩、博學位受獎生之前一學年平均成績不少於 80 級分；學年平均成績未能達標者將無法繼續獲得獎學金。
- d) To enhance internationalization and cultural exchange on campus, students receiving scholarships above B level are required to participate in activities/services (30 hours per semester) arranged by the Office of International Affairs.  
為加強校園國際化和文化交流，B 類以上受獎生必須參加由國際事務處辦公室安排的活動或服務（共計 30 小時）。

## Appendix 1a Application Form (English)

附件1a 入學申請表(英文版)

# ASIA UNIVERSITY

## ADMISSION APPLICATION FOR INTERNATIONAL STUDENTS

Attached 1×2 inches  
photo must be taken  
within 3 months.

This form is available online at <http://ciae.asia.edu.tw>. Type or print the form clearly.

### PERSONAL INFORMATION

NAME (in Chinese) \_\_\_\_\_

NAME (in English) \_\_\_\_\_

First Middle Last

DATE OF BIRTH

PLACE OF BIRTH

NATIONALITY

(MM/DD/YYYY)

GENDER

Male  Female

MARITAL STATUS

Single  Married

PASSPORT NO.

PHONE

( )

CELL PHONE

( )

EMAIL

MAILING ADDRESS (until when? \_\_\_\_\_)

PERMANENT ADDRESS

### INFORMATION OF LEGAL GUARDIAN

NAME (in Chinese) \_\_\_\_\_

NAME (in English) \_\_\_\_\_

First Middle Last

PHONE

( )

OCCUPATION

RELATIONSHIP

PERMANENT ADDRESS



**FINANCIAL SUPPORT**

What will be your major financial resource while studying at Asia University?

- Personal Savings                       Scholarship                       Parental Support  
 Others (Specify) \_\_\_\_\_

**EDUCATION** List in reverse-chronological order all postsecondary institutions you have attended.

INSTITUTION NAME	CITY & COUNTRY	MAJOR	MINOR	DEGREE	DATE RECEIVED
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**INTENDED MAJOR OR FIELD OF STUDY** Specify the department according to your priority

OPTION	DEPARTMENT NAME
1	_____
2	_____
3	_____
4	_____
5	_____

**DELIVERY**     Chinese Taught Programs     English Taught Programs

**DEGREE**     Full-Time Registered Student     Non-Degree Exchange Student (One-Semester)

**LEVEL**       Bachelor       Master       Doctor

**WORK EXPERIENCE (IF AVAILABLE)** List in reverse-chronological order all full-time as well as part-time jobs.

DATES	INSTITUTIONS/POSITIONS	NATURE OF WORK
_____	_____	_____
_____	_____	_____
_____	_____	_____

## DEPENDENT INFORMATION

Will you be bringing dependents?  NO  YES

If yes, please list the required information below. Remember you must show an additional NT\$80,000 for each person per year to the total estimated cost, excluding education fees for children.

NAME	DATE OF BIRTH	GENDER	RELATIONSHIP	NATIONALITY
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

## ENGLISH PROFICIENCY

TOEFL score? iBT \_\_\_\_\_ or ITP \_\_\_\_\_ or equivalent test result: \_\_\_\_\_

## CHINESE PROFICIENCY

How many years have you studied Chinese? \_\_\_\_\_

Where and under whose guidance did you study Chinese? \_\_\_\_\_

Have you taken any Chinese language tests?  NO  YES

(If yes, what kind of test? \_\_\_\_\_, Score \_\_\_\_\_)

How do you evaluate your Chinese proficiency?

Listening	<input type="checkbox"/> Native Speaker	<input type="checkbox"/> Fluent	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Speaking	<input type="checkbox"/> Native Speaker	<input type="checkbox"/> Fluent	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Reading	<input type="checkbox"/> Native Speaker	<input type="checkbox"/> Fluent	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Writing	<input type="checkbox"/> Native Speaker	<input type="checkbox"/> Fluent	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor

## APPLICATION FOR SCHOLARSHIP/ASSISTANTSHIP

NO  YES (If yes, the APPLICATION FORM FOR SCHOLARSHIP/ASSISTANTSHIP must be submitted.)

## REFERRAL INFORMATION

How did you learn about Asia University? (Check all that apply)

<input type="checkbox"/> Asia University Professor	<input type="checkbox"/> Teacher	<input type="checkbox"/> Friend	<input type="checkbox"/> Counselor
<input type="checkbox"/> Asia University Student	<input type="checkbox"/> Publication	<input type="checkbox"/> University Fair	<input type="checkbox"/> Internet Search
<input type="checkbox"/> Asia University Alumnus	<input type="checkbox"/> Others (Specify) _____		

I, the undersigned applicant, guarantee that I am neither an overseas Chinese nor a ROC national.

