



**亞洲大學**  
ASIA UNIVERSITY

## Spring Semester 2025 Admission Application Brochure for International Students

### 113 學年度第 2 學期春季班外籍生申請入學簡章 【2025 年 2 月入學】

Application Period 申請期程	October 21, 2024 - December 20, 2024 2024 年 10 月 21 日至 2024 年 12 月 20 日
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**Key Dates for International Students’  
Application for Admission, Spring Semester 2025**  
亞洲大學 113 學年度第 2 學期春季班外籍生申請入學重要日程表

**Spring Semester 2025 (February Enrollment)**  
**113 學年度第 2 學期春季班(二月入學)**

Admission Brochure Announcement 公告招生簡章	October 21, 2024 2024年10月21日
Application Period 報名時程	October 21, 2024 ~ December 20, 2024 2024年10月21日~2024年12月20日
Application Deadline (Taiwan time) 申請報名及資料上傳截止日 (以臺灣時間)	11:59 pm on December 20, 2024 2024年12月20日 23:59 前
Announcement of Admission Results 公告錄取名單	January 2, 2025 2025年1月2日
Letters of Admission Delivered 寄發錄取通知書	January 6-8, 2025 2025年1月6日-8日
Deadline for Confirming Acceptance and Filling out the Enrollment Survey 確認入學意願及填寫入學問卷截止日	February 7, 2025 2025年2月7日
Registration and Enrollment Date 錄取生報到註冊日期	Before February 17, 2025 2025年2月17日(開學日)前

**Online Application | 網路報名系統網址**  
<https://webap.asia.edu.tw/FEAP/Login.aspx>

Except for circulating and promoting program information and assisting international students with necessary procedures to ensure their safe arrival in Taiwan, Asia University has not outsourced the admission process to any agencies. For any questions, please contact the Office of International Affairs.

除宣傳、推廣及協助學生辦理來臺必要程序外，本校並未委外辦理招生事務。

若申請人有疑問，可洽國際事務處詢問。

## Table of Contents 目錄

List of Programs Open for Application 招生學系可申請班別一覽表.....	4
I. Chinese-taught Programs 中文授課學程 .....	4
II. English-taught Programs 全英語授課學程 .....	5
Application Procedures 申請流程圖 .....	6
I. Online Application 網路報名 .....	6
II. Uploading Documents for Review 上傳審查資料 .....	6
Application Instructions 申請注意事項 .....	7
I. Eligibility 申請資格 .....	7
II. Application Procedures 申請流程 .....	10
D. Uploading documents for review 網路上傳審查資料 .....	11
III. Application Fees 申請費用 .....	16
IV. Notes for Application 申請注意事項 .....	16
V. Enrollment Time 入學時間 .....	17
VI. Duration of Study 修業年限 .....	17
VII. Release of Admission Results 公告放榜 .....	17
VIII. Admission Quota 招收名額 .....	18
IX. Registration and Enrollment 報到及註冊入學 .....	18
X. Tuition and Fee Standard 學雜費參考標準 .....	19
XI. Miscellaneous 其他申請注意事項 .....	24
XII. Scholarships 獎學金 .....	26
Appendix 1 附錄一 Asia University Guidelines for Establishing an Admission Scholarship for International Students .....	28
Appendix 2 附錄二 Asia University's Admission Application Regulations for International Students 亞洲大學外國學生申請入學要點 .....	30
Appendix 3 附錄三 Departments' Evaluation Items and Percentage 學系申請資料評分項目與配比較 .....	35
Appendix 4 附錄四 Map and Transportation Information of Asia University 亞洲大學位置圖及交通資訊 .....	39
Appendix 5 附錄五 References 參考資料 .....	42
Asia University Application Documents Checklist 申請入學文件檢查表 .....	47
Attachment 1 附件一 Asia University Spring 2025 International Student Application Form (For International Students Only) 亞洲大學113學年度第2學期春季班入學申請表(外籍學生適用) .....	48
Attachment 2 附件二 亞洲大學113學年度第2學期春季班入學申請表報名資格切結書 (外籍學生適用--中文版) .....	50
Attachment 3 附件三 Declaration Form for AU International Student Spring Semester 2025 (For International Students Only--English version) 亞洲大學113學年度第2學期春季班外籍生報名資格切結書(外籍學生適用-英文版) .....	51
Attachment 4 附件四 Financial Guarantee for Asia University International Student Spring Semester 2025 亞洲大學113學年度第2學期春季班外籍生申請資料—財力保證書 .....	52

# List of Programs Open for Application

## 招生學系可申請班別一覽表

### I. Chinese-taught Programs 中文授課學程

College 學院	Department/Institute 系所	Chinese-taught Programs 中文授課課程			Webpage Link 網頁連結
		BS/BA 學士	MS/MA 碩士	PhD 博士	
College of Information and Electrical Engineering 醫學暨健康學院	Department of Healthcare Administration 健康產業管理學系 -Healthcare Administration Track 健康管理組 -Long-term Care 長期照護組	•	•	•	<a href="#">Webpage link</a> 健管系網頁連結
	Department of Food Nutrition and Health Biotechnology 食品營養與保健生技學系 -Food and Nutrition Track 食品營養組 -Pharmaceutical Cosmetics Track 藥用化粧品醫美組	•	•		<a href="#">Webpage Link</a> 保技系網頁連結
	Department of Medical Laboratory Science and Biotechnology 醫學檢驗暨生物技術學系	•	•		<a href="#">Webpage Link</a> 醫技系網頁連結
	Department of Psychology 心理學系	•	•		<a href="#">Webpage Link</a> 心理系網頁連結
	Department of Optometry 視光學系	•			<a href="#">Webpage Link</a> 視光系網頁連結
College of Information and Electrical Engineering 資訊電機學院	Department of Computer Science and Information Engineering 資訊工程學系	•	•	•	<a href="#">Webpage Link</a> 資工系網頁連結
	Department of M-commerce and Multimedia Applications 行動商務與多媒體應用學系	•	•		<a href="#">Webpage Link</a> 商應系網頁連結
	Department of Information Communication 資訊傳播學系	•	•		<a href="#">Webpage Link</a> 資傳系網頁連結
	Ph.D. Program in Artificial Intelligence 人工智慧博士學位學程			•	<a href="#">Webpage Link</a> 人工智慧學系網頁連結
College of Management 管理學院	Department of Business Administration 經營管理學系	•	•	•	<a href="#">Webpage Link</a> 經管系網頁連結
	Department of Accounting and Information Systems 會計與資訊學系	•	•		<a href="#">Webpage Link</a> 會資系網頁連結
	Department of Finance 財務金融學系	•	•		<a href="#">Webpage Link</a> 財金系網頁連結
	Department of Finance and Economic Law 財經法律學系	•	•		<a href="#">Webpage Link</a> 財法系網頁連結
College of Humanities and Social Sciences 人文社會學院	Department of Foreign Languages and Literature 外國語文學系	•	•		<a href="#">Webpage Link</a> 外文系網頁連結
	Department of Social Work 社會工作學系	•	•		<a href="#">Webpage Link</a> 社工系網頁連結
	Department of Early Childhood Education 幼兒教育學系	•	•		<a href="#">Webpage Link</a> 幼教系網頁連結
College of Creative Design 創意設計學院	Department of Digital Media Design 數位媒體設計學系	•	•	•	<a href="#">Webpage Link</a> 數媒系網頁連結
	Department of Creative Product Design 創意商品設計學系	•	•		<a href="#">Webpage Link</a> 創設系網頁連結
	Department of Fashion Design 時尚設計學系	•			<a href="#">Webpage Link</a> 時設系網頁連結
	Department of Interior Design 室內設計學系	•	•		<a href="#">Webpage Link</a> 室設系網頁連結

#### 備註 Remarks:

1. Applicants for the Chinese-taught program are required to have CEFR A2 Chinese proficiency and submit relevant supporting documents.

申請中文學程者，需具備CEFR A2 中文能力，並提交相關語言證明文件。

## II. English-taught Programs 全英語授課學程

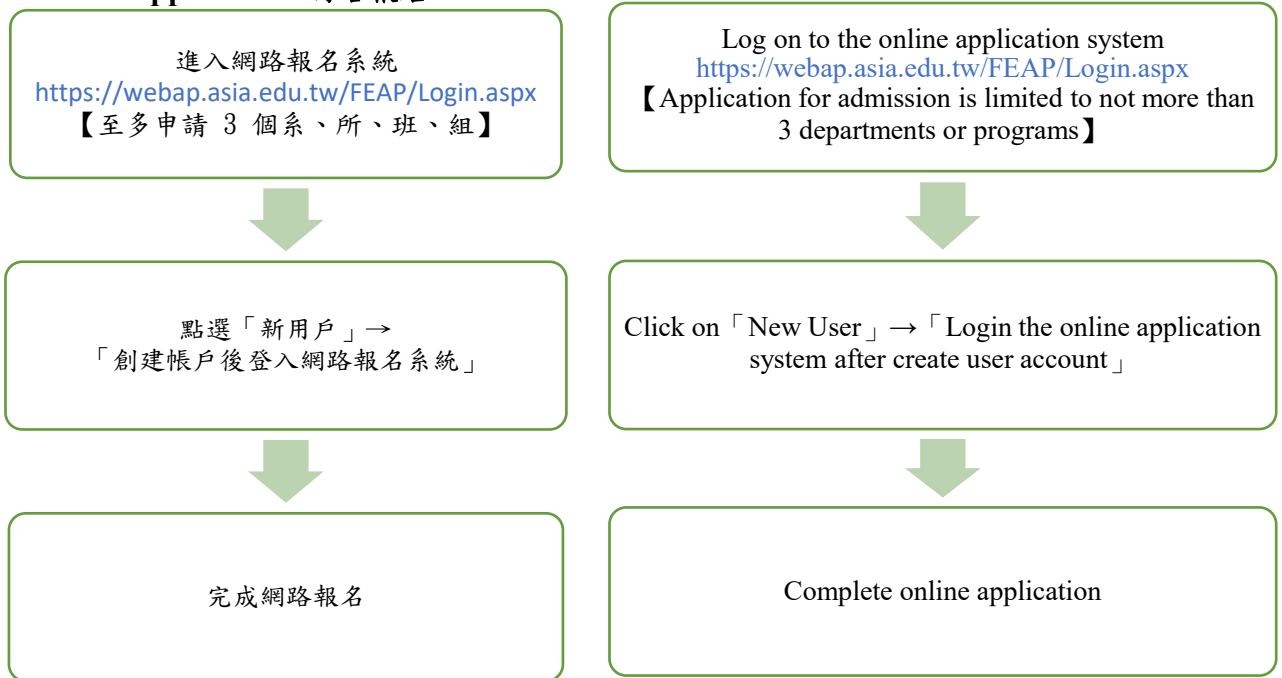
College 學院	Department/Institute 系所	English-taught 全英語授課學程			Webpage Link 網頁連結
		BS/BA學士	MS/MA碩士	PhD博士	
College of Information and Electrical Engineering  醫學暨健康學院	Department of Healthcare Administration 健康產業管理學系		•	•	<a href="#">Webpage link</a> 健管系網頁連結
	Department of Healthcare Administration (Psychology Specialty PhD Program) 健康產業管理學系(心理組)			•	<a href="#">Webpage Link</a> 健管系(心理組博士) 網頁連結
	Department of Psychology 心理學系		•		<a href="#">Webpage Link</a> 心理系網頁連結
College of Information and Electrical Engineering  資訊電機學院	Department of Computer Science and Information Engineering 資訊工程學系	•	•	•	<a href="#">Webpage Link</a> 資工系網頁連結
College of Management  管理學院	Department of Business Administration 經營管理學系		•	•	<a href="#">Webpage Link</a> 經管系網頁連結
	Department of Finance 財務金融學系	•			<a href="#">Webpage Link</a> 財金系網頁連結
	Department of Accounting and Information Systems 會計與資訊學系	•			<a href="#">Webpage Link</a> 會資系網頁連結
College of Humanities and Social Sciences  人文社會學院	Department of Foreign Languages and Literature 外國語文學系	•	•		<a href="#">Webpage Link</a> 外文系網頁連結
College of Creative Design  創意設計學院	Department of Digital Media Design 數位媒體設計學系			•	<a href="#">Webpage Link</a> 數媒系網頁連結

### 備註 Remarks:

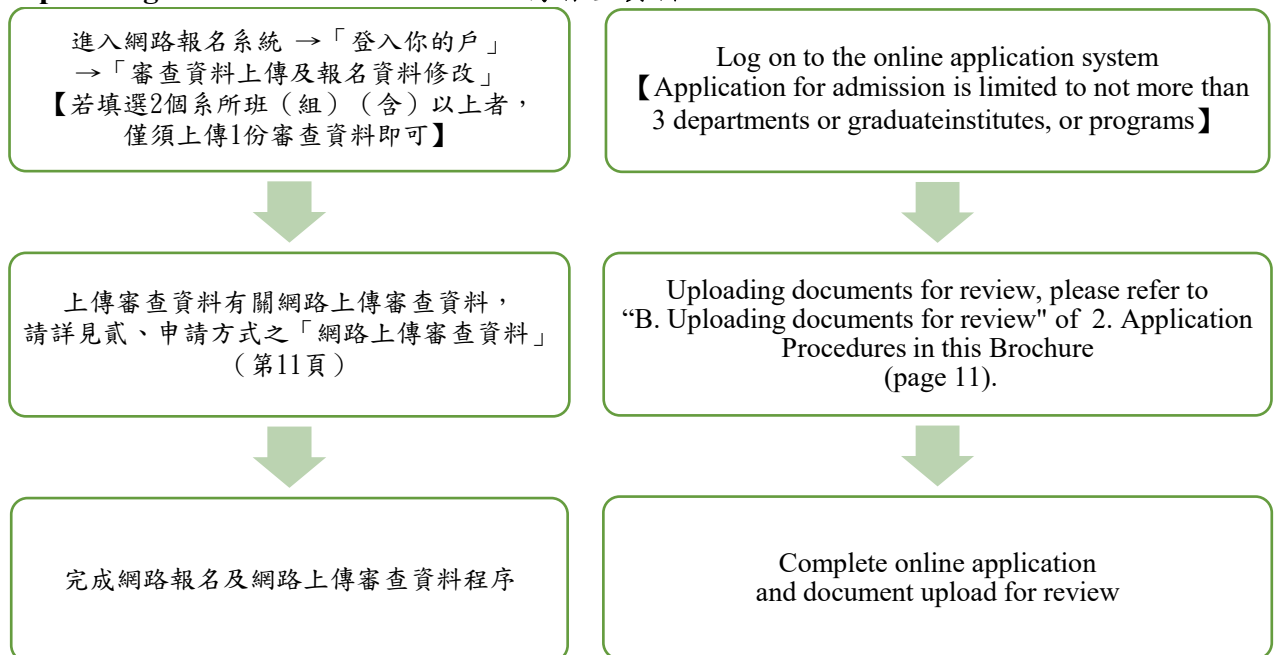
- Applicants for the English-taught program are required to have CEFR B1 proficiency and submit relevant supporting documents.  
申請全英語學程者，需具備CEFR B1以上語言能力，並提交相關語言證明文件。
- The degree program confers the degree name and abbreviation as follows 學位學程授予學位名稱及簡寫如下:  
Bachelor of Science(BS)工學學士; Bachelor of Arts(BA)文學學士; Bachelor of Finance(BF)商學學士; Master of Business Administration(MBA)管理學碩士; Master of Science(MS)工學碩士; PhD-Doctor of Philosophy(PhD)博士