The highest-level diploma that I present (high school diploma for undergraduate applicants, university diploma for master's program applicants, MA diploma for doctoral program applicants) is valid and was awarded legally in the country where I graduated. The certificate I have is equivalent to that which is awarded by a lawful academic school in the ROC. I have not used overseas Chinese status to apply for any other college or university in the ROC.

I have never completed or been expelled from any academic program in the ROC.

After receiving admission, I should submit one copy of my diploma and transcript verified with an official stamp/seal by the Taipei Economic and Cultural Office (TECO) on their representatives in the country of their original school when I return my acceptance letter. After this, I will be ready for enrollment.

I agree to authorize Asia University to verify the information provided above. If any thereof is found to be false after admission, my status as an Asia University student will be revoked.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Appendix 1b Application Form (Chinese)

附件1b 入學申請表(中文版)

# 亞洲大學

## 外國學生入學申請表

三個月內所拍攝之證件  
照片。

此表同時於網頁上呈現 <http://ciae.asia.edu.tw>，請清楚書寫並列印

### 申請人資料

姓名 (中文) \_\_\_\_\_

姓名 (英文) \_\_\_\_\_

名字 \_\_\_\_\_ 中間名 \_\_\_\_\_ 姓氏 \_\_\_\_\_

出生日期 (MM/DD/YYYY) \_\_\_\_\_ 出生地 \_\_\_\_\_ 國籍 \_\_\_\_\_

性別 男 女 婚姻狀況 未婚 已婚 護照號碼 \_\_\_\_\_

電話 ( ) \_\_\_\_\_ 手機 ( ) \_\_\_\_\_ 電子郵件 \_\_\_\_\_

通訊地址 (有效至 ? \_\_\_\_\_)

永久通訊地址 \_\_\_\_\_

### 法定代理人

姓名 (中文) \_\_\_\_\_

姓名 (英文) \_\_\_\_\_

名字 \_\_\_\_\_ 中間名 \_\_\_\_\_ 姓氏 \_\_\_\_\_

永久通訊地址 \_\_\_\_\_

電話 \_\_\_\_\_ 職業 \_\_\_\_\_ 關係 \_\_\_\_\_

( ) \_\_\_\_\_

### 財力證明

您再亞洲大學就讀期間主要的財力來源?

個人存款 獎學金 家人資助

其他(請書名) \_\_\_\_\_

### 學業背景

學校名稱	城市& 國家	主修	輔修	學位	授予日期
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

### 申請科系

選項	科系名稱
1	_____
2	_____
3	_____
4	_____
5	_____

身分  學位生  非學位交換生(學期)

學位  學士  碩士  博士

授課語言  全英語授課課程  中文授課課程

### 工作經驗

日期	服務機構	工作性質
_____	_____	_____
_____	_____	_____
_____	_____	_____

### 眷屬資訊

您是否會有眷屬陪同? 否 是

如果是, 您需要提供以下資料, 同時每年每人需要額外呈現 NT\$80,000 額外費用, 其中不包含孩童教育費用。

姓名	生日	性別	關係	國籍
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

### 英文能力

托福 iBT \_\_\_\_\_ 或 托福 IPT \_\_\_\_\_ 或同等英文檢定證明 \_\_\_\_\_

### 中文能力

您修讀中文幾年? \_\_\_\_\_ 您如何修習中文? \_\_\_\_\_

您是否有中文檢定? 否 是(如果是, 請說明何種檢定? \_\_\_\_\_, 分數 \_\_\_\_\_)

您如何評估您的中文能力?

聽力	<input type="checkbox"/> 母語	<input type="checkbox"/> 流利	<input type="checkbox"/> 普通	<input type="checkbox"/> 欠佳
口說	<input type="checkbox"/> 母語	<input type="checkbox"/> 流利	<input type="checkbox"/> 普通	<input type="checkbox"/> 欠佳
閱讀	<input type="checkbox"/> 母語	<input type="checkbox"/> 流利	<input type="checkbox"/> 普通	<input type="checkbox"/> 欠佳
寫作	<input type="checkbox"/> 母語	<input type="checkbox"/> 流利	<input type="checkbox"/> 普通	<input type="checkbox"/> 欠佳

### 獎學金申請

否 是(如果是, 申請單必須送出)

### 如何知道亞洲大學?

您是如何知道亞大?

<input type="checkbox"/> 亞大教授	<input type="checkbox"/> 老師	<input type="checkbox"/> 朋友	<input type="checkbox"/> 外國使館
<input type="checkbox"/> 亞大學生	<input type="checkbox"/> 刊物	<input type="checkbox"/> 教育展	<input type="checkbox"/> 網路收尋
<input type="checkbox"/> 亞大校友	<input type="checkbox"/> 其他(請說明) _____		

本人, 同屬名申請人, 保證本人既不是華僑, 也不是中華民國國民。

本人所出示之最高學歷畢業證書(高中畢業證書、學士畢業證書、碩士研究生大學畢業證書、博士研究生碩士文憑)為在本人畢業國家有效且合法頒發。我所持有的證書相當於中華民國合法學校頒發的證書。我沒有以華僑身份申請中華民國其他學院或大學。我從未在中華民國完成任何學術課程或被開除。收到錄取通知書後, 我應在寄回錄取通知書時, 提交一份經過台北經濟文化辦事處駐外代表處蓋章的畢業證書和成績單複印件。在此之後, 我將準備入學。

我同意授權亞洲大學核實以上所提供的信息。如果入學後發現有虛假信息, 我的亞洲大學學生資格將被取消。

申請人簽名

日期

**Appendix 2 Financial Guarantee 2024 Asia University**  
**附件 2 財力保證書**

本人\_\_\_\_\_ 與被保證人 \_\_\_\_\_ 關係是 \_\_\_\_\_ ,  
(請填寫姓名) (請填寫被保證人姓名)

I \_\_\_\_\_, and the applicant, \_\_\_\_\_  
(Guarantor's Name, printed name) (Applicant's name, printed name)

our relationship being \_\_\_\_\_.

願擔保被保證人在亞洲大學就學及生活所需一切費用支出。

hereby guarantee that the applicant's total living and tuition expenses while attending

Asia University will be paid in full.

\*\*最近三個月內經金融機構開具之至少\$5,000美金之財力證明影本一份。

\*\* A photocopy of proof of financial statement issued by a financial institution with a balance of \$5,000 (minimum) USD within the past three months.

此 致 Submitted to

亞洲大學招生委員會

The Admission Committee of International Students, Asia University

保證人簽名：

Guarantor's signature:  
(handwriting)

護照(居留證)號碼 Passport (ARC) No.:

聯絡電話 Tel:

電子郵件 E-mail:

具結日期 Date :

\_\_\_\_\_  
(Y/M/D)

### Appendix 3 Departments' Evaluation Criteria and Percentage

#### 附件 3 學系申請資料評分項目與配比

#### 【資訊電機學院】 College of Information and Electrical Engineering

資訊工程學系 Dept. of Computer Science & Information Engineering	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	Academic Performance (GPA) 畢業學校成績	AU Featured Development 本校重點發展	備註
	Percentage 百分比	30%	30%	30%	10%	全英語授課
		30%	30%	30%	10%	中文授課
	Graduate 碩、博士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	Academic Performance (GPA) 畢業學校成績	World University Rankings of Applicant's School 畢業生學校世界排名	備註
	Percentage 百分比	30%	30%	30%	10%	全英語授課
		30%	30%	30%	10%	中文授課

生物資訊與醫 學工程學系 Dept. of Bioinformatics and Medical Engineering	Graduate 碩士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	Academic Performance (GPA) 畢業學校成績	World University Rankings of Applicant's School 畢業生學校世界排名	備註
	Percentage 百分比	30%	30%	30%	10%	中文授課

#### 【管理學院】 College of Management

經營管理學系 Dept. of Business Administration	Graduate 碩、博士	Study Plan 讀書計畫	Academic Performance (GPA) 畢業學校成績	Other Information: Recommendation Letter, Language Ability, Relevant Certificates, etc. 其他資料：推薦信、語言能力、相關證照..等	備註
	Percentage 百分比	15%	40%	45%	中文授課