# Application Procedures 申請流程圖

## I. Online Application 網路報名



## II. Uploading Documents for Review 上傳審查資料



## Application Instructions 申請注意事項

### I. Eligibility 申請資格

#### A. Nationality 國籍

- a) A person of foreign nationality who has never held Republic of China (“ROC”) nationality and who does not have overseas Chinese student status at the time of his/her application.  
具外國國籍且未曾具有中華民國國籍，於申請時並不具僑生資格者。
- b) A person of foreign nationality who meets the following requirements and who in the immediate past has resided overseas continuously for at least six years (up to February 1, 2025):  
具外國國籍並符合下列規定，且最近連續居留海外6年以上者（計算至2025年2月1日）：
- 1) A person who at the time of his/her application also holds dual R.O.C. nationality shall have never had a household registration in Taiwan.  
申請時兼具中華民國國籍者，應自始未曾在臺設有戶籍。
  - 2) A person who before the time of his/her application also held dual R.O.C. nationality but no longer does at the time of his/her application shall have renounced his/her R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years (up to February 1, 2025) before making his/her application.  
申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時（計算至2025年2月1日）已滿8年。
  - 3) The persons referred to in the preceding two subparagraphs must have never previously undertaken studies in Taiwan as an overseas Chinese student nor have accepted a placement by the University Entrance Committee for Overseas Chinese Students in the current academic year. A foreign national who was selected by a foreign government, organization, or school to study in Taiwan in accordance with the Education Cooperation Framework Agreement, and who has never had household registration in Taiwan may be given exemption from the restrictions set out in the preceding two paragraphs if the competent education administrative authority gives approval.  
前二款均未曾以僑生身分在臺就學，且未於當學年度經海外聯合招生委員會分發。依教育合作協議，由外國政府、機構或學校遴薦來臺就學之外國國民，其自始未曾在臺設有戶籍者，經主管教育行政機關核准，得不受前二項規定之限制。
  - 4) A person who held both foreign and R.O.C. nationalities and applied for annulment of his/her R.O.C. nationality before the date of effect of the February 1, 2011 amendment to the Regulations Regarding International Students Undertaking Studies in Taiwan may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in preceding two paragraphs.  
具外國國籍並兼具中華民國國籍，且於教育部外國學生來臺就學辦法中華民國100年2月1日修正施行前已提出申請喪失中華民國國籍者，得依原規定申請入學，不受第二項規定之限制。

The aforementioned ROC nationality is defined in accordance with Article 2 of the Nationality Act:

以上所稱中華民國國籍係依中華民國國籍法第二條規定辦理：

A person shall have the national of the ROC under any of the conditions provided by the following Subparagraphs:

有下列各款情形之一者，屬中華民國國籍：

- i. His/her father or mother was a national of the ROC when he/she was born.  
出生時父或母為中華民國國民。

- ii. He/she was born after the death of his/her father or mother, and his/her father or mother was a national of the ROC at the time of death.  
出生於父或母死亡後，其父或母死亡時為中華民國國民。
- iii. He/she was born in the territory of the ROC, and his/her parents can't be ascertained, or both were stateless persons.  
出生於中華民國領域內，父母均無可考，或均無國籍。
- iv. He/she has undergone the naturalization process.  
歸化者。

Preceding Subparagraph i and Subparagraph ii shall also apply to the persons who were minors at the time of the amendment and promulgation of this Act.  
前項第一款及第二款之規定，於本法修正公布時之未成年人，亦適用之。

- c) An applicant of foreign nationality, who is eligible for permanent residence in Hong Kong or Macao, who has never had a household registration in Taiwan, and who at the time of his/her application has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years (up to February 1, 2025).  
具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿6年以上者（計算至2025年2月1日）。
- d) An applicant who was formerly from the Mainland Area has foreign nationality and has never had a household registration in Taiwan, and who at the time of his/her application has resided overseas continuously for at least six years (up to February 1, 2025).  
曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外6年以上者（計算至2025年2月1日）。

The term “overseas” used in Paragraphs B, C, and D refers to countries or regions other than the Mainland Area, Hong Kong, and Macau; the term “reside overseas continuously” means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days.

第二、三、四項所稱海外，指大陸地區、香港及澳門以外之國家或地區；所稱連續居留，指外國學生每曆年在國內停留期間未逾120日。連續居留海外採計期間之起迄年度非屬完整曆年者，以各該年度之採計期間內在國內停留期間未逾120日予以認定。

The only exceptions to this method of calculation are for those who fulfill one of the following requirements with supporting documents. It is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they:

但符合下列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外居留期間計算：

- 1) Attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the Ministry of Education;  
就讀僑務主管機關舉辦之海外青年技術訓練班或教育部認定之技術訓練專班。
- 2) Spent a total period of less than two years undertaking Chinese language classes at a Chinese language center at a university or tertiary college that has Ministry of Education approval to recruit students overseas;  
讀教育部核准得招收外國學生之各大專校院華語文中心，合計未滿2年。
- 3) Spent a total period of less than two years in Taiwan as an exchange student;



交換學生，其交換期間合計未滿2年。

- 4) Spent a total period of less than two years undertaking an internship that they came to Taiwan to undertake with the approval of the designated central competent authority.

經中央目的事業主管機關許可來臺實習，實習期間合計未滿2年。

- 5) International students must have graduated from the high schools, colleges or universities recognized by the Ministry of Education (for more information, please visit: <http://depart.moe.edu.tw/ED2500/>). International students with a foreign high school diploma may apply for the undergraduate programs at National Changhua University of Education (hereinafter referred to as "the University"); those with a bachelor's degree or an equivalent academic qualification may apply for the University's Master's programs; those with a Master's degree or an equivalent academic qualification may apply for the University's doctoral programs.

外國學生須符合教育部採認之高中、大學或獨立學院畢業者（請參考教育部國際及兩岸教育司網頁）。外國學生具國外高中畢業資格者，得申請入學本校學士班；具學士學位者或具有與我國學制相當之同等學力資格者，得申請入學本校碩士班；具碩士學位者或具有與我國學制相當之同等學力資格者，將申請入學本校博士班。

Graduates from schools in Hong Kong or Macau where the graduation grade is equivalent to the second grade of Taiwan's high schools may apply for the University's undergraduate programs, but need to take 16 additional credits within the study period in accordance with the University's requirement to complete their study. The said students may apply for an additional year of study.

畢業年級相當於臺灣高級中等學校二年級之國外或香港、澳門地區同級同類學校畢業生得申請本校學士班，惟入學後依本校學則規定，在規定之修業期限內增加其應修之畢業學分數 12 學分，並得再延長修業年限一年。

## **B. Academic Qualifications 學歷**

International students with a high school diploma are eligible to apply for undergraduate programs; a Bachelor's degree for Master's programs; and a Master's degree for PhD programs.

持高中或同等學歷者可申請學士學位課程；持學士學位者可申請碩士學位課程；持碩士學位者可申請博士學位課程。

## II. Application Procedures 申請流程

**Online application (Applications received after the deadline will not be processed):  
From 9 am on October 21, 2024, to 11:59 pm on December 20, 2024 (Taiwan time;  
GMT+8).**

### A. 網路報名：逾時不予受理。自 2024 年 10 月 21 日上午 9 時起至 2024 年 12 月 20 日下午 11 時 59 分止（臺灣時間）

a) Log on to the online application system: <https://webap.asia.edu.tw/FEAP/Login.aspx>  
進入網路報名系統：請至 <https://webap.asia.edu.tw/FEAP/Login.aspx> 報名。

b) Fill out the form completely and accurately: Please refer to page 1 of the brochure for the application procedure.

依序輸入完整報名資料：申請流程請詳簡章第1頁。

c) Admission is limited to not more than 3 departments or graduate institutes or programs.

至多申請3個系、所、班、組。

d) Notes for online application:

網路報名注意事項：

1) It is suggested to use Google Chrome or Firefox 10.x version (and above) for online applications. Please do not use tablets or mobile phones to avoid the loss of application data.

建議使用Google Chrome或Firefox10.x以上版本瀏覽器操作，勿使用平板式電腦、手機，以避免報名資料流失。

2) To avoid network congestion, please log onto the website and complete an online application as soon as possible. Late applications are not accepted; please pay attention to the deadline so as to avoid failing to fill out the application form due to the shutdown of the application system.

為避免網路壅塞，請儘早上網登錄，逾期不予受理；請留意截止時間，以免因報名系統關閉，而無法完成網路填報資料。

3) Applicants who upload the application materials online and are qualified for admissions, will be deemed to agree to provide relevant information to admission personnel for the purpose of review, announcement of admissions, data transfer to the University's student academic record system after admission, and agree that the University provides relevant information for the local alumni association for the purpose of contact for application, admission notice, scholarships, etc.; If you do not agree with the foregoing matters, please inform us prior to release of admission decisions.

考生上網登錄報名資料並經本校審核資格符合者，即表示同意提供相關資料供試務人員查核、公告錄取名單及錄取後轉入本校學籍系統，並同意本校提供當地校友會，作為聯繫報名、錄取通知及申請獎勵金等相關資訊；如不同意前述事項，請於放榜前告知。

## B. Admission Review Procedure 入學審核程序



## C. Items for Evaluation 評分項目及配分比:

- a) The evaluation items for the undergraduate program are based on the following four criteria:  
本校學士班評分依下列 4 項:

Department Specialty 系所專業	GPA 畢業學校成績	Language Proficiency Score 語言能力(中英文)	AU Featured Development 本校重點發展
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- b) The evaluation items for our graduate program are based on the following four criteria:  
本校碩、博士班評分依下列 4 項:

Department Specialty 系所專業	GPA 畢業學校成績	Language Proficiency Score 語言能力(中英文)	World University Rankings of Applicant's School (THE, QS) 畢業生學校世界排名
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- c) The items for evaluation and percentage for the bachelor's, master's, and doctoral programs of each department are detailed in Appendix III, Departments' Evaluation Items and Percentage.  
各學系學士班、碩士班、博士班評分項目及配分比，詳如附錄三。

## D. Uploading documents for review 網路上傳審查資料

- a) Please merge the following documents into a PDF file and upload accordingly to the application system by clicking on "Online Application" → "Upload Documents & Edit Application" **within the prescribed time limit. Documents uploaded after the deadline will not be processed.**

請將下列各項資料匯出成PDF檔後，於規定期限內，至網路報名系統點選「網路報名」→「審查資料上傳及報名資料修改」上傳，逾期不予受理。

- b) **Application form for admission:** After applying online, download the application form (Appendix 1). Then, attach a 2-inch half-length and bareheaded photo taken within the last three months at the top of the form and upload it to the online application system with the other documents.

**入學申請表：**於網路報名後至「資料查詢」→「下載入學申請表」處列印入學申請表，入學申請表需附上近三個月內2吋正面半身脫帽照片併同其它審查資

料上傳至網路報名系統。

- c) **Identification document:** A photocopy of the passport or other documents for proof of nationality. A photocopy of the Alien Resident Certificate is required if available.  
**身分證明文件：**護照或其他國籍證明文件影本一份。如有外僑居留證，需繳交影本一份。

If the applicant meets the provisions in Article 2 of the Ministry of Education's Regulations Regarding International Students Undertaking Studies in Taiwan, has a foreign nationality as required and possesses (or possessed) a ROC nationality, then the applicant needs to provide immigration records for the past six years, certificate of ROC nationality renouncement or other supporting documents.

如符合教育部外國學生來臺就學辦法第二條具外國國籍且(曾)兼具中華民國國籍之規定者，需另繳交近6年出入境紀錄、喪失中華民國國籍許可證書或其他證明文件。

- d) **Academic credentials:** The official highest academic credential from a foreign school or equivalent documents proving the academic qualifications and yearly transcripts authenticated by a Taiwan Overseas Representative Office or an institute established or appointed by or a private agency commissioned by the Executive Yuan (If the documents are in languages other than Chinese or English, an authenticated Chinese or English translation should be additionally attached.)

**學歷證明文件：**經我國駐外機構、行政院設立或指定之機構或委託之民間團體驗證之外國學校正式最高學歷或同等學力證明文件及歷年成績單(中、英文以外之語文，應另檢附經驗證之中文或英文譯本)。

- 1) Academic credentials from Mainland China: The provisions in Method for Recognition of Mainland China Academic Credentials shall apply.

大陸地區學歷：應依大陸地區學歷採認辦法規定辦理。

- 2) Academic credentials from Hong Kong or Macau: The provisions in Method for Verification and Recognition of Hong Kong and Macau Academic Credentials shall apply.

香港或澳門地區：應依香港澳門學歷檢覈及採認辦法規定辦理。

- 3) Academic credentials from other areas 其他地區學歷：

- i. The academic credentials from an overseas Taiwanese school or a school in Mainland China for Taiwanese merchants shall be regarded as the same as that from a domestic school of an equivalent level.

海外臺灣學校及大陸地區臺商學校之學歷同我國同級學校學歷。

- ii. Foreign academic credentials from schools other than the two areas referred to in the preceding paragraphs shall be processed in accordance with the provisions in Method for Recognition of Foreign Academic Credentials by Universities. However, if the academic credential is issued by a foreign school established or with a branch established in Mainland China, the academic credential shall be notarized by a notary public in Mainland China and authenticated by an institute established or appointed by or a civil group commissioned by the Executive Yuan.

前二目以外之國外地區學歷，應依大學辦理國外學歷採認辦法規定辦理。但設校或分校於大陸地區之外國學校學歷，應經大陸地區公證處公證，並經行政院設立或指定之機構或委託之民間團體驗證。

If the authentication process cannot be completed before the application deadline, a signed Affidavit for Presentation of Admission Documents must be submitted. If admitted, the student must provide at registration **the original copy of diploma and transcript authenticated by a Taiwan Overseas Representative Office or an institute established or appointed by or a private agency commissioned by the Executive Yuan.** The admission will be cancelled if such documents cannot be submitted on time.

如在申請截止日期前無法完成驗證手續，請繳交「文件驗證切結書」。若經錄取，須於報到註冊時繳交經我國駐外機構、行政院設立或指定之機構或委託之民間團體驗證之畢業證書及成績單正本，未能如期繳交者，將取消其錄取資格。

Undergraduate program applicants shall submit academic credentials of high school diploma (or above); master's program applicants shall submit academic credentials of bachelor's degree diploma (or above); Ph.D. program applicants shall submit academic credentials of Master's degree diploma (or above).