## Appendix 4 Asia University Guidelines for Establishing an Admission Scholarship for International Students

### 附件 4 亞洲大學外國學生入學獎助學金設置要點

96.03.14 95 學年度第 4 次行政會議通過訂定  
Amendment passed in the 4th administrative meeting of academic year 2006 on 96.03.14  
96.03.22 亞洲秘字第 0960001626 號函公布  
Announced on 96.03.22 of the Asia University letter coded 0960001626  
97.09.24 97 學年度第 2 次行政會議通過修正第 4、6、7 條條文  
Amendments made to clauses 4, 6, 7 in the 2nd administrative meeting of academic year 2008 on 97.09.24  
98.01.07 97 學年度第 5 次行政通過修正第 3、5、6、8 條條文；新增第 4 條條文；原第 4、5 條  
Amendments made to clauses 3, 5, 6, 8 in the 5th administrative meeting of academic year 2008 on 98.01.07;  
條次變更；刪除第 6 條條文  
added clause 4, 5 amendments; clause 6 deleted  
98.2.6 亞洲秘字第 0980000766 號函公布  
Announced on 98.2.6 of the Asia University letter coded 0980000766  
99.11.24 99 學年度第 4 次行政會議通過修正第 4、5、6 條條文  
Amendments made to clauses 4, 5, 6 in the 4th administrative meeting of academic year 2010 on 99.11.24  
99.12.13 亞洲秘字第 0990012736 號函發布  
Announced on 99.12.13 of the Asia University letter coded 0990012736  
101.1.18 100 學年度第 6 次行政會議通過修正第 5、7、8 條條文  
Amendments made to clauses 5, 7, 8 in the 6th administrative meeting of academic year 2012 on 101.1.18  
101.2.23 亞洲秘字第 1010001361 號函發布  
Announced on 101.2.23 of the Asia University letter coded 1010001361  
105.05.30 104 學年度第 10 次行政會議通過修正第 5 點條文  
Amendment made to clause 5 passed in the 10th administrative meeting of academic year 2015 on 105.05.30  
105.06.14 亞洲秘字第 1050008089 號函發布  
Announced on 105.06.14 of the Asia University letter coded 1050008089  
106.11.29 106 學年度第 4 次行政會議通過修正第五點附件  
Amendment made to clause 5 passed in the 4th administrative meeting of academic year 2017 on 106.11.29  
106.12.29 亞洲秘字第 1060017625 號函發布  
Announced on 106.12.29 of the Asia University letter coded 1060017625  
108.08.21 108 學年度第 1 次行政會議通過修正第 5、7、8 點條文  
Amendment made to clauses 5,7,8 passed in the 1st administrative meeting of academic year 2019 on 108.08.21  
108.10.02 亞洲秘字第 1080013676 號函發布  
Announced on 108.10.02 of the Asia University letter coded 1080013676  
111.01.12 110 學年度第 5 次行政會議通過修正第 4 點條文  
Amendment made to clause 4 passed in the 5th administrative meeting of academic year 2021 on 111.01.12  
111.01.26 亞洲秘字第 1110001245 號函發布  
Announced on 111.01.26 of the Asia University letter coded 1110001245  
112.10.17 112 學年度第 4 次行政會議通過修正第 4、5、6、10 條文  
Amendments made to clause 5,10 in the 4th administrative meeting of academic year 2023 on 112.10.17

- 一、亞洲大學(下稱本校)為獎勵優秀外國學生申請就讀本校，特訂定本要點。  
This scholarship is established to encourage outstanding international students to enroll in Asia University.
- 二、本要點所稱外國學生，係指未具僑生身份，且不具中華民國國籍之外國籍學生。  
Overseas compatriot students and foreign students with R.O.C nationality are not regarded as an “international student” mentioned in these Guidelines.
- 三、就讀大學部者最多獎勵四年，就讀碩士班者最多獎勵二年，就讀博士班者最多獎勵三年。  
Scholarships can be awarded to undergraduate students for four years, to master’s students for two years, and to doctoral students for three years at most.
- 四、本要點每學年度所需經費，由國際事務處編列預算。經費來源由相關經費支應。  
The scholarship of every academic year is budgeted by the International Affairs Office. The funding source is provided through the relevant budget allocations.
- 五、本校每年依年度預算提供全額學雜費減免或其他獎學金種類(獎學金類型詳見附表)若干名額，由國際事務處依學業成績、語文能力檢定成績、系所複審決議及其他表現審核後彙整列冊，提交校級招生委員會審議通過，報請校長核定。



A number of tuition waivers or other types of scholarships will be provided for international students (for types of scholarship see the list below) based on the evaluation by department faculty in terms of the applicant's academic transcript, language proficiency certificates, other performance, department discussions, and presented to the University Recruitment Committee for decision and finally approved by the President.

- 六、外國學生申請本獎學金者，應於申請就讀本校時，一併檢附「國際學生獎助學金申請表」逕向本校國際事務處提出申請。  
International students applying for this scholarship are required to submit the “Application Form for the International Student Scholarship” to the International Affairs Office during the admission process.
- 七、已獲我政府機關之全額獎學金者，不得再重複領取本獎學金。  
Students awarded with scholarships from our government institutions may not receive this scholarship.
- 八、符合獎勵之學生，若有以下情形者，將取消其繼續獲獎資格：  
Students eligible to receive this scholarship will be disqualified if they are:
- (一) 大學部學生前一學年總平均成績未達七十五分者。  
Undergraduates with an average grade below 75 in the previous academic year.
- (二) 碩士班學生前一學年總平均成績未達八十分者；領取 A 類和 B 類獎學金者，自入學日起一年之內未被接受或發表收錄於 Scopus 研討會或期刊之論文。  
Master's students with average grades below 80 in the previous academic year. Recipients of A and B type scholarships who, within one year from the date of enrollment, have not been accepted or published in papers included in Scopus conferences or journals.
- (三) 博士班學生前一學年總平均成績未達八十分者；領取 A 類和 B 類獎學金者，自入學日起一年半之內未被接受或發表收錄於 Scopus 研討會或期刊之論文。  
Doctoral students with average grades below 80 in the previous academic year. Recipients of A and B type scholarships who, within one year from the date of enrollment, have not been accepted or published in papers included in Scopus conferences or journals.
- (四) 前一學期操行總成績未達 80 分，或被記小過一次以上處分時，獎學金降一級；操行成績未達 75 分，或被記大過一次以上處分時，取消獎學金。  
Scholarships will be downgraded 1 level if the average conduct grade in the previous semester is less than 80 points or if they have received more than a minor demerit; scholarships will be canceled if the average conduct grade is below 75 points or if they have received a major demerit or above.
- (五) 入學當年度未完成註冊、辦理保留入學資格、休學或轉學離校者；  
Students who do not complete registration after admission or those on reserve student status, suspended study, or have transferred to other schools; students who resume their studies after a study suspension.
- (六) 休學後再復學者。  
Students returning to studies after a leave of absence.
- 九、領取本獎助學金者，其入學資料經查若有偽造或不實之情事，撤銷其補助資已領取之獎助學金應予繳回。  
Students who have received the scholarship will be disqualified and asked to return it if the personal information provided during the admission process is proven to be not true.
- 十、本要點經行政會議通過，陳請校長核定後發布施行，修正時亦同。  
These Guidelines will be passed by the Administrative Council, announced, and become effective after approval by the President. Future amendments will follow the same procedure.

【附表】亞洲大學獎學金類型 Types of Scholarships at Asia University

學士生 Undergraduates	C	學費全額減半(雜費全付) Fifty Percent (50%) tuition fee waiver
碩博生 Graduates	A+	學雜費全額減免，住宿費全額減半，每月新台幣6,000元生活津貼 Full tuition fee waiver, miscellaneous fee waiver, a 50% school dormitory fee waiver (on-campus only), and a monthly stipend of NTD6,000
	A	學雜費全額減免，住宿費全額減半 Full tuition fee waiver, miscellaneous fee waiver, and a 50% school dormitory fee waiver
	B	學雜費全額減免 Full tuition fee waiver, and miscellaneous fee waiver
	C	學雜費全額減半 Fifty Percent (50%) tuition fee waiver

## Appendix 5 Asia University's Admission Application Regulations for International Students

### 附件 5 亞洲大學外國學生申請入學要點

- 93.2.17 92 學年度第 1 次教務會議通過  
93.3.31 教育部台文(一)字第 0930042497 號函核備  
94.6.22 93 學年度第 5 次校務會議通過法規名稱改名亞洲大學  
96.3.14 95 學年度第 4 次行政會議通過訂定  
96.3.22 亞洲秘字第0960001626 號函發布  
97.9.24 97 學年度第2 次行政會議通過修正第4、6、7 點條文  
98.1.7 97 學年度第5次行政通過修正第3、5、6、8 條條文；新增第4 條條文；第4、5 點條次變更；刪除第6點條文  
98.2.6 亞洲秘字第0980000766 號函發布  
99.3.10 98 學年度第 10 次行政會議通過修正第 1、5、15、16 點條文  
99.3.22 亞洲秘字第 0990002351 函發布  
99.8.11 99 學年度第 1 次行政會議通過修正第 5 點條文  
99.8.31 亞洲秘字第 0990008340 號函發布  
99.11.24 99 學年度第 4 次行政會議通過修正第 4、5、6 點條文  
100.3.16 99 學年度第 10 次行政會議通過修正第 2、4、5、8、12、14、15、16、17、18 點條文  
100.4.28 教育部台文(二)字第 1000065477 號函修正  
101.5.16 100 學年度第 10 次行政會議通過修正第 2、4、5、6、8、15、18 點條文  
101.06.13 100學年度第11次行政會議通過修正第2、4、6、10、12、16、17、21點條文； 新增第3、7、8、9 條條文；第5、11、13、14、15、18、19、20、21 點條次變更  
101.7.23教育部台文(二)字第1010137793號函修正  
101.11.28 101 學年度第 4 次行政會議通過修正第 4、11、12、16、17、21 點條文  
101.12.17 教育部臺文(二)字第 1010242037 號函修正  
102.01.11 亞洲秘字第 1020000425 號函發布  
102.01.23 101 學年度第 6 次行政會議通過修正第 2、10 點條文  
102.02.07 教育部臺教文(五)字第 1020022728 號函同意核定  
102.02.19 亞洲秘字第 1020001328 號函發布  
105.08.17 105學年度第1次行政會議通過修正第2、4、6、11點條文  
105.11.23亞洲秘字第1050015260號函發布  
109.04.15 108學年度第7次行政會議通過修正第6點條文  
109.05.14 亞洲秘字第1090005480號函發布  
110.12.15 110學年度第4次行政會議通過修正第4、5、17點條文  
111.01.04 亞洲秘字第1110000095號函發布  
111.09.14 111學年度第2次行政會議通過修正第2、5、6、8、15點條文  
112.01.09111學年度第5次行政會議通過修正第2、3、4、5、6、7、8、11、12、15、16、19點條文  
112.07.24111學年度第8次行政會議通過修正第2、3、4、5、6、7、8、11、12、14、15、16、19點條文  
112.12.27 112學年度第6次行政會議修正後通過修訂第2、3、7、16、18點條文  
113.03.12 臺教文(五)字第1130025860號修正後核定