申請學士學位課程者應附高中或同等或以上之學歷證明；申請碩士學位課程者應附學士學位或以上之學歷證明；申請博士學位課程者應附碩士學位或以上之學歷證明。

For information about the websites of the Overseas Representative Offices, please refer to the Ministry of Foreign Affairs website (<http://www.taiwanembassy.org>). 駐外機構網站請至外交部網站(<http://www.taiwanembassy.org>)查詢。

- a) **Full academic transcript:** The official full yearly academic transcripts authenticated by a Taiwan Overseas Representative Office or an institute established or appointed by or a private agency commissioned by the Executive Yuan (If the documents are in languages other than Chinese or English, an authenticated Chinese or English translation should be additionally attached.)

**歷年成績證明文件：**經我國駐外機構、行政院設立或指定之機構或委託之民間團體驗證之外國學校正式歷年成績單（中、英文以外之語文，應另檢附經驗證之中文或英文譯本）。

The transcript must include grades for courses in every semester.  
成績單須有在校每學期課程所修讀之成績。

Undergraduate program applicants shall submit high school transcript (or above) by year; master's program applicants shall submit bachelor's degree transcript (or above) by year; Ph.D. program applicants shall submit master's and bachelor's degree transcripts (or above) by year.

申請學士學位課程者應附高中或同等或以上之歷年成績證明；申請碩士學位課程者應附學士學位或以上之歷年成績證明；申請博士學位課程者應附碩士學位或以上之歷年成績證明。

If the diploma and transcript are not in Chinese or English, a notarized copy of the translation in English or Chinese is required; if the degree diploma and transcript are notarized from a university in Taiwan, it doesn't need to be verified.

若所檢附之學歷證明與歷年成績證明是中、英文以外之語文，則需另檢附經驗證之中文或英文譯本；若檢附之學歷證明與歷年成績證明是經驗證之台灣大專

院校，則不需另行驗證。

Applicants graduating in the same year do not have to submit their diploma but submit a copy of the student ID showing the year of study instead. However, they will have to submit a verified diploma and transcript on the registration day, or the admission status will be canceled.

應屆畢業者不需檢附學歷證明，但需檢附學生證文件以證明應屆畢業，並在到校報到時檢附經驗證之學歷證明文件與歷年成績文件，未能如期繳交者，將取消其錄取資格。

b) **Autobiography**

**(Study plan should be included for the applicants for doctoral or Master's programs.)**

**自傳（申請碩、博士班者須含讀書計畫）**

Applicants are required to submit a study plan which contains details regarding his or her education background, research interest, motivations for further study et cetera. It can be written in Chinese or English without specific requirements for contents or formats. If you apply for several departments or programs, it is suggested that the content is applicable to multiple departments or programs. Please edit it with word processing software (such as Microsoft Word) and then convert it to PDF format.

以中文或英文撰述，內容格式不拘，但應涵蓋學歷背景、研究意向、升學動機等內容。若申請多個系、所、班、組者，內容建議以適用於多個系所班（組）為原則。請先以文書處理軟體（如 Microsoft Word）編輯後再轉成 PDF 檔。

c) **A proof of financial statement or a proof of scholarship**

(please choose one of the following)

**財力證明或獎學金證明（請選擇以下任一種方式繳交）**

- 1) A photocopy of proof of financial statement issued by a financial institution with a balance of US\$5,000 (minimum) within the past three months, which demonstrates financial sustainability for the student's study in Taiwan.

最近三個月內經金融機構開具之至少 US\$5,000 美金在臺就學之財力證明影本一份。

- 2) Proof of full scholarship offered by a government agency, university, college, or civil organization.

政府、大專校院或民間機構提供全額獎助學金之證明。

If the certificate of deposit is not under the applicant's name, the proof of sponsor's financial resources and a certificate of deposit are required. **(Attachment 5)**

※存款證明非申請人帳戶，必需提供資助者之財力證明書(附件 5)。

d) **Official certification 官方驗證之中文語言證明或英文語言證明**

- 1) For those who apply for English-taught programs, a minimum score of CEFR B1 is required; that is, a minimum score of paper-based TOEFL (ITP) 460, roughly equivalent to internet-based (iBT) TOEFL 50, TOEIC 550, and IELTS level 4.5, is required. Applicants must take official language proficiency tests and report his/her scores to Asia University directly by submitting the report to the online application system. An exemption from an English proficiency certificate may be granted if applicants have earned a diploma or degree in an English-speaking country.

申請英文授課者需檢附經驗證之英文語言證明。(語言證明成績要求如下：至少 CEFR B1, 亦即托福 TOEFL (ITP) 460, 托福 TOEFL (iBT) 50, 多益 TOEIC 550 或雅思 IELTS level 4.5, 其一即可)。若申請者最高學歷之大專院校為英文官方語言之國家則無需檢附英文語言證明。

- 2) For those who apply for Chinese-taught programs, TOCFL CEFR A2, New HSK Level 4 is required.

申請中文授課者需檢附經驗證之中文語言證明。(語言證明成績要求如下：華語文能力測驗 TOCFL CEFR A2, 新版漢語水平考試 HSK Level 4 以上。)

- For Vietnamese applicants who apply for Chinese-taught programs, the Taipei Economic and Cultural Offices (TECO) in both Hanoi and Ho Chi Minh City have announced new regulations starting from July 1st, 2012, that only TOCFL test results are accepted for visa application.

欲申請中文授課之越南籍生，依 2012 年 7 月 1 日之駐河內及胡志明市臺北經濟文化辦事處規章，簽證辦理僅接受 TOCFL 之中文語言證明文件。

- Malaysian applicants who intend to apply for undergraduate programs must submit Sijil Pelajaran Malaysia (SPM) and/or Unified Examination Certificate (UEC) with at least a C-grade in Chinese Language Subject.

欲申請學士學位課程中文授課之大馬籍生，需檢附至少 C 等中文成績之馬來西亞教育文憑 (SPM) 或獨中統一考試 (UEC) 文件。

- e) **One copy of passport 護照文件**

- f) **Two Letters of Recommendation 兩封推薦信**

**E. Notes for uploading electronic documents online 網路上傳電子檔注意事項：**

- a) It is suggested to use Google Chrome or Firefox 10.x version (and above) to apply for admission online.

建議使用 Google Chrome 或 Firefox 10.x 以上版本瀏覽器操作。

- b) The above-listed documents shall be made into PDF files and uploaded respectively. It is recommended to use pure texts or static graphics in the PDF instead of videos or other special features (e.g., attachments, links, or Flash) to avoid failure of presenting complete uploaded contents.

以上所列各項資料請分別製作成 PDF 檔案格式後上傳。建議 PDF 檔之資料內容請使用文字或靜態圖形方式顯示，儘量不要加入影音或其他特殊功能 (如附件、連結或 Flash 等)，以免上傳之檔案無法完整呈現。

- c) Applicants shall upload the required documents before the application and document upload deadline. The file upload will no longer function after the deadline.

學生應於本校開放報名及審查資料上傳期間內，完成資料上傳，若已逾規定期限，系統自動關閉資料上傳功能。

- d) Applicants can review and update any of the information provided at any time within the period for document upload. After the deadline for application, the University will no longer accept any other documents and applicants can no longer change any of the information provided. Any incomplete application will be deemed as unqualified and the applicant shall be held fully liable for it.

於資料上傳期限內，可隨時瀏覽及修正。報名截止日後，本校不再受理任

何補件或更換（改）資料。如申請文件不完整，視為不合格件，申請者須負完全責任。所繳各項證明文件有偽造、冒用或變造等情事，撤銷其錄取資格；已註冊入學者，撤銷其學籍，且不發給任何有相關學業證明；畢業後始發現者，撤銷其畢業資格，並追繳或註銷其學位證書。

### III. Application Fees 申請費用

申請本校學位學程者，無須繳交報名費。

Applicants for the degree programs at Asia University are not required to submit an application fee.

### IV. Notes for Application 申請注意事項

A. An applicant may apply for admission to not more than 3 departments or graduate institutes or programs but may enroll in only one department or graduate institute or program at the time of registration.

至多申請3個系、所、班、組，但僅能擇一系、所、班、組辦理報到及註冊入學。

B. Applicants are required to have Chinese or English listening, speaking, reading, and writing. Applicants are also required to have passed all the courses taken in the school previously attended. Applicants for undergraduate admission must have earned an average grade and a grade in each of the core courses related to the intended field of study at least C or 60 points. Applicants for graduate admission must have earned an average grade and a grade in each of the core courses related to the intended field of study at least B or 70 points.

申請人應具備華語文或英文聽、說、讀、寫能力；申請人在原畢業學校各科成績均及格，入大學部者總平均及相關主要學科成績均在C或60分以上；入研究所者，總平均及相關主要學科成績均在B或70分以上。

C. International students' applications for admission are first checked by the Office of International Affairs to see if the materials and documents are complete, and then reviewed by each individual Department and College before the University Admissions Committee convenes to decide on the candidates. Those who the University Admissions Committee selects will be informed by the University after the consent of the President. Those who do not meet the Chinese proficiency requirement may still be admitted for a degree or non-degree study with the consent of the University Admissions Committee. However, if necessary, they have to take Chinese language lessons offered by the University at their own expense. The language lessons will not be included in the graduation credits, and the credits taken in each semester, if necessary, will be properly reduced depending upon the applicant's level of Chinese proficiency.

外國學生入學申請委由國際事務處進行資格認定，後送各院系進行專業審查，再召開校級招生委員會審議，經審議合乎入學資格者，簽請校長核定後，通知入學。華語文能力未達入學標準者，經校級招生委員會同意後，得入學或選讀，必要時須自費修習本校開辦之華語文課程，其補修之華語文課程不列入畢業學分，且其每學期所修學分數，必要時依其華語文能力予以酌減。

D. According to the requirement of the Ministry of Education, international students who are expelled from a university or college due to behavioral issues, poor academic performance, or a conviction under the criminal code may not apply for admission under the "Regulations Regarding International Students Undertaking



Studies in Taiwan”. Any verified violation of this requirement will result in an immediate cancellation of the individual’s admission.

依教育部規定，外國學生經入學學校以操行、學業成績不及格或因犯刑事案件確定致遭退學者，不得再依「外國學生來臺就學辦法」向本校申請入學。若違反此規定並經查證屬實者，撤銷其入學資格。

- E. An international student submitting forged, fabricated, or altered documents for the purpose of Asia University application shall be subject to enrollment qualification cancellation; or a revocation of enrollment and denial to the request of any certificate pertaining to study, if the said student is already enrolled; or revocation of graduation qualifications and cancellation of the diploma by the University, if the student has been graduated.

外國學生所繳入學證明文件若有偽造、假借、塗改等情事，應撤銷錄取資格；已註冊入學者，撤銷其學籍，且不發給任何相關學業證明；如畢業後始發現者，應由本校撤銷其畢業資格並註銷其學位證書。

- F. By submitting an application, applicants agree to grant Asia University the right to use the basic information and relevant files obtained through these admission procedures for the purpose of admission, registration, statistical research and educational administration. The relevant regulations stipulated in the “Personal Information Protection Act” shall apply to other matters.

凡報名本招生者，即視為同意授權亞洲大學將考生報名本招生取得之基本資料及相關檔案，運用於本校招生、註冊入學及相關統計研究與教育行政目的使用，餘均依照「個人資料保護法」相關規定辦理。

## V. Enrollment Time 入學時間

The 2nd semester of the 2024 academic year (February 2025)

113學年度第2學期（2025年02月）

## VI. Duration of Study 修業年限

Undergraduate program: 4-6 years 學士班：4至6年

Master’s program: 1-4 years 碩士班：1至4年

Ph.D. program: 2-7 years 博士班：2至7年

## VII. Release of Admission Results 公告放榜

- A. The list of new students admitted to Asia University will be posted on the website homepage of the Office of International Affairs (<https://ciae.asia.edu.tw/>).

Release Date: January 2, 2025

錄取名單將公告於國際事務處(<https://ciae.asia.edu.tw/>)網頁。

放榜日期：2025年01月02日

- B. The Letter of Admission (e-LoA) will be sent by email.

Sending dates: January 6 to 8, 2025

申請結果通知單將以電子郵件方式寄發錄取通知。

寄送日期：2025年01月6日-8日。

Please provide the actual mailing address to which the admission notice should be sent. The applicant who misses the registration deadline due to an incorrect mailing address provided shall assume full responsibility.

郵寄地址請確實填寫，如因資料有誤，以致錯失報到期限，申請者須負完全責任。

### VIII. Admission Quota 招收名額

Degree 學位	Bachelor 學士班	Master 碩士班	Ph.D. 博士班
Admission Quota 招生名額	76	67	36

### IX. Registration and Enrollment 報到及註冊入學

A. All admitted students must confirm the offer by mail before the deadline. Applicants who fail to do the procedure will be considered as giving up their offer of admission. Besides, Asia University has the right to withdraw admission from any applicant who is found to made illegal profit through the admission.

請在截止前確認入學，未如期確認者將被視為放棄入學。此外，若經發現錄取生以此非法營利，本校有權取消該生錄取。

B. Please follow the instructions and schedule indicated in the admission notice to complete the enrollment process.

請依入學通知規定時間內辦理報到手續。

C. Admitted students must provide the highest degree diploma, verified with official stamps by the R.O.C embassies, consulates, or missions abroad or by other notary institutes authorized by the Ministry of Foreign Affairs, R.O.C. (This document will be returned after being examined and file).

錄取生應於報到註冊時繳交經我國駐外機構、行政院設立或指定之機構或委託之民間團體驗證之外國學校正式最高學歷證明文件及歷年成績單正本(檢驗後歸還)，始得註冊入學。

D. Anyone who applies for a resident visa in Taiwan must submit an official certification of measles and German measles vaccination.

凡申請來臺居留簽證，須檢具麻疹及德國麻疹接種證明。

## X. Tuition and Fee Standard 學雜費參考標準

A. Tuitions, fees, and expenses for each semester are as follows (for reference only):

每學期費用如下：（僅供參考）

The fees listed below are based on the academic year of 2024, and the actual fee amount will be applicable according to that, which will be announced in the year of registration.