一、 本要點依據教育部「外國學生來臺就學辦法」暨相關法令規定訂定之。

二、 具外國國籍且未曾具有中華民國國籍，符合下列規定者，得依本要點規定申請入學：

(一) 未曾以僑生身分在臺就學。

(二) 未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。

具外國國籍並符合下列規定，且最近連續居留海外六年以上者，亦得依本要點規定申請入學。但擬就讀大學醫學、牙醫或中醫學系者，其連續居留年限為八年以上：

- (一) 申請時兼具中華民國國籍者，應自始未曾在臺設有戶籍。
- (二) 申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時已滿八年。
- (三) 前二款均應符合前項第一款及第二款規定。

依教育合作協議，由外國政府、機構或學校遴薦來臺就學之外國國民，其自始未曾在臺設有戶籍者，經教育部核准，得不受本點前二項規定之限制。

第二項所定六年、八年，以擬入學當學期起始日期（二月一日或八月一日）為終日計算之。如違反此規定經查證屬實者，撤銷其入學資格或開除學籍。

第二項所稱海外，指大陸地區、香港及澳門以外之國家或地區；所稱連續居留，指外國學生每曆年在國內停留期間未逾一百二十日。連續居留海外採計期間之起迄年度非屬完整曆年者，以各該年度之採計期間內在國內停留期間未逾一百二十日予以認定。但符合下列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外居留期間計算：

- (一) 就讀僑務主管機關舉辦之海外青年技術訓練班或教育部認定之技術訓練專班。
- (二) 就讀教育部核准得招收外國學生之各大專校院華語文中心，合計未滿二年。
- (三) 交換學生，其交換期間合計未滿二年。
- (四) 經中央目的事業主管機關許可來臺實習，實習期間合計未滿二年。

具外國國籍並兼具中華民國國籍，且於中華民國一百年二月一日修正施行前已提出申請喪失中華民國國籍者，得依原規定申請入學，不受本點第二項規定之限制。

- 三、具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿六年以上者，得依本要點規定申請入學。

前項所稱連續居留，指每曆年在國內停留期間，合計未逾一百二十日。但符合前點第五項第一款至第四款所列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入前項連續居留期間計算。

曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外六年以上者，得依本要點規定申請入學。

前項所稱連續居留，指每曆年在國內停留期間，合計未逾一百二十日。但符合前點第五項第一款至第四款所列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外連續居留期間計算。

第一項及第三項所定六年，以擬入學當學期起始日期（二月一日或八月一日）為終日計算之。

第一項至第三項所定海外，準用前點第五項規定。

- 四、外國學生依第二點及第三點規定申請來臺就學，以一次為限；其繼續在臺就學者，入學方式應與我國內一般學生相同。但下列情形，不在此限：

- (一) 於完成申請就學學校學程後，申請碩士班以上學程，逕依本校規定辦理
- (二) 外國學生申請來臺就讀學士班以下學程，在國內停留未滿一年，因故退學或喪失學籍，得重新申請來臺就學，並以一次為限。