以下費用係以113學年度為參考標準，每學年度實際收費情況依當年度公布為主。

### a) Tuition and Fees 學雜費

#### 1) Tuition & Miscellaneous Fees for Bachelor Programs 學士學雜費 (NT\$)

<b>College of Information and Electrical Engineering 醫學暨健康學院</b>	<b>Tuition &amp; Miscellaneous Fees (per semester) 學雜費合計(每學期)</b>
Department of Healthcare Administration 健康產業管理學系	NT\$ 55,890
Department of Food Nutrition and Health Biotechnology 食品營養與保健生技學系	NT\$ 55,890
Department of Medical Laboratory Science and Biotechnology 醫學檢驗暨生物技術學系	NT\$ 57,160
Department of Psychology 心理學系	NT\$ 54,870
Department of Optometry 視光學系	NT\$ 56,050
<b>College of Information and Electrical Engineering 資訊電機學院</b>	<b>Tuition &amp; Miscellaneous Fees (per semester) 學雜費合計(每學期)</b>
Department of Computer Science and Information Engineering 資訊工程學系	NT\$ 54,870
Department of M-commerce and Multimedia Applications 行動商務與多媒體應用學系	NT\$ 54,870
Department of Information Communication 資訊傳播學系	NT\$ 54,980
<b>College of Management 管理學院</b>	<b>Tuition &amp; Miscellaneous Fees (per semester) 學雜費合計(每學期)</b>
Department of Business Administration 經營管理學系	NT\$ 47,800
Department of Accounting and Information Systems 會計與資訊學系	NT\$ 47,800
Department of Finance 財務金融學系	NT\$ 47,800
Department of Finance and Economic Law 財經法律學系	NT\$ 47,800

<b>College of Humanities and Social Sciences</b> 人文社會學院	<b>Tuition &amp; Miscellaneous Fees</b> <b>(per semester)</b> 學雜費合計(每學期)
Department of Foreign Languages and Literature 外國語文學系	NT\$ 47,170
Department of Social Work 社會工作學系	NT\$ 47,170
Department of Early Childhood Education 幼兒教育學系	NT\$ 48,250
<b>College of Creative Design</b> 創意設計學院	<b>Tuition &amp; Miscellaneous Fees</b> <b>(per semester)</b> 學雜費合計(每學期)
Department of Digital Media Design 數位媒體設計學系	NT\$ 54,870
Department of Creative Product Design 創意商品設計學系	NT\$ 54,870
Department of Fashion Design 時尚設計學系	NT\$ 54,870
Department of Interior Design 室內設計學系	NT\$ 54,870

2) Tuition & Miscellaneous Fees for Master Programs 碩士學雜費 (NT\$)

<b>College of Information and Electrical Engineering</b> 醫學暨健康學院	<b>Tuition &amp; Miscellaneous Fees</b> <b>(per semester)</b> 學雜費合計(每學期)
Department of Healthcare Administration 健康產業管理學系	NT\$ 57,567
Department of Food Nutrition and Health Biotechnology 食品營養與保健生技學系	NT\$ 57,567
Department of Medical Laboratory Science and Biotechnology 醫學檢驗暨生物技術學系	NT\$ 57,875
Department of Psychology 心理學系	NT\$ 56,516
<b>College of Information and Electrical Engineering</b> 資訊電機學院	<b>Tuition &amp; Miscellaneous Fees</b> <b>(per semester)</b> 學雜費合計(每學期)
Department of Computer Science and Information Engineering 資訊工程學系	NT\$ 56,516
Department of M-commerce and Multimedia Applications 行動商務與多媒體應用學系	NT\$ 56,516
Department of Information Communication 資訊傳播學系	NT\$ 56,629
<b>College of Management</b> 管理學院	<b>Tuition &amp; Miscellaneous Fees</b> <b>(per semester)</b> 學雜費合計(每學期)
Department of Business Administration 經營管理學系	NT\$ 49,234
<b>College of Humanities and Social Sciences</b> 人文社會學院	<b>Tuition &amp; Miscellaneous Fees</b> <b>(per semester)</b> 學雜費合計(每學期)

Department of Foreign Languages and Literature 外國語文學系	NT\$ 48,585
Department of Social Work 社會工作學系	NT\$ 48,585
Department of Early Childhood Education 幼兒教育學系	NT\$ 49,697
<b>College of Creative Design 創意設計學院</b>	<b>Tuition &amp; Miscellaneous Fees (per semester) 學雜費合計(每學期)</b>
Department of Digital Media Design 數位媒體設計學系	NT\$ 56,516
Department of Creative Product Design 創意商品設計學系	NT\$ 56,516

3) Tuition & Miscellaneous Fees for PhD Programs 博士學雜費 (NT\$)

<b>College of Information and Electrical Engineering 醫學暨健康學院</b>	<b>Tuition &amp; Miscellaneous Fees (per semester) 學雜費合計(每學期)</b>
Department of Healthcare Administration 健康產業管理學系	NT\$ 57,567
<b>College of Information and Electrical Engineering 資訊電機學院</b>	<b>Tuition &amp; Miscellaneous Fees (per semester) 學雜費合計(每學期)</b>
Department of Computer Science and Information Engineering 資訊工程學系	NT\$ 56,516
Program in Artificial Intelligence 人工智慧博士學位學程	NT\$ 56,516
<b>College of Management 管理學院</b>	<b>Tuition &amp; Miscellaneous Fees (per semester) 學雜費合計(每學期)</b>
Department of Business Administration 經營管理學系	NT\$ 49,234
<b>College of Creative Design 創意設計學院</b>	<b>Tuition &amp; Miscellaneous Fees (per semester) 學雜費合計(每學期)</b>
Department of Digital Media Design 數位媒體設計學系	NT\$ 56,516

**b) Dormitory Fees/per semester- 4-Person Room (does not include expenses for air-conditioning, dormitory electricity, dormitory deposit and internet access)**  
**宿舍費/每學期-四人房 (不含冷氣設備費、宿舍電費、住宿保證及網路費)**  
 NT\$12,500

**c) Other fees/per semester**  
**其他費用/每學期**

Item項目	Fee費用
Computer and Internet Fee 電腦與網路使用費	NT\$ 630
Medical/Health insurance fee 全民健康保險費	NT\$ 3,600/ 1 <sup>st</sup> semester NT\$ 4,956/ starting from 2 <sup>nd</sup> semester

Student safety insurance 學生平安保險費	NT\$ 445
Dorm electricity bill 宿舍電費	NT\$ 500
Dorm deposit 宿舍保證金	NT\$ 1,000

#### d) Refunds Regulation

##### 學雜費退費標準

Refunds Regulation for Tuition & Miscellaneous Fees, Dormitory Fees, and other charges will be processed in accordance with the Ministry of Education's "[Regulations for the Collection of Tuition and Fees at Higher Education Institutions](#)" and its related provisions, as following table:

學雜費、宿舍費及其他退費辦法依教育部「[專科以上學校學雜費收取辦法](#)」之退費基準表辦理，如下表所示：

#### Tuition & Fee Payment Guidelines for Junior College and University 專科以上學校學雜費退費基準表

Leave of Absence or Withdrawal Period 學生休、退學時間	Leave of Absence and Withdrawal Refund 學費、雜費退費比例	Remarks 備註
1. Applicants for leave or withdrawal before the registration date (including the registration day). 註冊日（包括當日）前申請休退學者	Exemption from fees; for those already charged, full refund. 免繳費，已收費者，全額退費	
2. Applicants for leave or withdrawal from the day after the registration date until the day before the start of classes (opening day). 於註冊日之次日起至上課（開學）日之前一日申請休、退學者	Two-thirds refund of tuition fees, full refund of miscellaneous fees. 學費退還三分之二，雜費全部退還	For those calculated based on credit tuition and miscellaneous fees or the base amount of tuition and miscellaneous fees, a full refund of credit tuition and a two-thirds refund of the base amount of tuition and miscellaneous fees (or credit tuition and miscellaneous fees). 其採學分學雜費或學雜費基數核算者，退還學分費全部、學雜費基數（或學分學雜費）三分之二
3. Applicants for leave or withdrawal after the start of classes (including the start day) and before one-third of the semester has elapsed. 於上課（開學）日（包括當日）之後而未逾學期三分之一申請休、退學者	Tuition and miscellaneous fees were refunded by two-thirds. 學費、雜費退還三分之二	For those calculated based on credit tuition and miscellaneous fees or the base amount of tuition and miscellaneous fees, a two-thirds refund of credit tuition and the base amount of tuition and miscellaneous fees (or credit tuition and miscellaneous fees), respectively.

		其採學分學雜費或學雜費基數核算者，退還學分費、學雜費基數（或學分學雜費）各三分之二
4. Applicants for leave or withdrawal after one-third of the semester has elapsed but before two-thirds of the semester has elapsed from the start of classes (including the start day). 於上課（開學）日（包括當日）之後逾學期三分之一，而未逾學期三分之二申請休、退學者	Tuition and miscellaneous fees refunded one-third. 學費、雜費退還三分之一	For those calculated based on credit tuition and miscellaneous fees or the base amount of tuition and miscellaneous fees, a one-third refund of credit tuition and the base amount of tuition and miscellaneous fees (or credit tuition and miscellaneous fees), respectively. 其採學分學雜費或學雜費基數核算者，退還學分費、學雜費基數（或學分學雜費）各三分之一
5. Applicants for leave or withdrawal after two-thirds of the semester has elapsed from the start of classes (including the start day). 於上課（開學）日（包括當日）之後逾學期三分之二申請休、退學者	The paid tuition and miscellaneous fees are non-refundable. 所繳學費、雜費，不予退還	

Remarks: 備註：

- 一、 The calculation of registration dates, class commencement (start) dates, and semester durations are based on the official calendar announced by each school; if a school has not specified a registration date, the registration payment deadline shall be considered the registration date.  
表列註冊日、上課（開學）日及學期之計算等，依各校正式公告之行事曆認定之；學校未明定註冊日者，以註冊繳費截止日為註冊日。
- 二、 For students applying for leave of absence or withdrawing voluntarily, the date of official submission of the leave of absence or withdrawal application to the school's designated unit by the student (or parent) shall be the calculation reference date; for those required to withdraw by order, the withdrawal date shall be based on the date of receipt of the school's withdrawal notice. However, for students who continue to attend classes on campus due to appeals or complaints against the withdrawal decision, the actual departure date shall be used as the calculation reference date.  
學生申請休學或自動退學者，其休、退學時間應依學生（或家長）向學校受理單位正式提出休、退學申請之日為計算基準日；其屬勒令退學者，退學時間應依學校退學通知送達之日為計算基準日。但因進行退學申復（訴）而繼續留校上課者，以實際離校日為計算基準日。
- 三、 Students applying for leave of absence or withdrawal shall complete the departure procedures within the designated period specified by the school; if there is any delay in the relevant procedures attributable to the student, the actual departure date shall be used as the calculation reference date.  
休、退學之學生應於學校規定期限內完成離校手續；其有因可歸責學生之因素而延宕相關程序者，以實際離校日為計算基準日。
- 四、 Schools are not allowed to collect any fees in advance before the start date of the semester as specified in the school calendar.  
各校不得於學校行事曆所定該學期開始日前預收任何費用。

※ In addition to the refund criteria table mentioned above, the supplementary fees of our school are as follows:

除依上述退費基準表規定外，本校他項費用補充如下：

- 1、 For first-year freshmen and transfer students with a waiting list system who apply for withdrawal before the school's admission waiting list deadline (inclusive) (without retaining student status), after deducting administrative fees from the tuition and miscellaneous fees, a full refund will be granted. The administrative

fees shall not exceed 5% of the total amount of tuition and miscellaneous fees, credit fees, credit tuition and miscellaneous fees, and the base amount of tuition and miscellaneous fees that the student should pay. For students applying for leave of absence (retaining student status) and those applying for leave or withdrawal after the school's admission waiting list deadline, refunds shall be processed according to the refund ratio specified in the Regulations for the Collection of Tuition and Miscellaneous Fees at Junior Colleges and Higher Education Institutions.

有遞補制度之一年級新生及轉學生於學校招生遞補截止日(含)之前申請退學者(不保留學籍者)學雜費扣除行政手續費後,全額退費,其行政手續費,以不超過學生應繳之學雜費、學分費、學分學雜費、學雜費基數等費用之總和的5%為原則;其申請休學者(保留學籍者)及逾學校招生遞補截止日後始申請休退學者,則按專科以上學校學雜費退費基準表比率辦理退費。

- 2、 Other fees of our school, such as accommodation fees, accommodation electricity charges, computer and internet communication usage fees, and language practice fees, shall also be refunded proportionally according to the withdrawal or leave of absence time as indicated in the table above.

本校學雜費以外之費用如住宿費、住宿電費、電腦及網路通訊使用費、語言實習費,亦比照上表休、退學時間,依比例退費。

- e) For further information about the national health insurance, please contact Office of International Affairs.

有關全民健康保險事宜請洽國際事務處。

- f) Living expenses for each month are approximately NT\$7,000-9,000. They may vary depending on individual preferences.

每月預估費用約新台幣7,000-9,000(基本開銷),依個人消費習慣增減。

- g) The actual charged fee is set according to the standard posted by the Accounting Office.

實際收費標準請依本校會計室公告為準:學雜費收費標準

[https://acc.asia.edu.tw/zh\\_tw/Notice01/Tuitionandfees/](https://acc.asia.edu.tw/zh_tw/Notice01/Tuitionandfees/)

- h) The actual refundable amount is decided according to the standard posted by the Accounting Office.

退費標準請依本校會計室公告為準:休、退學退費標準表

[https://acc.asia.edu.tw/zh\\_tw/Notice01/StandardTableofSuspendandWithdrawalFees](https://acc.asia.edu.tw/zh_tw/Notice01/StandardTableofSuspendandWithdrawalFees)

## XI. Miscellaneous 其他申請注意事項

- A. International students' admission is based on the school's "Study Regulations" and "Regulations Regarding International Students Undertaking Studies in Taiwan".

本申請入學係依據本校「學則」及「外國學生來臺就學規定」辦理。

- B. The School's Regulations Regarding International Students Undertaking Studies in Taiwan was established in accordance with "Regulations Regarding International Students Undertaking Studies in Taiwan" promulgated by the Ministry of Education (MOE). If the MOE regulations are revised, the latest MOE regulations shall prevail.

本校「外國學生來臺就學規定」係依據教育部「外國學生來臺就學辦法」所訂定,辦法若經修正,將以教育部公告為準。



**C.** If anyone who has applied or received offer of admission into AU violates any of the regulations of the Ministry of Education (MOE) “Regulations Regarding International Students Undertaking Studies in Taiwan”, or if any of the documents submitted is found to be fraudulent, forged or altered, it will result in immediate cancellation of admission, deprivation of their recognized status as an AU registered student, or revocation of their AU diploma. No academic certificate will be given.

申請或獲錄取通知書者，如有違反教育部《外國留學生來台留學條例》之規定，或所遞交之文件被發現是欺詐、偽造或篡改的，將採取立即取消其入學資格，或剝奪其作為亞洲大學註冊學生之身份，或撤銷其亞洲大學學歷資格并且不予頒發學歷證書。

**D.** Admission to the University does not guarantee visa issuance; the visa has to be issued by the Bureau of Consular Affairs of the Ministry of Foreign Affairs or a Taiwan Overseas Representative Office.

入學許可並不保證簽證取得，簽證須由我國外交部領事事務局或駐外機構核給。

**E.** The Asia University Code for the TOEFL is 2362. Please fill in this code, and then the ETS will send your transcripts to us directly.

本校TOEFL代碼為2362，填寫此代碼可讓ETS直接將考生的成績文件郵寄至本校。

**F.** Upon completion of the course of study, at a school in Taiwan, to which an international student has applied, the student’s admission to higher level of local students, except that an application for master’s degree or higher level of graduate studies can be processed under the rules of each individual school.

During the course of study in Taiwan, international students who are approved for initial household registration, resident registration, naturalization or restoration of their ROC nationality will lose their international student status and shall withdraw from school.