外國學生經入學學校以操行或學業成績不及格、違反法令或校規情節嚴重致遭退學或喪失學籍者，不得再依前項規定申請入學。

- 五、辦理外國學生招生業務，除宣傳推廣及協助辦理來臺相關必要程序外，不得委外校外機構、法人、團體或個人辦理，並於招生網站宣示上開未委外辦理之相關事項。本校外國學生招生宣傳為透過本校網站、海外校友組織及參加海外實體或線上教育展等方式，並未委由其他校外代辦推廣及招生。
- 六、本校實際招收入學之外國學生，其名額以教育部核定本校前一學年度招生名額外加百分之十為原則，並應併入當學年度招生總名額報教育部核定；申請招收外國學生名額超過前一學年度核定招生名額外加百分之十者，應併同提出增量計畫（包括品質控管策略及配套措施）報教育部核定。但本校與外國大學合作並經教育部專案核定之學位專班，不在此限。
- （一）本校於前一學年度核定招生總名額內，有本國學生未招足情形者，得以外國學生名額補足，並應報教育部核定。
- （二）第一項招生名額，不包括未具正式學籍之外國學生。
- 七、本校招收外國學生入學各年級，應擬訂公開招生規定報教育部核定後，訂定外國學生招生簡章，詳列招生學系、修業年限、招生名額、學程授課語言、申請資格、入學標準及審查方式、語言能力證明、財力證明基準、學雜費收退費基準、本校獎助學金資訊及其他相關規定。

本校招收外國學生之入學標準、申請文件及審查方式如下：

（一）入學標準：招生系(所)制定審查標準進行審查，且各系(所)得視情況通知申請者參與面試事宜。

（二）申請文件：

1. 入學申請表(附貼兩吋半身脫帽相片) 乙份。
2. 學歷證明文件：
  - (1) 大陸地區學歷應依大陸地區學歷採認辦法規定辦理。
  - (2) 香港或澳門學歷應依香港澳門學歷檢覈及採認辦法規定辦理。
  - (3) 其他地區學歷：
    - 海外臺灣學校及大陸地區臺商學校之學歷同我國同級學校學歷。
    - 前二目以外之國外地區學歷，應依大學辦理國外學歷採認辦法規定辦理。但設校或分校於大陸地區之外國學校學歷，應經大陸地區公證處公證，並經行政院設立或指定之機構或委託之民間團體驗證。
3. 推薦函乙份。
4. 留學計畫書中文或英文版乙份。
5. 語言能力證明：除國際專修部、招生法令另有規定之班別外，本校招生學系(程)依授課語言及外國學生申請入學前，須提供相關語言能力證明，修讀全英語授課學程者，英文成績應達CEFR B1，且申請者須提供英語能力證明。修讀中文授課學程者，華語文能力應達 TOCFL A2(含)級以上，且申請者須提供華語文能力證明。外國學生入學後，因語言程度欠佳，無法隨班聽課者，得依本校各項規定辦法申請休學與復學。
6. 財力證明：
  - (1) 應有至少6個月之經常性財力5000美金以上。
  - (2) 公費生或獎學金生應附可供採認之獎學金證明。
7. 護照影本乙份。
8. 其他各系所於招生公告訂定之應繳交文件乙份。

外國學生申請入本校就學，應依外國學生入學招生簡章所定之時程，檢附本點前項第二款文件向本校國際學術交流中心申請初審，送交各系所複審通過，經本校招生委員會議審通過後，並由教務處簽署核發入學許可。

本校辦理外國學生招生事務，除宣傳推廣及協助學生辦理來臺相關必要程序外，不得委由校外機構、法人、團體或個人辦理；並應適時確認其是否向外國學生收取不合理之費用、成立借貸關係或其他違反相關法令之情形，必要時得向申請之外國學生查核。

本校自行或委由校外機構、法人、團體或個人辦理外國學生招生相關事項，不得提供與招生規定、招生簡章或相關規定不一致之資訊。

第二項第二款所定最高學歷證明或同等學力證明文件，其為外國學校核發者，除海外臺灣學校外，應依大學辦理國外學歷採認辦法相關規定辦理。

本校審核外國學生之入學申請時，對第二項第二款及第六款未經我國駐外機構、行政院設立或指定之機構或委託之民間團體驗證之文件認定有疑義時，得要求經驗證；其業經驗證者，得請求協助查證。

入學許可應載明外國學生之姓名、就讀學程名稱、學位別、授課語言、入學之學年、學期開始日期、學雜費收退費基準、獎助學金及其他應告知外國學生之相關資訊之中文及英文版本，確認外國學生瞭解來臺就學相關權利義務，並得提供外國學生母國語言版本。

外國學生所繳入學證明文件有偽造、假借、塗改等情事，應撤銷錄取資格；已註冊入學者，撤銷其學籍，且不發給任何相關學業證明；如畢業後始發現者，應由本校撤銷其畢業資格並註銷其學位證書。