完成學業後，該生可依各校規章申請在台大專院校深造。外籍生在台灣學習期間，經核准初始戶籍、居民登記、歸化或恢復中華民國國籍者，將喪失外籍生身份。

**G.** International students who withdraw from university/college after admission due to behavior issues, poor academic performance, or a conviction under the Criminal Code may not thereafter apply again for admission under “MOE Regulation Regarding International Students Undertaking Studies in Taiwan”. If a student wishes to transfer from another university in Taiwan, he or she should still apply as a new student and notify the original university according to their rules.

外籍生入學後因行為問題、學習成績不佳或觸犯刑法而退學者，不得依教育部《留學生來台留學條例》再次申請入學。學生如欲從台灣其他大學轉學，仍應以新生身份申請，並按校規通知原大學。

**H.** According to the regulations of the MOE (Ministry of Education), who have been approved to make Initial Household Registration, Moving-in Registration, or Acquisition or Restoration of Nationality during their study in Taiwan and have thus ceased to possess the status as international students, shall be expelled from any school they are attending. Moreover, those who withdraw or are expelled from school in the Republic of China due to misbehavior, unacceptable academic performance, or conviction of a penal crime may not thereafter apply again for admission under “Regulations Regarding International Students Undertaking Studies in Taiwan.” Non-compliance would result in immediate revocation of the status of the applicant as a registered Asia University student.

依教育部規定，經核准在台留學期間辦理初始戶籍、遷入登記或取得或恢復國籍

者，不再具國際學生身份，則將被退學。又因品行不當、學業成績不佳或犯刑事罪而在中華民國退學或開除學籍者，不得依《外國留學生來台留學條例》再次申請入學。不遵守規章者則立即撤銷其亞洲大學註冊學生的身份。

- I. Any matters not covered in this admission brochure shall be in accordance with the relevant laws and regulations and the resolution of the University Review Committee.

本招生簡章若有未盡事宜，悉依相關法令規定及本校審查小組決議辦理。

## XII. Scholarships 獎學金

Asia University provides a limited number of scholarships each year for talented international students. All applicants may have an opportunity to compete for scholarships, depending on the qualifications of applicants, the program admission, and the available budget. Applicants who have received a Taiwan scholarship are NOT eligible to receive an Asia University Scholarship.

亞洲大學每年都會提供限量獎學金名額，並開放給所有學生申請。若該生已獲得台灣獎學金，則不能領取亞大獎學金。

### A. Taiwan Scholarship 臺灣獎學金

- a) This scholarship is offered by Taiwan government (Ministry of Education, Ministry of Foreign Affairs & Ministry of Science Technology).

此獎學金為教育部為鼓勵優秀外國學生（不包括大陸地區、香港及澳門）來臺攻讀學位，藉此認識臺灣教育學術環境、增進我國與世界各國之交流、瞭解及友誼所設立。

- b) How to apply: For application guidelines and forms, types of scholarships and quotas, as well as information regarding the selection process and outcome announcements, applicants may directly contact the relevant Taiwan Embassy or Representative Office. Please refer to the MOFA website for the nearest embassy or representative office.

如何申請：學生可前往鄰近之駐外館處或臺北經濟文化辦事處辦理申請。鄰近之駐外館處或臺北經濟文化辦事處可通過 MOFA 網站查詢。

- c) Information link: <http://taiwanscholarship.moe.gov.tw>

詳情見網址：<http://taiwanscholarship.moe.gov.tw>

### B. Asia University Scholarship 亞洲大學獎學金

Currently, Asia University offers different types of scholarships, as shown below. The Admission and Scholarship Committee decides the type of scholarship awarded to students.

亞洲大學所設立之獎學金如下。獎學金類型之頒發由本校招生與獎學金設立組共同決定。

Scholarship Type 獎助學金種類	Brief Introduction 獎助學金內容
Scholarship A+	Tuition & Miscellaneous waiver, 50% Dormitory Fee Waiver, and Monthly Stipend of NT\$6,000 學雜費全額減免，住宿費全額減半，每月 6000 元生活津貼
Scholarship A	Tuition & Miscellaneous waiver, 50% Dormitory Fee Waiver 學雜費全額減免，住宿費全額減半
Scholarship B	Tuition & Miscellaneous waiver 學雜費全額減免
Scholarship C	50% Tuition waiver 學費全額減半

- a) To apply for Asia University scholarship, applicants must specify in the application form and submit it with all required application materials to the Office of International Affairs through the application website.  
欲申請亞洲大學獎學金者，該生需在申請表中勾選獎學金選項，並將申請所需之文件完整檢附及上傳至國際事務處之線上申請網址。
- b) Awarded students in Bachelor's, Master's and Doctoral programs are supported for at most one, two and three years respectively.  
學士學位受獎生獲得獎學金至多為期一年；碩士學位受獎生獲得獎學金至多為期兩年；博士學位受獎生獲得獎學金至多為期三年。
- c) An average score of less than 75 and 80 in the previous academic year for undergraduate and graduate students, respectively, will result in disqualification from receiving the scholarship.  
學士學位受獎生之前一學年平均成績不少於 75 分；碩博學位受獎生之前一學年平均成績不少於 80 分；學年平均成績未能達標者將無法繼續獲得獎學金。
- d) To enhance internationalization and cultural exchange on campus, students receiving scholarships above B level are mandatory to participate in activities/services (30 hours per semester) arranged by the Office of International Affairs.  
為加強校園國際化和文化交流，B 類以上受獎生必須參加由國際事務處辦公室安排的活動或服務（每學期共計 30 小時）。

## Appendix 1 附錄一

# Asia University Guidelines for Establishing an Admission Scholarship for International Students 亞洲大學外國學生入學獎助學金設置要點

5

Amendments made to clause 5,10 in the 4th administrative meeting of academic year 2023 on 112.10.17  
112.10.17 112 學年度第 4 次行政會議通過修正第 4、5、6、10 條文

- 一、 This scholarship is established to encourage outstanding international students to enroll in Asia University.  
亞洲大學(下稱本校)為獎勵優秀外國學生申請就讀本校，特訂定本要點。
- 二、 Overseas compatriot students and foreign students with R.O.C nationality are not regarded as an “international student” mentioned in these Guidelines.  
本要點所稱外國學生，係指未具僑生身份，且不具中華民國國籍之外國籍學生。
- 三、 Scholarships can be awarded to undergraduate students for four years, to master’s students for two years, and to doctoral students for three years at most.  
就讀大學部者最多獎勵四年，就讀碩士班者最多獎勵二年，就讀博士班者最多獎勵三年。
- 四、 The scholarship of every academic year is budgeted by the International Affairs Office. The funding source is provided through the relevant budget allocations.  
本要點每學年度所需經費，由國際事務處編列預算。經費來源由相關經費支應。
- 五、 A number of tuition waivers or other types of scholarships will be provided for international students (for types of scholarship see the list below) based on the evaluation by department faculty in terms of the applicant’s academic transcript, language proficiency certificates, other performance, department discussions, and presented to the University Recruitment Committee for decision and finally approved by the President.  
本校每年依年度預算提供全額學雜費減免或其他獎學金種類(獎學金類型詳見附表)若干名額，由國際事務處依學業成績、語文能力檢定成績、系所複審決議及其他表現審核後彙整列冊，提交校級招生委員會審議通過，報請校長核定。
- 六、 International students applying for this scholarship are required to submit the “Application Form for the International Student Scholarship” to the International Affairs Office during the admission process.  
外國學生申請本獎學金者，應於申請就讀本校時，一併檢附「國際學生獎助學金申請表」逕向本校國際事務處提出申請。
- 七、 Students awarded with scholarships from our government institutions may not receive this scholarship.  
已獲我政府機關之全額獎學金者，不得再重複領取本獎學金。
- 八、 Students eligible to receive this scholarship will be disqualified if they are:  
符合獎勵之學生，若有以下情形者，將取消其繼續獲獎資格：
  - (一) Undergraduates with an average grade below 75 in the previous academic year.  
大學部學生前一學年總平均成績未達七十五分者。
  - (二) Master’s students with average grade below 80 in the previous academic year. Recipients of A and B type scholarships who, within one year from the date of enrollment, have not been accepted or published in papers included in Scopus conferences or journals.  
碩士班學生前一學年總平均成績未達八十分者；領取 A 類和 B 類獎學金者，自入學日起一年之內未被接受或發表收錄於 Scopus 研討會或期刊之論文。
  - (三) Doctoral students with average grade below 80 in the previous academic year. Recipients of A and B type scholarships who, within one year from the date of enrollment, have not been accepted or published in papers included in Scopus conferences or journals.  
博士班學生前一學年總平均成績未達八十分者；領取 A 類和 B 類獎學金者，自入學日起一年半之內未被接受或發表收錄於 Scopus 研討會或期刊之論文。
  - (四) Scholarships will be downgraded 1 level if the average conduct grade in the previous semester is less than 80 points, or if they have received more than a minor demerit; scholarships will be cancelled if average conduct grade is below 75 points or if they have received a major demerit or above.  
前一學期操行總成績未達 80 分，或被記小過一次以上處分時，獎學金降一級；操行成績未達 75 分，或被記大過一次以上處分時，取消獎學金。
  - (五) Students who do not complete registration after admission or those on reserve student status, suspended study, or have transferred to other schools; students who resume their studies after a study suspension.  
入學當年度未完成註冊、辦理保留入學資格、休學或轉學離校者；
  - (六) Students returning to studies after a leave of absence.  
休學後再復學者。
- 九、 Students who have received the scholarship will be disqualified and asked to return it if the personal information provided during the admission process is proven to be not true.  
領取本獎助學金者，其入學資料經查若有偽造或不實之情事，撤銷其補助資已領取之獎助學金應予繳回。
- 十、 These Guidelines will be passed by the Administrative Council, announced, and become effective after approval by the President. Future amendments will follow the same procedure.  
本要點經行政會議通過，陳請校長核定後發布施行，修正時亦同。

【附表】Types of Scholarships at Asia University 亞洲大學獎學金類型

Undergraduates 學士生	C	Fifty Percent (50%) tuition waiver, (miscellaneous fees are fully paid). 學費全額減半(雜費全付)
Graduates 碩博士生	A+	Full tuition waiver and miscellaneous fee waiver. 2. A 50% school dormitory fee waiver (on-campus only). 3. A monthly stipend of NTD6,000 學雜費全額減免，住宿費全額減半，每月6000元生活津貼
	A	Full tuition waiver and miscellaneous fee waiver. 2. A 50% school dormitory fee waiver (on-campus only). 學雜費全額減免，住宿費全額減半
	B	Full tuition waiver and miscellaneous fee waiver. 學雜費全額減免
	C	Fifty Percent (50%) tuition and fee waiver 學雜費全額減半

## Appendix 2 附錄二

### Asia University's Admission Application Regulations for International Students

#### 亞洲大學外國學生申請入學要點

113.03.12 臺教文(五)字第1130025860號修正後核定

- 一、本要點依據教育部「外國學生來臺就學辦法」暨相關法令規定訂定之。
- 二、具外國國籍且未曾具有中華民國國籍，符合下列規定者，得依本要點規定申請入學：
  - (一)未曾以僑生身分在臺就學。
  - (二)未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。

具外國國籍並符合下列規定，且最近連續居留海外六年以上者，亦得依本要點規定申請入學。但擬就讀大學醫學、牙醫或中醫學系者，其連續居留年限為八年以上：

- (一)申請時兼具中華民國國籍者，應自始未曾在臺設有戶籍。
- (二)申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時已滿八年。
- (三)前二款均應符合前項第一款及第二款規定。

依教育合作協議，由外國政府、機構或學校遴薦來臺就學之外國國民，其自始未曾在臺設有戶籍者，經教育部核准，得不受本點前二項規定之限制。

第二項所定六年、八年，以擬入學當學期起始日期（二月一日或八月一日）為終日計算之。如違反此規定經查證屬實者，撤銷其入學資格或開除學籍。

第二項所稱海外，指大陸地區、香港及澳門以外之國家或地區；所稱連續居留，指外國學生每曆年在國內停留期間未逾一百二十日。連續居留海外採計期間之起迄年度非屬完整曆年者，以各該年度之採計期間內在國內停留期間未逾一百二十日予以認定。但符合下列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外居留期間計算：

- (一)就讀僑務主管機關舉辦之海外青年技術訓練班或教育部認定之技術訓練專班。
- (二)就讀教育部核准得招收外國學生之各大專校院華語文中心，合計未滿二年。
- (三)交換學生，其交換期間合計未滿二年。
- (四)經中央目的事業主管機關許可來臺實習，實習期間合計未滿二年。

具外國國籍並兼具中華民國國籍，且於中華民國一百年二月一日修正施行前已提出申請喪失中華民國國籍者，得依原規定申請入學，不受本點第二項規定之限制。

- 三、具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿六年以上者，得依本要點規定申請入學。

前項所稱連續居留，指每曆年在國內停留期間，合計未逾一百二十日。但符合前點第五項第一款至第四款所列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入前項連續居留期間計算。

曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外六年以上者，得依本要點規定申請入學。

前項所稱連續居留，指每曆年在國內停留期間，合計未逾一百二十日。但符合前點第五項第一款至第四款所列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外連續居留期間計算。

第一項及第三項所定六年，以擬入學當學期起始日期（二月一日或八月一日）為終日計算之。

第一項至第三項所定海外，準用前點第五項規定。

四、外國學生依第二點及第三點規定申請來臺就學，以一次為限；其繼續在臺就學者，入學方式應與我國內一般學生相同。但下列情形，不在此限：

(一) 於完成申請就學學校學程後，申請碩士班以上學程，逕依本校規定辦理

(二) 外國學生申請來臺就讀學士班以下學程，在國內停留未滿一年，因故退學或喪失學籍，得重新申請來臺就學，並以一次為限。

外國學生經入學學校以操行或學業成績不及格、違反法令或校規情節嚴重致遭退學或喪失學籍者，不得再依前項規定申請入學。

五、辦理外國學生招生業務，除宣傳推廣及協助辦理來臺相關必要程序外，不得委外校外機構、法人、團體或個人辦理，並於招生網站宣示上開未委外辦理之相關事項。本校外國學生招生宣傳為透過本校網站、海外校友組織及參加海外實體或線上教育展等方式，並未委由其他校外代辦推廣及招生。

六、本校實際招收入學之外國學生，其名額以教育部核定本校前一學年度招生名額外加百分之十為原則，並應併入當學年度招生總名額報教育部核定；申請招收外國學生名額超過前一學年度核定招生名額外加百分之十者，應併同提出增量計畫（包括品質控管策略及配套措施）報教育部核定。但本校與外國大學合作並經教育部專案核定之學位專班，不在此限。

(一) 本校於前一學年度核定招生總名額內，有本國學生未招足情形者，得以外國學生名額補足，並應報教育部核定。

(二) 第一項招生名額，不包括未具正式學籍之外國學生。

七、本校招收外國學生入學各年級，應擬訂公開招生規定報教育部核定後，訂定外國學生招生簡章，詳列招生學系、修業年限、招生名額、學程授課語言、申請資格、入學標準及審查方式、語言能力證明、財力證明基準、學雜費收退費基準、本校獎助學金資訊及其他相關規定。

本校招收外國學生之入學標準、申請文件及審查方式如下：

(一) 入學標準：招生系(所)制定審查標準進行審查，且各系(所)得視情況通知申請者參與面試事宜。

(二) 申請文件：

1. 入學申請表(附貼兩吋半身脫帽相片) 乙份。

2. 學歷證明文件：

(1) 大陸地區學歷應依大陸地區學歷採認辦法規定辦理。

(2) 香港或澳門學歷應依香港澳門學歷檢覈及採認辦法規定辦理。

(3) 其他地區學歷：

● 海外臺灣學校及大陸地區臺商學校之學歷同我國同級學校學歷。

● 前二目以外之國外地區學歷，應依大學辦理國外學歷採認辦法規定辦理。但設校或分校於大陸地區之外國學校學歷，應經大陸地區公證處公證，並經行政院設立

或指定之機構或委託之民間團體驗證。

3. 推薦函乙份。
4. 留學計畫書中文或英文版乙份。
5. 語言能力證明：除國際專修部、招生法令另有規定之班別外，本校招生學系（程）依授課語言及外國學生申請入學前，須提供相關語言能力證明，修讀全英語授課學程者，英文成績應達CEFRB1，且申請者須提供英語能力證明。修讀中文授課學程者，華語文能力應達 TOCFLA2(含)級以上，且申請者須提供華語文能力證明。外國學生入學後，因語言程度欠佳，無法隨班聽課者，得依本校各項規定辦法申請休學與復學。
6. 財力證明：
  - (1) 應有至少6個月之經常性財力5000美金以上。
  - (2) 公費生或獎學金生應附可供採認之獎學金證明。
7. 護照影本乙份。
8. 其他各系所於招生公告訂定之應繳交文件乙份。

外國學生申請入本校就學，應依外國學生入學招生簡章所定之時程，檢附本點前項第二款文件向本校國際學術交流中心申請初審，送交各系所複審通過，經本校招生委員會議審通過後，並由教務處簽署核發入學許可。

本校辦理外國學生招生事務，除宣傳推廣及協助學生辦理來臺相關必要程序外，不得委由校外機構、法人、團體或個人辦理；並應適時確認其是否向外國學生收取不合理之費用、成立借貸關係或其他違反相關法令之情形，必要時得向申請之外國學生查核。

本校自行或委由校外機構、法人、團體或個人辦理外國學生招生相關事項，不得提供與招生規定、招生簡章或相關規定不一致之資訊。

第二項第二款所定最高學歷證明或同等學力證明文件，其為外國學校核發者，除海外臺灣學校外，應依大學辦理國外學歷採認辦法相關規定辦理。

本校審核外國學生之入學申請時，對第二項第二款及第六款未經我國駐外機構、行政院設立或指定之機構或委託之民間團體驗證之文件認定有疑義時，得要求經驗證；其業經驗證者，得請求協助查證。

入學許可應載明外國學生之姓名、就讀學程名稱、學位別、授課語言、入學之學年、學期開始日期、學雜費收退費基準、獎助學金及其他應告知外國學生之相關資訊之中文及英文版本，確認外國學生瞭解來臺就學相關權利義務，並得提供外國學生母國語言版本。

外國學生所繳入學證明文件有偽造、假借、塗改等情事，應撤銷錄取資格；已註冊入學者，撤銷其學籍，且不發給任何相關學業證明；如畢業後始發現者，應由本校撤銷其畢業資格並註銷其學位證書。

- 八、外國學生已在臺完成學士以上學位，繼續申請入學碩士以上學程者，得檢具我國各校院畢業證書及歷年成績證明文件，依前點規定申請入學，不受第七點第二項第二款規定之限制。

外國學生在我國就讀外國僑民學校或我國高級中等學校附設之雙語部（班）或私立高級中等學校外國課程部班畢業者，得持該等學校畢業證書及歷年成績證明文件，不受第四點第一項及前第七點第二項第二款規定之限制。

- 九、招收外國學生之大專校院，本校應即時於教育部指定之外國學生資料管理資訊系統，登錄外國學生



入學、轉學、休學、退學或變更、喪失學生身分等情事。

十、外國學生有休學、退學或變更、喪失學生身分等情事，本校應通報外交部領事事務局及本校所在地之內政部移民署各服務站，並副知本部。

十一、外國學生來臺於本校之華語文中心學習語文者，其申請程序、獎補助、管理與輔導、缺課時數逾該期上課總時數四分之一以上及變更或喪失學生身分之通報，準用本要點之相關規定。

十二、外國學生不得申請就讀本校之進修學士班、碩士在職專班及其他僅於夜間、例假日授課之班別。但外國學生在臺已具有合法居留身分者或其就讀之班別屬經教育部專案核准之課程者，不在此限。

十三、外國學生註冊時，新生應檢附已投保自入境當日起至少六個月效期之醫療及傷害保險，在校生成應檢附我國全民健康保險等相關保險證明文件。

前項保險證明如為國外所核發者，應經駐外機構驗證。

十四、外國學生就學應繳之費用，依下列規定辦理：

(一) 經駐外機構推薦來臺就學之外交部臺灣獎學金受獎學生及具我國永久居留身分者，依本校所定我國學生收費基準辦理。

(二) 依教育合作協議入學者，依協議規定辦理。

(三) 前二款以外之外國學生，由本校訂定收費基準，並不得低於同級私立學校收費基準。

本要點中華民國一百年二月一日前已入學之學生，該教育階段應繳之費用，仍依原規定辦理。

十五、外國學生註冊入學時，未逾該學年第一學期修業期間三分之一者，於當學期入學；已逾該學年第一學期修業期間三分之一者，於第二學期或下一學年註冊入學。但教育部另有規定者，不在此限。

十六、有關本校外國學生獎學金申請辦法，另依本校相關規定辦理。

十七、本校國際事務處負責辦理外國學生就學申請、輔導、聯繫等事項，並加強安排住宿家庭及輔導外國學生學習我國語文、文化等，以增進外國學生對我國之了解。

本校應於每學年度不定期舉辦外國學生輔導活動或促進校園國際化，有助我國學生與外國學生交流、互動之活動。

十八、本校因國際學術合作計畫或其他特殊需求成立外國學生專班者，應依專科以上學校總量發展規模與資源條件標準相關規定，報教育部核定。本校各系所在不影響正常教學情況下，得與外國學校簽訂教育合作協議，招收外國交換學生，並得依本校外國學生入學規定，酌收外國人士為選讀生。

(一) 選讀生入學期限為一年，外國學生不得以選讀作為申請居留簽證之理由。

(二) 選讀生之申請入學、註冊報到、選課手續、與其他相關規定辦法，比照正式生辦理；其修讀科目經考試及格，得由本校核發學分證明。

(三) 選讀生選讀期滿欲取得正式學籍，應依本要點規定申請入學。

(四) 選讀生取得本校正式學籍後，其已修習及格之科目學分，得依本校抵免學分辦法之規定

辦理抵免。

十九、外國學生於本校大學部畢業後，經本校核轉教育部許可在我國實習者，其外國學生身分最長得延長至畢業後一年。

外國學生來臺就學後，其於就學期間許可在臺初設戶籍登記、戶籍遷入登記、歸化或回復中華民國國籍者，喪失外國學生身分，應予退學。但入學方式與我國內一般學生相同者，及依國籍法第四條第一項第一款至第三款申請歸化取得中華民國國籍者，不在此限。

於我國大專校院就讀之外國學生轉學比照本國一般生按「亞洲大學學則」之規定報考。但外國學生經他校以操行不及格或因刑事案件經判刑確定致遭退學者，不得轉學進入本校就讀。

二十、外國學生有違反就業服務法之規定經查證屬實者，本校應即依規定處理。

二十一、外國學生留臺期間，除應遵守中華民國法律外，並應恪守本校各項規章。本要點未盡事宜，悉依教育部外國學生來臺就學辦法及本校各項學則規章辦理。本要點經行政會議通過，並報請教育部核定後發布施行，修正時亦同。

**Appendix 3 附錄三**  
**Departments' Evaluation Items and Percentage**  
**學系申請資料評分項目與配比**

**【College of Medical and Health Science 醫學暨健康學院】**

Dept. of Healthcare Administration 健康產業管理學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	50%	20%	20%	10%	Chinese-taught 中文授課
	Graduate 碩、博士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School(THE, QS) 畢業生學校世界排名	Note 備註
	Percentage 百分比	50%	20%	20%	10%	English-taught 全英語授課學程
50%		20%	20%	10%	Chinese-taught 中文授課	

Dept. of Healthcare Administration (Psychology) 健康產業管理學系(心理組)	Graduate 博士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School(THE, QS) 畢業生學校世界排名	Note 備註
	Percentage 百分比	70%	10%	10%	10%	English-taught 全英語授課學程

Dept. of Food Nutrition and Health Biotechnology 食品營養與保健生技學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課
	Graduate 碩士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School(THE, QS) 畢業生學校世界排名	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課

Dept. of Medical Laboratory Science and Biotechnology 醫學檢驗暨生物技術學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	40%	20%	30%	10%	English-taught 全英語授課學程
		40%	20%	30%	10%	Chinese-taught 中文授課
	Graduate 碩士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School(THE, QS) 畢業生學校世界排名	Note 備註
Percentage 百分比	40%	20%	30%	10%	Chinese-taught 中文授課	

Dept of Psychology 心理學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	70%	10%	10%	10%	Chinese-taught 中文授課
	Graduate 碩士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School(THE, QS) 畢業生學校世界排名	Note 備註
	Percentage 百分比	70%	10%	10%	10%	English-taught 全英語授課學程
70%		10%	10%	10%	Chinese-taught 中文授課	

Dept of Optometry 視光學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課

**【College of Information and Electrical Engineering 資訊電機學院】**

Dept. of Computer Science & Information Engineering 資訊工程學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	30%	30%	30%	10%	English-taught 全英語授課課程
		30%	30%	30%	10%	Chinese-taught 中文授課
	Graduate 碩、博士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School(THE, QS) 畢業生學校世界排名	Note 備註
	Percentage 百分比	30%	30%	30%	10%	English-taught 全英語授課課程
30%		30%	30%	10%	Chinese-taught 中文授課	

Dept. of M-Commerce and Multimedia Applications 行動商務與多媒體應用學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課
	Graduate 碩士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School(THE, QS) 畢業生學校世界排名	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課

Dept. of Information Communication 資訊傳播學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課
	Graduate 碩士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School(THE, QS) 畢業生學校世界排名	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課

Ph.D. Program in Artificial Intelligence 人工智慧博士學位課程	Graduate 博士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School(THE, QS) 畢業生學校世界排名	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課

**【College of Management 管理學院】**

Dept. of Business Administration 經營管理學系	Undergraduate 學士	Study Plan 讀書計畫	GPA 畢業學校成績	Other Relevant Information: Personal Statement, Recommendation Letter, Language Ability, Relevant Certificates...etc. 其他相關資料：個人陳述、推薦信、語言能力、相關證照..等	Note 備註
	Percentage 百分比	15%	40%	45%	English-taught 全英語授課課程
	Graduate 碩、博士	Study Plan 讀書計畫	GPA 畢業學校成績	Other Relevant Information: Personal Statement, Recommendation Letter, Language Ability, Relevant Certificates...etc. 其他相關資料：個人陳述、推薦信、語言能力、相關證照..等	Note 備註
	Percentage 百分比	15%	40%	45%	English-taught 全英語授課課程

Dept. of Accounting and Information System 會計與資訊學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	30%	30%	30%	10%	English-taught 全英語授課課程
		30%	30%	30%	10%	Chinese-taught 中文授課
Graduate	Department Specialty	Language Proficiency	GPA	World University	Note 備註	

	碩士	系所專業	Score 語言能力(中英文)	畢業學校成績	Rankings of Applicant's School(THE, QS) 畢業生學校世界排名	
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課

Dept. of Finance 財務金融學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	30%	30%	30%	10%	English-taught 全英語授課學程
		30%	30%	30%	10%	Chinese-taught 中文授課
	Graduate 碩士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School(THE, QS) 畢業生學校世界排名	Note 備註
Percentage 百分比	30%	30%	30%	30%	10%	Chinese-taught 中文授課

Dept. of Financial and Economic Law 財經法律學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	30%	30%	30%	10%	English-taught 全英語授課學程
		30%	30%	30%	10%	Chinese-taught 中文授課
	Graduate 碩士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School(THE, QS) 畢業生學校世界排名	Note 備註
Percentage 百分比	30%	30%	30%	30%	10%	Chinese-taught 中文授課

### 【College of Humanities and Social Sciences 人文社會學院】

Dept. of Foreign Languages and Literature 外國語文學系	Undergraduate 學士	Profile and Study Plan 簡歷與讀書計畫	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	Note 備註
	Percentage 百分比	40%	30%	30%	English-taught 全英語授課學程
		40%	30%	30%	Chinese-taught 中文授課
	Graduate 碩士	Profile and Research Proposal 簡歷與研究計畫	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	Note 備註
Percentage 百分比	40%	30%	30%	30%	English-taught 全英語授課學程
	40%	30%	30%	30%	Chinese-taught 中文授課

Dept. of Social Work 社會工作學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課
	Graduate 碩士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School(THE, QS) 畢業生學校世界排名	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課

Dept. of Early Childhood Education 幼兒教育學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課

【College of Creative Design 創意設計學院】

Dept. of Digital Media Design 數位媒體設計學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課
	Graduate 碩、博士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School (THE, QS) 畢業生學校世界排名	Note 備註
	Percentage 百分比	30%	30%	30%	10%	English-taught 全英語授課課程
		30%	30%	30%	10%	中文授課 Chinese-taught

Dept. of Creative Product Design 創意商品設計學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課
	Graduate 碩士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School (THE, QS) 畢業生學校世界排名	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課

Dept. of Fashion Design 時尚設計學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課

Dept. of Interior Design 室內設計學系	Undergraduate 學士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	AU Featured Development 本校重點發展	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課
	Graduate 碩士	Department Specialty 系所專業	Language Proficiency Score 語言能力(中英文)	GPA 畢業學校成績	World University Rankings of Applicant's School (THE, QS) 畢業生學校世界排名	Note 備註
	Percentage 百分比	30%	30%	30%	10%	Chinese-taught 中文授課

Appendix 4 附錄四  
Map and Transportation Information of Asia University  
亞洲大學位置圖及交通資訊



一、 Public Transportation 大眾交通工具

From Taichung High Speed Rail Station to our campus 台中高鐵站到本校：

Take the high-speed rail to Taichung Wuri Station, then take Bus 151 of Zhongtai Bus (please note that different platforms go to Asia University/downtown) from Exit 6 on the ground floor to Ando Building Station at Asia University.

搭乘高鐵至台中烏日站，由一樓大廳層6號出口方向轉搭乘中台灣客運151路公車(請注意往亞洲大學/往市區為不同月台)至亞洲大學安藤館站下車即可。

#### From Taichung Train Station to our campus 台中火車站到本校：

Take the Taiwan Railways to Taichung Station. From the old station exit, walk across to the intersection of Taiwan Boulevard and Green River East Street, then take Bus 201 or 108 of Taichung Bus to Asia University Station; or from the East Station (Fuxing Road) exit, take Bus 6322 of Zongda Bus to Ando Building Station at Asia University, which takes about 40 minutes.