八、外國學生已在臺完成學士以上學位，繼續申請入學碩士以上學程者，得檢具我國各校院畢業證書及歷年成績證明文件，依前點規定申請入學，不受第七點第二項第二款規定之限制。

外國學生在我國就讀外國僑民學校或我國高級中等學校附設之雙語部（班）或私立高級中等學校外國課程部班畢業者，得持該等學校畢業證書及歷年成績證明文件，不受第四點第一項及前第七點第二項第二款規定之限制。

九、招收外國學生之大專校院，本校應即時於教育部指定之外國學生資料管理資訊系統，登錄外國學生入學、轉學、休學、退學或變更、喪失學生身分等情事。

十、外國學生有休學、退學或變更、喪失學生身分等情事，本校應通報外交部領事事務局及本校所在地之內政部移民署各服務站，並副知本部。

十一、外國學生來臺於本校之華語文中心學習語文者，其申請程序、獎補助、管理與輔導、缺課時數逾該期上課總時數四分之一以上及變更或喪失學生身分之通報，準用本要點之相關規定。

十二、外國學生不得申請就讀本校之進修學士班、碩士在職專班及其他僅於夜間、例假日授課之班別。但外國學生在臺已具有合法居留身分者或其就讀之班別屬經教育部專案核准之課程者，不在此限。

十三、外國學生註冊時，新生應檢附已投保自入境當日起至少六個月效期之醫療及傷害保險，在校生應檢附我國全民健康保險等相關保險證明文件。

前項保險證明如為國外所核發者，應經駐外機構驗證。

十四、外國學生就學應繳之費用，依下列規定辦理：

(一) 經駐外機構推薦來臺就學之外交部臺灣獎學金受獎學生及具我國永久居留身分者，依本校所定我國學生收費基準辦理。

(二) 依教育合作協議入學者，依協議規定辦理。

(三) 前二款以外之外國學生，由本校訂定收費基準，並不得低於同級私立學校收費基準。

本要點中華民國一百年二月一日前已入學之學生，該教育階段應繳之費用，仍依原規定辦理。

十五、外國學生註冊入學時，未逾該學年第一學期修業期間三分之一者，於當學期入學；已逾該學年第一學期修業期間三分之一者，於第二學期或下一學年註冊入學。但教育部另有規定者，不在此限。

十六、有關本校外國學生獎學金申請辦法，另依本校相關規定辦理。

十七、本校國際事務處負責辦理外國學生就學申請、輔導、聯繫等事項，並加強安排住宿家庭及輔導外國學生學習我國語文、文化等，以增進外國學生對我國之了解。

本校應於每學年度不定期舉辦外國學生輔導活動或促進校園國際化，有助我國學生與外國學生交流、互動之活動。

十八、本校因國際學術合作計畫或其他特殊需求成立外國學生專班者，應依專科以上學校總量發展規模與資源條件標準相關規定，報教育部核定。本校各系所在不影響正常教學情況下，得與外國學校簽訂教育合作協議，招收外國交換學生，並得依本校外國學生入學規定，酌收外國人士為選讀生。

(一) 選讀生入學期限為一年，外國學生不得以選讀作為申請居留簽證之理由。

(二) 選讀生之申請入學、註冊報到、選課手續、與其他相關規定辦法，比照正式生辦理；其修讀科目經考試及格，得由本校核發學分證明。

(三) 選讀生選讀期滿欲取得正式學籍，應依本要點規定申請入學。

(四) 選讀生取得本校正式學籍後，其已修習及格之科目學分，得依本校抵免學分辦法之規定辦理抵免。

十九、外國學生於本校大學部畢業後，經本校核轉教育部許可在我國實習者，其外國學生身分最長得延長至畢業後一年。

外國學生來臺就學後，其於就學期間許可在臺初設戶籍登記、戶籍遷入登記、歸化或回復中華民國國籍者，喪失外國學生身分，應予退學。但入學方式與我國內一般學生相同者，及依國籍法第四條第一項第一款至第三款申請歸化取得中華民國國籍者，不在此限。

於我國大專校院就讀之外國學生轉學比照本國一般生按「亞洲大學學則」之規定報考。但外國學生經他校以操行不及格或因刑事案件經判刑確定致遭退學者，不得轉學進入本校就讀。

二十、外國學生有違反就業服務法之規定經查證屬實者，本校應即依規定處理。

二十一、外國學生留臺期間，除應遵守中華民國法律外，並應恪守本校各項規章。本要點未盡事宜，悉依教育部外國學生來臺就學辦法及本校各項學則規章辦理。本要點經行政會議通過，並報請教育部核定後發布施行，修正時亦同。