搭乘台鐵至台中站，由舊站出口步行至對面台灣大道與綠川東街路口，轉搭乘台中客運201號或108號公車到亞洲大學站下車；或由東站(復興路)出口搭乘總達客運6322號公車到亞洲大學安藤館站下車，約40分鐘即可抵達。

#### Other transportation options 其他：

There is also Bus 243 directly passing through our campus. Alternatively, you can take Bus 6871 or 6899 to Guangfu New Village Station, then transfer to Bus 201, 108, or 151 to Asia University.

行經本校直達路線另有243公車；或可搭乘6871、6899號公車至光復新村站下車，轉搭201、108、151號公車至亞大下車。

## 二、Self-Driving 自行開車

#### Satellite positioning 衛星定位點：

X：120.687100                      Y：24.047685

#### Via National Highway No. 1 (Zhongshan Expressway) 經國道一號(中山高速公路)：

Take National Highway No. 1 to National Highway No. 3 southbound towards Caotun. Exit at the 211th kilometer for "Wufeng Interchange," then turn right onto Provincial Highway No. 3 towards Caotun. Continue straight until you reach Liufeng Road/County Road 110-1, then turn right to reach the destination. 經國道一號轉國道三號南下草屯方向，於211公里處「霧峰交流道」下，經中二高引道後右轉台三線省道往草屯方向，直行遇柳豐路/中110-1鄉道右轉即可到達。

#### Via National Highway No. 3 (Formosa Expressway) 經國道三號(福爾摩沙高速公路)：

Take National Highway No. 3, then exit at the 211th kilometer for "Wufeng Interchange." After the interchange onto Zhonger Highway, turn right onto Provincial Highway No. 3 towards Caotun. Continue straight until you reach Liufeng Road/County Road 110-1, then turn right to reach the destination. 經國道三號，於211公里處「霧峰交流道」下，經中二高引道後右轉台三線省道往草屯方向，直行遇柳豐路/中110-1右轉即可到達。

#### Via National Highway No. 6 經國道六號：

Take National Highway No. 6 towards Taichung, then take Zhonger Highway northbound. Exit at the 211th kilometer for "Wufeng Interchange." After the interchange onto Zhonger Highway, turn right onto Provincial Highway No. 3 towards Caotun. Continue straight until you reach Liufeng Road/County Road 110-1, then turn right to reach the destination.

經「國道六號」往台中方向，接中二高往北，於211公里處「霧峰交流道」下，經中二高引道後右轉台三線省道往草屯方向，直行遇柳豐路/中110-1右轉即可到達。

#### Via Zhongtong Expressway (Highway No. 63) 經中投公路(63號快速道路)：

Take Zhongtong Expressway (Highway No. 63) and exit at "Dingtai Interchange" at the 9.5th kilometer. Then, turn onto Dingtai Road and continue straight towards Wufeng City. After Liufeng Road/County Road 110-1, turn right to reach the destination.

經「中投公路(63號快速道路)」，於9.5公里處「丁台匝道」下，轉丁台路後途經福新路往霧峰市區方向直行，遇柳豐路/中110-1後右轉即可到達。

#### Via Zhongzhang Expressway (Highway No. 74) 經中彰公路(74號快速道路)：

Westbound (Xitun, Nantun, Changhua) 西行(西屯、南屯、彰化)：



Take Highway No. 74 westward and exit at "Kuaiguan Interchange" at the 200th kilometer. Then, take Zhonger Highway southbound and exit at the 211th kilometer for "Wufeng Interchange." After the interchange onto Zhonger Highway, turn right onto Provincial Highway No. 3 towards Caotun. Continue straight until you reach Liufeng Road/County Road 110-1, then turn right to reach the destination.

從74號快速道路往西，於200公里處「快官交流道」下，接中二高往南由211公里處「霧峰交流道」下，經中二高引道後右轉台三線省道往草屯方向，直行遇柳豐路/中110-1右轉即可到達。

Eastbound (Tanzi, Beitun, Taiping, Dali) 東行(潭子、北屯、太平、大里)：

Take Highway No. 74 eastward and exit at the 211th kilometer for "Wufeng Interchange." After the interchange onto Zhonger Highway, turn right onto Provincial Highway No. 3 towards Caotun. Continue straight until you reach Liufeng Road/County Road 110-1, then turn right to reach the destination.

經74號快速道路往東，於211公里處「霧峰交流道」下，經中二高引道後右轉台三線省道往草屯方向，直行遇柳豐路/中110-1右轉即可到達。

Via East-West Expressway (Highway No. 76) 經東西向快速道路(76號快速道路)：

Take Highway No. 76 southward to Nantou (32.6 kilometers) and then take Zhonger Highway northbound. Exit at the 211th kilometer for "Wufeng Interchange." After the interchange onto Zhonger Highway, turn right onto Provincial Highway No. 3 towards Caotun. Continue straight until you reach Liufeng Road/County Road 110-1, then turn right to reach the destination.

經76號快速道路往南投(32.6公里)接中二高往北，於211公里處「霧峰交流道」下，經中二高引道後右轉台三線省道往草屯方向，直行遇柳豐路/中110-1右轉即可到達。

Via Provincial Highway No. 3 經台三省道：

Follow Provincial Highway No. 3, then from Wufeng Zhongzheng Road towards Wufeng/Caotun. Continue straight until you reach Liufeng Road/County Road 110-1, then turn to reach the destination.

循台三線省道，由霧峰中正路往霧峰/草屯方向行駛，直行遇柳豐路/中110-1轉入即可到達。

**Appendix 5 附錄五**  
**References 參考資料**

**The Government Offices 政府單位**

Office name 單位名稱	Information 資訊
Information for Embassies Abroad	Ministry of Foreign Affairs ROC (Taiwan) website (for further information) Website : <a href="http://www.taiwanembassy.org/dept.asp?mp=1&amp;codemeta=locationIDE">http://www.taiwanembassy.org/dept.asp?mp=1&amp;codemeta=locationIDE</a>
中華民國駐外辦事處	中華民國外交部網站中(提供更多的駐外辦事處資訊) 網址： <a href="http://www.taiwanembassy.org/dept.asp?mp=2&amp;codemeta=locationIDE">http://www.taiwanembassy.org/dept.asp?mp=2&amp;codemeta=locationIDE</a>
Bureau of Consular Affairs, Ministry of Foreign Affairs	Resident Visa application TEL : + 886-2-2343-2885 or 2895 Website : <a href="http://www.boca.gov.tw/mp.asp?mp=2">http://www.boca.gov.tw/mp.asp?mp=2</a>
外交部領事事務局	申請換發居留簽證之單位 電話：+ 886-2-2343-2885 or +886-2-2343-2895 網址： <a href="http://www.boca.gov.tw">http://www.boca.gov.tw</a>
National Immigration Agency	Alien Resident Certificate (ARC) application TEL : + 886-2-2388-9393 ext.2637 Website : <a href="http://www.immigration.gov.tw">http://www.immigration.gov.tw</a>
內政部入出國及移民署	申請換發外僑居留證之單位 電話：+ 886-2-2388-9393 ext.2637 網址： <a href="http://www.immigration.gov.tw/">http://www.immigration.gov.tw/</a>
Department of International and Cross-strait Education of the Ministry of Education	Coordination of international and cross-strait-related issues Tel: +886-2-7736-5606 Website : <a href="http://depart.moe.edu.tw/ed2500/Default.aspx">http://depart.moe.edu.tw/ed2500/Default.aspx</a>
教育部國際暨兩岸教育司	綜理臺灣之國際教育相關事宜 電話：+886-2-7736-5606 網址： <a href="http://depart.moe.edu.tw/ed2500/Default.aspx">http://depart.moe.edu.tw/ed2500/Default.aspx</a>
Information for Foreigners	Provides all kinds of information that a foreigner needs to know about Taiwan. TEL : + 886-0800-024-111 Website : <a href="http://iff.immigration.gov.tw">http://iff.immigration.gov.tw</a>
外國人在臺生活資訊 服務網	提供在臺外國人所須知之各項資訊 電話：+ 886-0800-024-111 網址： <a href="http://iff.immigration.gov.tw">http://iff.immigration.gov.tw</a>

## 語言測驗機構資訊 Language Test Information

Language 語言	Office name 單位名稱	Information 資訊
Chinese 中文	TOEFL (Steering Committee for the Test of Proficiency-Huayu) 國家華語測驗推動工作委員會	Website(English) : <a href="http://www.sc-top.org.tw/english/eng_index.php">http://www.sc-top.org.tw/english/eng_index.php</a> 網址(中文) : <a href="http://www.sc-top.org.tw/">http://www.sc-top.org.tw/</a>
	New HSK (The Chinese Proficiency Test) 新版漢語水平考試	Website : <a href="http://www.hsk.org.cn/index_e.aspx">http://www.hsk.org.cn/index_e.aspx</a> 網址(中文) : <a href="http://www.hsk.org.cn/">http://www.hsk.org.cn/</a>
English 英文	TOEFL (The Test of English as a Foreign Language) 托福	Website網址 : <a href="http://www.ets.org/toefl">http://www.ets.org/toefl</a>
	TOEIC (Test of English for International Communication) 多益	Website網址 : <a href="http://www.ets.org/toEIC">http://www.ets.org/toEIC</a>
	IELTS (International English Language Testing System) 雅思	Website網址 : <a href="http://www.ielts.org/">http://www.ielts.org/</a>

### Insurance 保險

<b>New International Students' Medical Insurance 外國新生醫療保險</b>
<p><b>Instruction 說明</b></p> <p>New international students will be requested to purchase the international student insurance policy that costs NT\$3,600(US\$120) for first semester, when arriving in Taiwan. The valid day of the insurance will begin when international students arrive in Taiwan and clear their expenses. 外國新生抵台第一學期必須投保外國新生醫療保險，一期為六個月，新台幣費用為 3,600 元，投保生效日以校定時間為主。</p>
<p>Payment : NT\$ 3,600 for first semester 費用：NT\$ 3,600 元/第一學期</p>

### Insurance 保險

<b>National Health Insurance (NHI) 全民健康保險</b>
<p><b>Instruction 說明</b></p> <p>According to National Health Law, Article 10, Item 2, and Article 11, Item 1 of Taiwan, international students staying in Taiwan for at least 6 months (after the first semester) and holding Alien Residence Certificates (ARC) are eligible for and shall enroll in the National Health Insurance (NHI) Program. Students will have to pay the insurance premium during the registration each semester. The insurance fee for students enrolled in NHI is NT\$4,956 (US\$170) / semester (the premium rate is subject to change). 外國學生來台就學者，自居留滿六個月時，依法得參加全民健康保險，並繳交健保費用（新台幣4,956元/學期），並於開學時繳交費用。</p>
<p>Payment : NT\$ 4,956 (US\$170) / semester 費用：NT\$ 4,956 元/學期</p>
<p>For more information, please visit the Bureau of NATIONAL HEALTH INSURANCE 詳細規定請瀏覽『中央健康保險局中區分局』 Website : <a href="http://www.nhi.gov.tw/english/index.asp">http://www.nhi.gov.tw/english/index.asp</a> 網址 : <a href="http://www.nhi.gov.tw/">http://www.nhi.gov.tw/</a></p>

## Alien Resident Certificate (ARC) 外僑居留證

<b>Instruction 說明</b> The ARC serves as the ID card, providing international students residency status in Taiwan. 外僑居留證是外國學生在台灣之身分證，證明外國學生居留在台灣的效期與身分證明文件
Payment NT\$ 1,000 (US\$34) /year 費用 NT\$1,000 元/年
<b>Note 注意事項</b> For international students who did not apply for an ARC extension, their residence will be ceased by the authorized agency, and they may be expelled from Taiwan. 未在 ARC 居留期限內辦理延簽者，移民署將有權利廢除當事人居留權利，並勒令強制出
For more information, please visit the National Immigration Agency 詳細規定請瀏覽『內政部入出國及移民署』 Website : <a href="http://www.immigration.gov.tw/immig_eng/aspcode/main4.asp">http://www.immigration.gov.tw/immig_eng/aspcode/main4.asp</a> 網址 : <a href="http://www.immigration.gov.tw/">http://www.immigration.gov.tw/</a>

## Work Permit 工作許可證

<b>Instruction 說明</b> For international students who wish to work in Taiwan they are required to apply for and obtain the work permit before starting work. 外國學生如欲在臺灣工作，依規定必須先申請並取得工作許可證
Payment : NT\$ 100 (US\$3.4) for six months 費用 : NT\$100 元/六個月
<b>Note 注意事項</b> 1、 The period of validity of a work permit is six months at most. The maximum working hours are 20 hours per week, except during summer and winter vacation. 工作許可期間最長時間為 6 個月，除寒暑假外，每星期最長時數為 20 小時。 2、 Students found working outside the campus without a work permit can result in deportation. 無校外工作證經查學校或任何單位查獲者，立即遣返回國。
For more information, please visit the Bureau of Employment and Vocational Training Website : <a href="http://www.evta.gov.tw/eng/home/index.asp">http://www.evta.gov.tw/eng/home/index.asp</a> 詳細規定請瀏覽『行政院勞工委員會職業訓練局』 網址 : <a href="http://www.evta.gov.tw/home/index.asp">http://www.evta.gov.tw/home/index.asp</a>

## The VISITOR VISA changed to the RESIDENT VISA in Taiwan

### 停留簽證轉換至居留簽證

Note: If you get the RESIDENT VISA before coming to Taiwan, you need not to change your own VISA.

註：若您已持有居留簽證，則無需辦理轉換簽證作業

#### **Instruction 說明**

Foreign nationals, who have entered ROC with Visitor visas for the purpose of pursuing studies, must make for the necessary visa change into a RESIDENT VISA at the Bureau of Consular Affairs, Ministry of Foreign Affairs before the visitor expiration date.

持簽證目的為就學等停留簽證來台者，在停留期限屆滿前，至外交部領事事務局申請改發居留簽證。

Application fee (only for reference due to rate changes)

參考費用(以外交部公告為主準)

NT\$2,200(US\$75) for single entry; NT\$4,400(US\$147) for multiple entry. The Visa application fee is NT\$4,323(US\$145) for US citizens. An additional handling charge of NT\$800 shall apply to applications made in the ROC by visitor visa holders applying for change or replacement of visitor visa or resident visa. For foreign nationals from the countries with which the ROC has entered into reciprocal agreements, the Resident Visa is issued gratis.

居留簽證規費新台幣 2,200元 (美金約 75元) 相對處理費新台幣 4,323元 (美金約145 元，目前僅適用於美國籍人士)。在台申請停留簽證改辦居留簽證，另加收特別手續費新台幣 800 元 (美金約 27元)。

#### **Note 注意事項**

Foreigners who come to ROC with a VISA upon Arrival, with a VISA exemption, or with a VISA other than a Student Status Visa can not ask for a visa extension for the purpose of pursuing education.

使用免簽證或落地簽證方式入境，或以非就學簽證目的持有停留簽證來台者，不得已就學為由要求轉換居留簽證或申請延長停留期限。

For more information, please visit the Bureau of Consular Affairs, Ministry of Foreign Affairs

Website : <http://www.boca.gov.tw/mp.asp>

詳細規定請瀏覽『外交部領事事務局』網址：<http://www.boca.gov.tw>

申請入學文件

**Application Documents**

## Asia University Application Documents Checklist 申請入學文件檢查表

申請人務必就已繳交之資料，於表格之繳交註記欄內打 ✓

Please review the items you have submitted listed below.

註記 Check	申請入學文件 Application Documents	
	A completed application form with a two-inch bust bare photo is attached. 入學申請表並附貼二吋半身脫帽照片。	
	The declaration and the letter of authorization. 報名資格切結書與授權書	
	Verification document of nationality, a copy of ID card, and/or a copy of passport. 身份證國籍證明文件、身份證件及護照影本	
	A two-inch bust bare photo (same as passport) 二吋半身脫帽照片(與護照相同)	
	Financial Statement or Official Bank Statement with a minimum balance of US\$5,000 or NT\$150,000 per person or a copy of the scholarship award notification. 銀行財力證明文件 US\$5,000 元或 NT\$150,000 元以上或獲獎學金證明副本	
	A Proof of Scholarship and a financial Guarantee form 財力保證書	
	Diploma or the diploma of the highest academic degree 畢業證書或最高學歷證明文件(需提供經公證之中文或英文譯本) Ordinary applicant: one photocopy of high school/university diploma in Chinese or English. (Final year students may use a certificate of enrollment or a certificate of temporary graduation issued by the current school) and verified by a Taiwanese overseas embassy or consulate. 一般申請生：中文或英文最高學歷畢業證書影本(應屆畢業生可使用在學證明或是臨時畢業證書)	
	A full academic transcript of the highest academic degree 最高學歷歷年成績單(需提供經公證之中文或英文譯本) Ordinary applicant: one photocopy of high school/university transcripts in Chinese or English and verified by a Taiwanese overseas embassy or consulate. 一般申請生：中文或英文最高學歷成績單證明影本	
	Application Form for Asia University Scholarships. (If the applicant has enough qualifications.) 亞洲大學獎學金申請表(欲申請獎學金者)	
	Two recommendation letters in Chinese or English. 中文或英文推薦信二份	
Language Requirement 語文證明	1	Applicants who are native speakers from countries where English is the official language do not need to provide a language certificate. 申請人護照國籍之官方語言為英語或中文(母語人士)者，免附語言證明
	2	Chinese-taught program applicant. 申請中文授課者 TOCFL CEFR A2, New HSK Level 4 and above. 華語文能力測驗基礎級(A2)以上與新HSK四級以上檢定證書 Applicants who don't have TOCFL CEFR B1, New HSK Level 4 and above(B1) must take the intensive Chinese language courses organized by the Chinese language center. (Note: for some countries, the English certificate is still necessary to get a VISA to Taiwan by Taipei Economic and Cultural Office.) 無華語文能力測驗進階級以上證明者，必須參與本校開辦之華語文訓練課程。(註：部分駐外館處規定申請簽證時必須持有英文能力證明)
		English-taught program applicant. 申請英文授課者 CEFR B1 is required; that is, a minimum score of paper-based TOEFL (ITP)460, roughly equivalent to internet-based (iBT) TOEFL 50, TOEIC 550, and IELTS level 4.5, and above. 申請英文授課者需檢附經驗證之英文能力檢定證明。(語言證明成績要求如下：至少CEFR B1, 亦即TOEFL (ITP) 460, TOEFL (iBT) 50, TOEIC 550 或 IELTS level 4.5以上，其一即可)。
	Autobiography in Chinese or English. (Including your background, motivations, study plan, etc.) 中文或英文自傳(包含個人背景、申請動機與讀書計畫等)	
	Other advantageous documents. (For example, certificate examination, awards, etc.) 其他有利文件(如：證照、獎狀...等)	

【附件一】

Attachment 1 附件一

Asia University Spring 2025 International Student  
Application Form (For International Students Only)  
亞洲大學 113 學年度第 2 學期春季班入學申請表(外籍學生適用)

PHOTO  
此處貼最近二吋照片

一、 Personal Data 個人基本資料

Departments to Apply 申請學系(組) Please fill out at least one department/program. Each applicant is allowed to apply for up to 3 programs and indicate their priorities. 請在方格內填寫1-3。每位申請人最多可以申請 3 個學系，並請註明其優先順序。		1. _____ 2. _____ 3. _____	
Full Name 姓名	Chinese Name (中文)	Passport No. 護照號碼	
	English Name (英文)	First name 名字	ID Number (of your country) 身份證字號
		Middle name 中間名	
Last name 姓氏	Nationality 國籍		
Gender 性別	<input type="checkbox"/> Male 男 <input type="checkbox"/> Female 女	Marital Status 婚姻狀況	<input type="checkbox"/> Married 已婚 <input type="checkbox"/> Single 未婚
Date of Birth 出生日期	(yyyy/mm/dd) (年/月/日)	Place of Birth (City) 出生地點 (城市)	Communication software ID 通訊軟體 <input type="checkbox"/> Line ID : <input type="checkbox"/> WhatsApp : <input type="checkbox"/> WeChat ID : <input type="checkbox"/> Others :
Email 電子信箱			
Mailing Address 通訊地址			
Home Phone No. 住家電話		Mobile No. 行動電話	
Guardian/ Emergency Contact 監護人/緊急聯絡人資訊	Father 父親	Full Name 姓名	Place of Birth 出生地點
		Nationality 國籍	Telephone No. 聯絡電話
		Email 電子郵件	
	Mother 母親	Full Name 姓名	Place of Birth 出生地點
		Nationality 國籍	Telephone No. 聯絡電話
		Email 電子郵件	



## 二、Applicant's Educational Background 申請人教育背景

### International student 外籍學生

Education 學歷	Name of School/Institution 學校名稱	Location (City & Country) 學校所在地	Degree 學位	Duration (from M/Y to M/Y) 修業起迄年月	Major 主修	Minor 副修
High School 高中				from (M/Y) to (M/Y)		
College or University 大學				from (M/Y) to (M/Y)		

### 三、Other 其他

State your plans for financing your education in the Republic of China. 敘明在臺期間各項經費來源

Personal Savings \_\_\_\_\_

個人儲蓄 (Amount in US Dollars)

Parent Supports \_\_\_\_\_

父母支援 (Amount in US Dollars)

Scholarship \_\_\_\_\_

獎助金 (Source & Amount in US Dollars)

Others \_\_\_\_\_

其他 (Source & Amount in US Dollars)

### 四、Health Condition 健康情形

Excellent 優     Good 佳     Average 普通     Poor 差

Describe any illnesses or health problems you may have. 如有疾病或缺陷請敘明之

### 五、Previous Employment 經歷

### 六、Language Ability 語文能力

Chinese 華語 What kind of Chinese Proficiency test taken 參加過何種中文測驗: <input type="checkbox"/> TOCFL <input type="checkbox"/> New HSK <input type="checkbox"/> Other 其他 _____	Test Date 考試日期: _____ Score 分數: _____
English 英語 What kind of English Proficiency test taken 參加過何種英文測驗: <input type="checkbox"/> TOEIC <input type="checkbox"/> TOEFL <input type="checkbox"/> IELTS <input type="checkbox"/> Other 其他 _____	Test Date 考試日期: _____ Score 分數: _____

#### 1. Language proficiency level 語文程度：

Listening 聽	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可	<input type="checkbox"/> Poor 差
Speaking 說	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可	<input type="checkbox"/> Poor 差
Reading 讀	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可	<input type="checkbox"/> Poor 差
Writing 寫	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可	<input type="checkbox"/> Poor 差

I have carefully reviewed the above information and hereby attest that all of it is correct.

以上資料業由本人填寫，且經詳細檢查，在此保證其正確無誤。

During the admission operations, Asia University (AU) is authorized to obtain my personal information such as identification, characteristics, and learning experiences, for the purpose of admission only. AU would use my information to confirm my qualifications, establish the student list, arrange school accommodation, offer the scholarship, contact, and accomplish other related purposes during the time of studying at AU.

亞洲大學於本次招生作業中，授權取得學生之識別類、特徵類、學習經歷類等個人資料作為本校建立名單及招生聯繫之用，並須基於「學生資料管理」之目的，向有意願就讀之錄取學生蒐集與就學相關的資料，以供本校於學生求學期間及地區內的必要利用，例如學籍建立、資料管理、教育行政、住宿安排、必要聯繫等。

Applicant's Signature/申請人簽名

Date of Application/申請日期(Y/M/D)

【附件二】

Attachment 2 附件二  
亞洲大學 113 學年度第 2 學期春季班入學申請表報名資格切結書  
(外籍學生適用--中文版)

- 一、 本人申請身分勾選如下，並保證符合貴校本「招生管道」簡章之規定。  
除下列第一項資格外，其餘身分保證於註冊時繳交中華民國入出國及移民署之入出國時間證明備查（連續居留海外六年以上，每歷年在臺灣地區停留期間不得逾 120 日，具相關證明文件者除外）
- (以下選項請勾選)
- 從未具有中華民國國籍，於申請時並不具僑生資格。
- 兼具有中華民國國籍且自始未曾在臺設籍。
- 曾兼具有中華民國國籍，且經內政部許可喪失放棄國籍至今已達 8 年（需提供放棄國籍證明文件）
- 兼具香港或澳門永久居留資格，且未曾在臺設有戶籍。
- 曾為大陸地區人民且未曾在臺設有戶籍。
- 二、 本人所提供之學歷證明文件(申請大學部者提出相當中華民國高中畢業之證書、申請轉學生者提出國內專科以上學歷證明、申請碩士班者提出大學畢業證書、申請博士班者提出碩士畢業證書)在畢業學校所在國家均為合法有效取得畢業資格，且所持之證件相當於中華民國國內各級合法學校。本人保證於註冊時繳交經貴國駐外單位驗證之學歷證件(畢業證書)。
- 三、 本人在華未曾因操行、學業成績不及格、違反法令或校規情節嚴重致遭退學或喪失學籍。
- 四、 本人未曾以僑生身分在臺就學，且未於當學年度接受海外聯合招生委員會分發。
- 五、 上述所陳之任一事項同意授權貴校查證，如有不實或違反中華民國教育部外國學生來臺就學辦法之事項等情事屬實者，本人願依貴校相關規定處理，絕無異議。並同意貴校得於法令規定許可範圍內蒐集、處理、國際傳遞及利用本人個人資料。

附註：

中華民國「國籍法」第 2 條：有下列各款情形之一者，屬中華民國國籍。

- i. 出生時父或母為中華民國國民。
- ii. 出生於父或母死亡後，其父或母死亡時為中華民國國民。
- iii. 出生於中華民國領域內，父母均無可考，或均無國籍者。
- iv. 歸化者。

申請人簽名： \_\_\_\_\_

日期： \_\_\_\_\_ (西元年月日)

【附件三】

**Attachment 3 附件三**  
**Declaration Form for AU International Student Spring Semester 2025**  
**(For International Students Only--English version)**  
**亞洲大學 113 學年度第 2 學期春季班外籍生報名資格切結書(外籍學生適用-英文版)**

The applicant's identity status will be indicated below according to the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

Applicants (except those who check the first box) must present the Certificate of Entry and Exit Dates issued by the National Immigration Agency of the R.O.C. to assist with the identity check. Individuals who have lived abroad for more than 6 years and only temporarily reside in Taiwan for less than 120 days and hold necessary documents do not have to provide the required documents.

**Please mark (□) in the appropriate box**

- Never have been a citizen of the R.O.C., and didn't hold an Overseas Chinese Student Status during the time of application
- Also citizen of the R.O.C. and has never applied for household registration in Taiwan
- Had once held R.O.C. citizenship but have forfeited it with the approval of the Ministry of Interior for over 8 years (must provide necessary documents)
- Also a Permanent Resident of Hong Kong or Macau and has never applied for household registration in Taiwan
- Has once held citizenship in mainland China and has never applied for household registration in Taiwan.

1. The diploma (Applicants of undergraduate programs must provide graduation certificates from high schools in R.O.C.; applicants of transfer students must provide a domestic diploma of an associate degree or bachelor's degree; applicants of master's programs must provide a diploma of bachelor's degree and applicants of doctoral programs must provide a diploma of master's degree) I present is valid and officially issued by an accredited educational institute in my home country or in the foreign state. I also attest that once I have been accepted by this University, I should present the authenticated academic credentials notarized by an overseas representative office of the R.O.C.
2. I have never been expelled or dismissed due to personal conduct, academic failure, or seriously violating any ordinances or the regulations of the academic institute in the R.O.C.
3. I have never studied in a status as an Overseas Chinese Student in Taiwan, and this year, I have not been assigned a position as an Overseas Chinese Student by the University Entrance Committee for Overseas Chinese Students.
4. I agree to authorize Chinese Culture University to verify any information provided above. I fully understand that false statements, wrong information, and fake documents in the application or violation of the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan may lead to expulsion from Chinese Culture University and/or deportation from Taiwan. I also agree to authorize Chinese Culture University, to a permitted extent, to search, handle, undergo international transmission, and use my personal information.

Notes :

According to Article 2 of the Nationality Act of the R.O.C., those who meet one of the following regulations shall possess the nationality of the Republic of China:

- i. Biological father or mother has R.O.C. nationality at the time of birth.
- ii. If born after the death of the biological father or mother, at the time of his/her death, he or she is a citizen of the R.O.C.
- iii. The person was born in the territories of the R.O.C. when the biological father and mother were either unidentifiable or stateless person.
- iv. The person has been naturalized.

Applicant's Signature : \_\_\_\_\_

(in handwriting)

Date(Y/M/D) : \_\_\_\_\_

【附件四】

Attachment 4 附件四  
Financial Guarantee for Asia University International Student Spring Semester 2025  
亞洲大學 113 學年度第 2 學期春季班外籍生申請資料—財力保證書

I \_\_\_\_\_, and the applicant, \_\_\_\_\_  
(Guarantor's Name, printed name) (Applicant's name, printed name)  
our relationship being \_\_\_\_\_.

本人 \_\_\_\_\_ 與被保證人 \_\_\_\_\_ 關係是 \_\_\_\_\_，  
(請填寫保證人姓名) (請填寫申請人姓名)

hereby guarantee that the applicant's total living and tuition expenses while attending Asia University will be paid in full.

願擔保被保證人在亞洲大學就學及生活所需一切費用支出。

\*\* A photocopy of proof of financial statement issued by a financial institution with a balance of US\$5,000 (minimum) within the past three months.

\*\*最近三個月內經金融機構開具之至少美金5,000元之財力證明影本一份。

Submitted to 此致  
Admission Committee of International Students, Asia University  
亞洲大學招生委員會

Guarantor's signature:  
(handwriting)  
保證人簽名：

Passport (ARC) No. 護照(居留證)號碼：

Tel/Mobile 聯絡電話：

E-mail 電子郵件：

Date 具結日期：

\_\_\_\_\_  
(Y/M/D)